



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor, DLF Deputy Supervisor, Market Officer, Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
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**Despatch date: 7<sup>th</sup> October 2022**

You are invited to attend a meeting of the  
Services Committee on  
**Wednesday 12<sup>th</sup> October 2022 at 7pm**  
**In the Clun Room, at Ludlow Mascall Centre, Lower Galdeford**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Plans for Castle Gardens
- Museum visitor numbers & Mortimer History Society display
- Market Square electricity use
- Henley Road cemetery

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite.

In the event of a fire alarm, please leave in an orderly fashion by the main Exit at the front of the building. In the unlikely event that this route is blocked, please leave through the Fire Exit behind me, and through the side entrance. (For those upstairs there are Fire Exits at the front and at the back) Please assemble on the pavement outside, away from the front of the building.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.*

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to the business of the committee.



7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of **Wednesday 27<sup>th</sup> July 2022**.

8. **ITEMS TO ACTION**

To note the items to action sheet from Wednesday 27<sup>th</sup> July 2022.

ITEM	Attachment
<p>9. <b><u>LINNEY PLAY AREA – ADDITIONAL TESTING</u></b></p> <p>a) To note the necessary works and that an update, along with costings, will be brought to the next Services Committee in November.</p> <p>b) To note the issues regarding the children’s sandpit.</p>	1
<p>10. <b><u>PLANS FOR CASTLE GARDENS</u></b></p> <p>a) To consider the expenditure of approx. £350 on plants for Castle Gardens, with the planting to be undertaken by the Guerrilla Gardeners.</p> <p>b) To approve the actions for the Fairtrade Bed.</p> <p>c) To approve a request from Graeme Perks to install the silent solidier in Castle Gardens throughout November and December.</p>	2
<p>11. <b><u>MUSEUM VISITOR NUMBERS &amp; MORTIMER HISTORY SOCIETY DISPLAY</u></b></p> <p>a) To note the update regarding visitor numbers and temporary exhibitions.</p> <p>b) To approve the suggestions from Mortimer History Society, on the basis that no funding will be provided by Ludlow Town Council.</p>	3
<p>12. <b><u>LUDLOW MARKET UPDATE &amp; INFORMATION FROM NABMA</u></b></p> <p>a) To note the market update</p> <p>b) To note the information received from NABMA.</p> <ul style="list-style-type: none"> <li>• NABMA annual report 2021-2022</li> <li>• NABMA footfall index</li> </ul>	4
<p>13. <b><u>MARKET SQUARE ELECTRICITY USE</u></b></p> <p>a) To bring the Market electricity charges in line with Street Trading.</p> <p>b) To calculate the cost of street lighting on the Market Square and report back to Services Committee as to whether the current charges are sufficient.</p>	5
<p>14. <b><u>LIVING NATIVITY</u></b></p> <p>To approve the request to use the Market Square area for the Living Nativity on Tuesday 13<sup>th</sup> December.</p>	6



15.	<b><u>WHEELER ROAD PLAY AREA – VANDALISM</u></b> To note the recent vandalism and to bring costs for repairs to November's Services committee meeting.	7
16.	<b><u>GRAVE DIGGING</u></b> To consider options report	8
17.	<b><u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u></b> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	<b>No papers</b>
18.	<b><u>HENLEY ROAD CEMETERY</u></b> To consider the legal situation.	9

### M e m b e r s h i p

Councillors Waite (Chairman), Childs, Garner, Gill, Ginger, Jones, Lyle, O'Neill, Parry and Pote (Vice Chair).

### Notes

The next Services Committee meeting will be held on Wednesday 23<sup>rd</sup> November 2022.