



MINUTES

Minutes of the **COUNCIL** held at Ludlow Methodist Church, Broad Street, Ludlow, on **MONDAY 27th SEPTEMBER 2021** at **7.00 PM**.

FC/099 **PRESENT**

Chairman: Councillor Pote

Councillors: Adams; Garner; Gill; Ginger; Lyle; O'Neill; Parry; Perks; Tapley; Thompson and Waite.

Officers: Gillian Bailey, Locum Town Clerk
Charlotte Ambrasas, Cemetery & Committee Officer

FC/100 **HEALTH AND SAFETY**

The Mayor welcomed everyone to the Full Council meeting, and requested that in the event of a fire alarm, everyone was to leave in an orderly fashion by the main exit at the front of the building. In the unlikely event that this route is blocked, to leave through the rear fire exit, and through the side entrance. For the public upstairs, fire exits could be found at the front and at the back. The assembly point is outside on the pavement away from the front of the building.

FC/101 **RECORDING OF MEETINGS**

The Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asked that they make this known at this point in the meeting.

FC/102 **APOLOGIES**

Apologies were received from Councillors Jones and Lyle.

FC/103 DECLARATIONS OF INTERESTDisclosable Pecuniary Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Waite	8	Husband's company provides LTC with IT support.

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Parry	10b	Chair of Ludlow in Bloom
Cllr Thompson	10b	Member of South Shropshire Climate Action
	18c	Member of Ludlow21 Sustainable Transport Group

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Adams	10b	Member of South Shropshire Climate Action
Cllr Thompson	10b	Member of South Shropshire Climate Action
	18c	Member of Ludlow21 Sustainable Transport Group
Cllr Gill	10b	Volunteer at Ludlow Assembly Rooms
Cllr Pote	10b	Member of South Shropshire Climate Action

FC/104 PUBLIC OPEN SESSION (15 minutes)

There were 5 member of the public present.

A member of the public spoke on behalf of Defend Our NHS and spoke about the ambulance provision in Ludlow, In 2008 -2012 a community ambulance station was based at Ludlow Hospital to provide a team of advanced paramedics dedicated to Ludlow and it's immediate surrounding area. In 2018 that closed and Craven Arms Station was retained and became the strategic base to cover South Shropshire. 2021 it will close along with Bridgnorth Oswestry and Market Drayton because there is no longer a need for ambulance bases at all. The NHS is on the brink of crisis but the solution to that is not to sacrifice the interest of Market Towns and Rural areas so that West Midlands Ambulance Service can retain it's overall regional target.

It was requested that Ludlow Town Council should write to Anthony Marsh Chief Executive of West Midlands Ambulance service Philip Dunne and Sajed Javid Secretary of State for Health who does have the power to stop these closures.

FC/105 POLICE UPDATE

Inspector Roberts reported that the Police have been taking people to Hospital due to the lack of Ambulances. Over the last few months Ludlow has had slight absence of officers. One officer is on the safer neighbourhood team with 2 PCSO Officers assisting them and supporting them are first response officers, dog units and traffic units. There are Police in Ludlow but Ludlow don't have any

community police officers. PS Steve Mason has been temporarily promoted. Ludlow is sharing an officer Steve Mellor who covers Church Stretton and will spend half his time in Ludlow and half in Church Stretton. Recruitment adverts have gone out for new Officers and they are holding interviews in the next couple of weeks.

Ludlow have been running a number of operations focusing on

- Speeding on Bromfield Road, Sheet Rd, Eco Park, Clee Hill and Ludlow Town Centre – more community information needed eg: registrations of cars speeding and use 'Snap' to upload pictures which could lead to prosecutions – a group of neighbours can join 'Speed watch' in the community needs 6 people to make it viable.
- Anti Social Behaviour
- Theft from outbuildings – during Covid thefts have decreased but may rise over the Christmas period so be vigilant.

Issues with drugs are being dealt with and beggars in the streets have been approached.

FC/106 UNITARY COUNCILLORS SESSION

Cllr Viv Parry, Ludlow South – stated thanks for addressing the ambulance station closures on this agenda.

Councillor Andy Boddington, Ludlow North –stated that Ludlow has the highest infection rate for Covid seen in recent weeks with 10 new case per day. Shropshire is now higher with cases than the West Midlands. Shropshire cases are accelerating.

It has been agreed today with the Local Boundaries Commission that the ward boundaries will be reviewed for 2025.

FC/107 MINUTES – 6TH SEPTEMBER 2021

RESOLVED (11:0:1) RP/TG

That the minutes of Full Council on Monday 6th September 2021 be approved as a correct record.

FC/108 ITEMS TO ACTION

RESOLVED (11:0:1) RP/PA

That the items to action be noted.

