



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: Friday 31st May 2024.

You are summoned to attend a meeting of the
Services Committee on
Wednesday 5th June 2024 at 7pm
At The Guildhall, Mill Street, Ludlow.

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Reduction in waste provision
- Housman play area incident
- Wigley Field allotment works
- Henley Road cemetery path

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chair of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **ELECTION OF A VICE CHAIRMAN**

To receive nominations and elect a Vice Chairman.

4. **APOLOGIES**

To receive and note apologies from members of the Committee.

5. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

6. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

7. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

8. **MINUTES**

To approve as a correct record the open and closed minutes of Services Committee minutes of **Wednesday 10th April 2024**.

9. **ITEMS TO ACTION**

To consider the items to action sheet from **Wednesday 10th April 2024**.



ITEM	Attachment
10. <u>REDUCTION IN WASTE PROVISION</u> To note the reduction in waste being disposed of and the planned changes to arrangements.	1
11. <u>MARKET UPDATE</u> a) To consider the update provided by the Market Manager. b) To note the information from NABMA.	2
12. <u>HOUSMAN PLAY AREA INCIDENT</u> To note the action taken so far, and that further information will follow.	3
13. <u>GENERAL PLAY AREA UPDATE</u> a) To note the update following last year's annual play inspections. b) To note fencing work required at Linney Riverside park.	4
14. <u>FRIENDS OF LUDLOW MUSEUM</u> To note the changes in effect from April 2025 and consider sending a letter of thanks.	5
15. <u>LUDLOW IN BLOOM SERVICE LEVEL AGREEMENT</u> To consider the current Service Level Agreement and whether any changes are required.	6
16. <u>WIGLEY FIELD ALLOTMENTS DRAINAGE</u> To receive the update regarding works at Wigley Field allotments.	7
17. <u>GRAVE DIGGING FEES</u> To update the fees as stated in the report.	8
18. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers.
19. <u>CEMETERY PATHS</u> To consider installing a new cemetery path leading to plot L.	9



M e m b e r s h i p

Councillors B. Waite (Chair), Garner, Gill, Ginger, Hall, Jones, Tapley, and S Waite.

Notes

The next Services Committee meeting will be held on Wednesday 17th July 2024.