



MINUTES

Minutes of a meeting of the **COUNCIL** held at The Guildhall, Mill Street, Ludlow on **WEDNESDAY 3RD SEPTEMBER 2025** at **7.00 PM**.

FC/177 PRESENT

Chair: Councillor Lyle

Councillors: Addis; Childs; Cowell; Gill (7.02pm); Harris; Maxwell-Muller; Owen; Parry; Tapley; Taylor

Officers: Gina Wilding, Town Clerk
Helen Jones, Senior Administration Assistant

ABSENT

Councillors: Waite; Hepworth; Ginger; Scott-Bell

FC/178 HEALTH & SAFETY

The Mayor, Councillor Lyle, welcomed everyone to the Full Council meeting and made some health and safety announcements.

FC/179 RECORDING OF MEETINGS

The Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

FC/180 MEETING PROTOCOL

The Mayor reminded Members of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair. Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

FC/181 APOLOGIES

Apologies were received from Councillor Ginger, Councillor Hepworth, Councillor Scott-Bell and Councillor Waite.

FC/182 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared

Conflicts of Interest

None declared

Personal Interests

None declared

FC/183 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public in attendance.

FC/184 LUDLOW'S UNITARY COUNCILLORS SESSION

Councillor Parry (Ludlow South) updated the Council on the new bus service with Minsterley Motors, due to commence on 27th October 2025. She also reported that she is now a member of a Shropshire Council Task and Finish Group reviewing communication with parish councils.

FC/185 MINUTES

RESOLVED PA/KC (unanimous)

That the minutes of the Council meeting held on Wednesday 28th July 2025 be approved as a correct record and signed by the Chair.

FC/186 ITEMS TO ACTION

RESOLVED DL/TG (unanimous)

That the Items to Action be noted.

FC/187 INSURANCE RENEWAL

RESOLVED MT/PA (unanimous)

That the Council's liability insurance be renewed with Hiscox at a cost of £16,101.09, and that the Task and Finish Group continue to meet to review the policy and bring any amendments back to Council for consideration.

FC/188 RESOLVED MT/IMM (unanimous)

That the Council's listed buildings and civic regalia insurance be renewed with Ecclesastical at a cost of £9,642.79, and that the Task and Finish Group continue to meet to review the policy and bring any amendments back to Council for consideration.

FC/189 RESOLVED MT/KC (unanimous)

To approve cyber insurance up to £1 million cover for a premium of £981.00 and a £2,500 excess for one year, and that the Task and Finish Group continue to meet to review the policy and bring any proposed amendments back to Council for consideration.

FC/190 RESOLVED MT/IMM (unanimous)

That the Council's motor insurance be renewed for one year, and that the Task and Finish Group continue to meet to review the policy and bring any proposed amendments back to Council for consideration.

FC/191 RESOLVED RO/MT (unanimous)

That alternative quotes be sought for the revaluation of the council's properties.

FC/192 CCTV

The Council received an update on the progress of the CCTV project. Contractors have refitted a camera near the college and confirmed that all other town centre cameras are operational. Amendments to the RAMS have been required due to listed building requirements at St Laurence's Church. Once these are confirmed with the contractor, the work will proceed. Installation of the receiver and transmitter in the church tower will enable the cameras outside the town centre to become fully functional. Completion of the project is expected by the end of September.

FC/193 COMMITTEE MEMBERSHIP

RESOLVED DL/KC (unanimous)

That the membership of the Representational Committee be amended to reflect the resignation of Councillor Lyle, and that Councillor Parry be appointed to the Communications Strategy Task and Finish Working Group.

FC/194 SCAFFOLD ASSESSMENT

RESOLVED DL/TG (unanimous)

That the £540.00 quotation from Longmynd Consultants Ltd to assess the scaffolding surrounding the substation be approved.

The meeting closed at 7.41pm.

Town Mayor

Date

Closed session minutes will NOT be issued for this meeting.