FC/109 SUSPEND STANDING ORDERS

RESOLVED (unanimous) RP/TG

That Standing Orders be suspended to reconsider the process of the Annual Core Grants.

FC/110 PROCESS FOR ANNUAL CORE GRANT APPLCATIONS

A Member requested that for the next Annual Core Grant meeting that this be standalone meeting, discussing the Grant applications and excluding other items.

RESOLVED (unanimous) RP/GG

The wording should include 'recommendation' in item 10b and the decisions go to The Budget Working Group and back to Full Council for a final decision.

FC/111 RE-INSTATE STANDING ORDERS

RESOLVED (unanimous) RP/TG

That Standing Orders be re-instated.

FC/112 CITIZEN'S ADVICE, SHROPSHIRE ANNUAL CORE GRANT APPLICATION

RESOLVED (unanimous) GG/GP

Recommended that Annual Core Grant Funding of £2000 is awarded to Citizen's Advice, Shropshire for 2022-23.

FC/113 FRIENDS OF WHITCLIFFE COMMON ANNUAL CORE GRANT APPLICATION

RESOLVED (9:2:1) GP/BW

Recommended that Annual Core Grant Funding of £800 is awarded to Friends of Whitcliffe Common for 2022-23.

FC/114 LUDLOW AREA YOUTH PARTNERSHIP ANNUAL CORE GRANT APPLICATION

RESOLVED (11:0:1) GG/TG

Recommended that Annual Core Grant Funding of £3000 is awarded to Ludlow Area Youth Partnership for 2022-23.

FC/115 LUDLOW ASSEMBLY ROOMS ANNUAL CORE GRANT APPLICATION

RESOLVED (7:5:0) GG/GP

Recommended that Annual Core Grant Funding of £7500 is awarded to Ludlow Assembly for 2022-23.

FC/114 LUDLOW IN BLOOM ANNUAL CORE GRANT APPLICATION

RESOLVED (11:0:1) TG/DT

Recommended that Annual Core Grant Funding of £3000 is awarded to Ludlow in Bloom for 2022-23.

FC/115 LUDLOW CONCERT BAND ANNUAL CORE GRANT APPLICATION

RESOLVED (unanimous) GP/TG

Recommended that Annual Core Grant Funding of £500 is awarded to Ludlow Concert Band for 2022-23.

FC/116 LUDLOW FRINGE ANNUAL CORE GRANT APPLICATION

RESOLVED (11:0:1) GG/VP

Recommended that Annual Core Grant Funding of £1000 is awarded to Ludlow Fringe for 2022-23.

FC/117 LUDLOW VISITORS INFORMATION CENTRE ANNUAL CORE GRANT APPLICATION

RESOLVED (9:0:3) GP/VP

Recommended that Annual Core Grant Funding of £5000 is awarded to Ludlow Visitor Information Centre for 2022-23.

FC/118 LUDLOW WOMEN'S CENTRE ANNUAL CORE GRANT APPLICATION

RESOLVED (unanimous) RP/GG

That the Annual Core Grant Funding is rejected as the application doesn't meet criteria.

FC/119 SOUTH SHROPSHIRE CLIMATE ACTION ANNUAL CORE GRANT APPLICATION

RESOLVED (5:4:3) AB/EG

Recommended that Annual Core Grant Funding of £2500 is awarded to South Shropshire Climate Action for 2022-23.

FC/120 SOUTH SHROPSHIRE GYMNASTIC CENTRE ANNUAL CORE GRANT APPLICATION

RESOLVED (11:0:1) RP/TG

To refuse the Annual Core Grant Funding and recommend the applicant reapplies for a Project Support Grant.

FC/121 SOUTH SHROPSHIRE YOUTH FORUM ANNUAL CORE GRANT APPLICATION

RESOLVED (unanimous) GG/VP

Recommended that Annual Core Grant Funding of £1500 is awarded to South Shropshire Youth forum for 2022-23.

FC/122 SHROPSHIRE YOUTH ASSOCIATION ANNUAL CORE GRANT APPLICATION

RESOLVED (11:0:1) EG/VP

Recommended that Annual Core Grant Funding of £6000 is awarded to Shropshire Youth Association for 2022-23.

FC/123 WORKING TOGETHER LUDLOW, ANNUAL CORE GRANT APPLICATION

RESOLVED (unanimous) VP/GP

Recommended that Annual Core Grant Funding of £750 is awarded to Working Together Ludlow for 2022-23.

FC/124 COUNCIL OF SANCTUARY

RESOLVED (unanimous) RP/PA

That Ludlow Town Council becomes a Council of Sanctuary.

