



## **LUDLOW TOWN COUNCIL AGENDA**

### **SERVICES COMMITTEE**

To: All Members of the Council, Deputy Town Clerk, Deputy Town Clerk, Unitary Councillors, Press

**Contact: Gina Wilding, Town Clerk**

**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**

01584 871970

[townclerk@ludlow.gov.uk](mailto:townclerk@ludlow.gov.uk)

**Despatch date: Friday 24th February 2023**

You are summoned to attend a meeting of the  
Services Committee on  
**Wednesday 1<sup>st</sup> March 2023 at 7pm**  
**In the Clun Room, at Ludlow Mascall Centre, Lower Galdeford**

*Gina Wilding*

Gina Wilding  
Town Clerk

#### Key Agenda Items:

- Tree management report
- Benches at Henley Road Cemetery
- Wheeler Road Gates

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **ELECTION OF VICE CHAIRMAN**

To receive nominations and elect a Vice Chairman.

4. **APOLOGIES**

To receive apologies from members of the Committee.

5. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.*

6. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

7. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

8. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of Wednesday 18<sup>th</sup> January 2023.



## 9. ITEMS TO ACTION

To note the items to action sheet from Wednesday 18<sup>th</sup> January 2023

ITEM	Attachment
<p>10. <b><u>LUDLOW MUSEUM AT THE BUTTERCROSS</u></b>            a) To consider the request to hold free entry days as listed.            b) To note the update on the Mortimer History Society display.            c) To note the information regarding Bank Holidays and the Wild Escape project taking place April to June 2023.</p>	1
<p>11. <b><u>LINNEY RIVERSIDE PARK – HEIGHT RESTRICTION BARRIER</u></b>            To consider the suggested actions within the report.</p>	2
<p>12. <b><u>LINNEY RIVERSIDE PARK – CAR PARKING METER</u></b>            To note that the order for a replacement parking meter is in progress and that the fee was successfully negotiated to a reduced rate of 7% per card transaction (14p per £2).</p>	No papers
<p>13. <b><u>TREE MANAGEMENT REPORT</u></b>            To approve that quotes are obtained for a bi-annual inspection and that the survey is arranged immediately at the discretion of the Town Clerk with an update being brought back to this Committee in April.</p>	3
<p>14. <b><u>LUDLOW MARKET UPDATE</u></b>            a) To note the update regarding new signage being used to deter parking on the market.            b) To note the NABMA member support and benefits brochure.            c) To note NABMA 2022 survey results and market priority campaign.</p>	4
<p>15. <b><u>BENCHES INSTALLED AND MAINTAINED AT HENLEY ROAD CEMETERY</u></b>            To note the number of benches in Henley Road cemetery and how the system is being managed by the Cemetery Officer.</p>	5
<p>16. <b><u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u></b>            The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	No papers
<p>17. <b><u>LINNEY RIVERSIDE PARK PLAY EQUIPMENT</u></b>            a) To note that the two swings which were removed in November 2022 will be reinstalled by 24<sup>th</sup> March 2023.            b) To consider works to the sandpit to ensure that the facility is provided safely.</p>	6



- c) To note the date of wooden support post replacements by Wicksteed.

**LITTER BIN REPLACEMENT**

18. To approve the purchase of ten replacement litter bins to be located at sites as deemed necessary by the Town Clerk. 7

**WHEELER ROAD GATES**

19. To approve expenditure per the quotation provided to repair all of the self-closing hydraulic gates which access the play area. 8

**M e m b e r s h i p**

Councillors B. Waite (Chairman), Childs, Garner, Gill, Ginger, Jones, Laurie, Lyle, O'Neill, Parry, and S. Waite.

**Notes**

The next Services Committee meeting will be held on Wednesday 12<sup>th</sup> April 2023.