FC/125 TASK AND FINISH GROUPS

Budget Task & Finish Group

RESOLVED (unanimous) RP/TG

That Membership of the Budget Task and Finish Group includes Councillors Ginger, Parry, Pote, Adams, O'Neill

FC/126 CLIMATE ACTION TASK & FINISH GROUP

RESOLVED (unanimous) RP/AB

That Membership of the Climate Action Task and Finish Group includes Councillors , Pote, Parry, Adams, Perks, Thompson

FC/127 REQUEST TO USE LUDLOW MARKET FOR DETACHED YOUTH WORK

RESOLVED (unanimous) VP/GP

To approve the use of the market for South Shropshire Youth Forum (SSYF) detached youth work on a Friday evening for a period of 1.5 hours to finish no late than 9:30pm for a maximum of 40 weeks.

FC/128 RESOLVED (unanimous) RP/TG

That SSYF provides the Town Council with quarterly updates of the activities, numbers attending, and outcomes for the young people.

FC/129 LUDLOW YOUTH CENTRE – EXPRESSION OF INTEREST COMMUNITY ASSET

RESOLVED (unanimous) DT/RP

- i) To confirm with Shropshire Council that Ludlow Town Council has renewed the Initial Expression of Interest for Community Asset Transfer.
- ii) To approve re-submission of a Community Right to Bid Nomination Form.
- iii) To research the options, and bring information back to Council.

FC/130 EXTENSION OF MEETING

RESOLVED (11:0:1) RP/TG

That the meeting be extended for 30 minutes.

FC/131 LOCAL AMBULANCE STATIONS

RESOLVED (unanimous) GP/RP

That a letter is sent in response to the proposed changes to local Ambulance Stations.

FC/132 SENIOR CITIZEN'S CHRISTMAS EVENT

RESOLVED (11:0:1) GG/BW

That:-

- i) Goodie Bags for 200 Ludlow Senior Residents in 2021 are picked in lottery system.
- ii) To approve contents of the Goodie bags as listed in the table.
- iii) To approve the age limit as over 65yrs.

FC/133 CHRISTMAS LIGHTS 2021

RESOLVED (unanimous) RP/DT

To contact Hereford Council to establish their rationale for a reduced switch-on and ask for sight of their H&S.

FC/134 RESOLVED (unanimous) RP/DT

To note the in-house preparations and training.

FC/135 RESOLVED (11:0:1) RP/BW

To note that that, with road closures where necessary, the town council's Direct Labour Force team will only be able to put up lights at quieter times in the smaller streets and some off-road areas of the town, namely Tower Street, Rickards Passage, Church Street, Quality Square, Market Street, Market Square, Events Square, and Castle Gardens.

FC/136 RESOLVED (unanimous) RP/GG

To note that quotations from external contractors for putting up Christmas lights in High Street, King Street, Corve Street and Old Street will be sought and will be brought back to council for approval.

FC/137 RESOLVED (11:01:1) GP/RP

To approve a scaled back Christmas lights switch –on event focused on providing a fun time for local children as outlined;

FC/138 PROJECT SUPPORT GRANT CRITERIA

RESOLVED (unanimous) RP/TG

That the Project Support Grant Criteria be noted.

FC/139 LUDLOW HISTORICAL RESEARCH GROUP PROJECT SUPPORT GRANT APPLICATION

This application was withdrawn.

FC/140 DEFIB4YOU PROJECT SUPPORT GRANT APPLICATION

9.12pm Cllr Perks left the room.

RESOLVED (unanimous) RP/DT

That the Annual Core Grant Application from the Defib4You is approved for £300.

9.14pm Cllr Perks rejoined the meeting.

9.15pm Cllr Ginger left the room

FC/141 PROJECT SUPPORT GRANT APPLICATION FEEDBACK FROM LUDLOW 21 SUSTAINABLE TRANSPORT GROUP

RESOLVED (unanimous) RP/TG

That the Project Support Grant Application feedback from Ludlow 21 Sustainable Transport Group is noted.

9.17pm Cllr Ginger re-rejoined the meeting.

FC/142 EXTRA-ORDINARY COUNCIL MEETING

RESOLVED (unanimous) GG/TG

That:-

- i) the additional Extra-ordinary Council meeting for the 11th October 2021 be approved;
- ii) the 1st November Full Council meeting is moved to the 8th November.

FC/143 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED (unanimous) RP/TG

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act

1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 9:27 pm.

Town Mayor

Date

NB Closed session minutes WILL be issued.

CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 27th SEPTEMBER 2021** at **7:00PM**

FC/144 TOWN WALLS – INTERIM UPDATE FROM THE STRUCTURAL ENGINEER

RESOLVED RP/EG (unanimous)

That the interim update from the Structural Engineer for the Town Walls is noted.

FC/145 ADDITIONAL FUNDING FOR ADDITIONAL INVESTIGATIVE MEASURES

RESOLVED RP/TG (unanimous)

That the funding for additional investigative measures as described in the report is approved.

The meeting closed at 9.27pm

Town Mayor

Date