



MINUTES

Minutes of the **COUNCIL** held at Ludlow Methodist Church, Broad Street, Ludlow, on **MONDAY 24th JANUARY 2022 at 7.00 PM.**

FC/242 PRESENT

Chairman: Councillor Pote

Councillors: Adams; Boddington; Garner; Gill (from 7.18pm); Ginger; O'Neill; Parry; Tapley; Thompson; Waite.

Officers: Gina Wilding, Town Clerk
Naomi Brotherton, Senior Admin Assistant

FC/243 The Mayor reported that Mr Graeme Perks had resigned after 20 years service as a Local Authority Councillor. He highlighted the dedication to the Town Council and precise regulations that Mr Perks had operated within as a Councillor. He commented that Mr Perks had also generously given his advice and time to fellow Councillors and that this should be recognised.

RESOLVED (unanimous) RP/VP

That a letter of thanks and recognition should be sent to Mr Graeme Perks.

FC/244 HEALTH AND SAFETY

The Mayor welcomed everyone to the Full Council meeting, and requested that in the event of a fire alarm, everyone was to leave in an orderly fashion by the main exit at the front of the building. In the unlikely event that this route is blocked, to leave through the rear fire exit, and through the side entrance. For the public upstairs, fire exits could be found at the front and at the back. The assembly point is outside on the pavement away from the front of the building.

FC/245 RECORDING OF MEETINGS

The Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asked that they make this known at this point in the meeting.

FC/246 APOLOGIES

Apologies were received from Councillors Durnall, Jones and Lyle.

FC/247 DECLARATIONS OF INTERESTDisclosable Pecuniary Interests

None disclosed.

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Parry	15	Chair, Ludlow in Bloom LIB involved with the Fringe Festival for 2022

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
None disclosed.		

FC/248 PUBLIC OPEN SESSION (15 minutes)

There were 3 members of the public present.

Chair, Ludford Parish Council – The Chair of Ludford Parish Council stated that on the 13th October 2021 where Ludlow Town Councillors attended a meeting of the Ludford Parish Council. The minutes were approved and forwarded to the Town Council but to date, there had been no response. She requested that the minutes of Ludford Parish Council be acknowledged and responded to.

She invited all those present to the next Parish meeting on Monday 31st January 2022, 7pm at the Bishop Mascall Centre.

Resident, Ludlow – reported that on the 14th January 2022, following a seizure, his 12 month old daughter stopped breathing and he and his partner waited 37 minutes for an ambulance to attend. For a category 1 incident, the response target time should be a minimum of 8 minutes and maximum of 13 minutes. An ambulance was called from Hereford as no ambulances were available in Shropshire, but for a total of 47 minutes there was no assistance.

He highlighted that he had begun a campaign for ambulance services to be restored to South Shropshire including Ludlow. To date 3,000 signatures had been received on a petition.

The resident commented that if it had been a heart attack or stroke patient waiting for an ambulance for 37 minutes their chances of survival would be greatly diminished.

He requested the Town Council's support to restore services.

The Mayor confirmed that an item would be put onto the next Town Council Agenda.

Representative, Defend our NHS - echoed the previous resident's words. She added that he was an extraordinary individual, who out of his own experience had begun a campaign for change, not only for his family, but for others too. She highlighted that it was not only the petition that had been started, he had been in contact with MP Philip Dunne, the CEO of the West Midlands Ambulance Services (WMAS), organisations in Ludlow, Bridgnorth and Oswestry, with the aim to restore services in Shropshire.

The Representative stressed that Ludlow needed its own Ambulance Service. Between 2012-2018 there had been a dedicated ambulance service in Ludlow, based at Ludlow Hospital.

She stated that she understood that while this was not an Agenda item and the Council may not be able to make a collective decision that evening, she urged Councillors and those present to call for the restoration of the service. Lives she said were just as important in Ludlow as they were in Shrewsbury or Telford.

The Representative requested that the Town Council send a statement to the MP, press, WMAS and seize the day before more people's lives were affected.

FC/249 LUDLOW POLICE

Apologies had been received.

FC/250 UNITARY COUNCILLORS SESSION

Cllr V Parry, Ludlow South – referred to the Climate Outreach document on the Agenda, which she endorsed, along with other Councillors, as it outlined the basic idea the Town Council were looking for.

Turning to local issues Councillor Parry highlighted that there had been an article in local press, as she had been contacted by local elderly residents, who had been asked by private landlords to vacate properties. She said that private landlords were planning to change the usage of the properties to short-term holiday lets, due to the increase in private revenue that could be attracted.

This would not only alter the make-up of the town if more holiday lets were available, but would also cause an issue with homelessness, she stressed. She added that South Shropshire Housing Association currently had a waiting list of between 3.5k-4k.

Councillor Parry stated that she had spoken to the Ludlow Town Residents Association who was in contact with the local MP and she had also raised the issue at Shropshire Council.

Cllr A Boddington, Ludlow North – had nothing to add.

Cllr T Huffer, Ludlow East – referred to the Representative from Defend our NHS and also the resident, stating that she had some data to share in relation to their issue.

The data, she said for WMAS was poor. Out of 126 providers Shropshire was the fourth worst. It had been second worse but this was little comfort. This she declared was shocking as well as worrying, and urged all those present to support the resident in his campaign.

She highlighted that there were no shortage of beds at the Royal Shrewsbury Hospital (RSH) or Princess Royal Hospital (PRH) at Telford, as figures showed that 12% of beds were available, where normally this time of year it was 12% over subscribed. The data, she added was clear that the delays were at A&E, exacerbating the problems for the Ambulance Service.

The root cause she said, in her opinion, was the lack of Consultants and Nurses in A&E. Last week alone 17 ambulances were photographed waiting to transfer patients to A&E at RSH, and one paramedic reported having a patient in his ambulance for seven hours.

7.18pm Councillor Gill joined the meeting.

Councillor Huffer suggested that the Council invite the Chief Executive of WMAS to the next Council meeting so that issues can be addressed.

In addition she highlighted that ShropDoc were no longer providing weekend medical cover, based at Ludlow Hospital. She advised that she had been speaking to a local GP who had on her own initiative been covering weekends and had stated that the service was in crisis.

Finally she added that she had receive three emails from residents asking when the Mayfair would be returning to Ludlow.

Following a question from a Member Councillor Huffer replied that the problem with the ambulance service was rooted in A&E where there was a lack of staff, and lack of consultants. The matter was being reviewed by Shropshire Council's Joint Health & Scrutiny Committee but there was no quick fix. However, she felt that campaign for first responders to be based again in Ludlow was essential.

FC/251 MINUTES – 13th DECEMBER 2021

RESOLVED (9:0:1) DT/RP

That the minutes of Full Council on Monday 13th December 2021 be approved as a correct record.

FC/252 ITEMS TO ACTION**RESOLVED (unanimous) RP/SO**

That the items to action be noted.

FC/253 BUDGET 2022/23**RESOLVED (unanimous) RP/GG**

That the budget £983,501.00 for 2022 / 23 be adopted.

FC/254 PRECEPT 2022/23**RESOLVED (unanimous) RP/GG**

To approve the precept for 2022/23 of £708,607.00.

FC/255 AMENDMENT OF FEES FOR 2022/23**RESOLVED (unanimous) RP/DT**

To approve the amendment of fees rounding them up to the nearest 10p.

FEES		2022/23	Amended
Cemetery Fees			
Ludlow Parishioners:			
Exclusive Rights of Burial		£510.35	£510.40
Exclusive Rights of Interment of cremated remains		£217.76	£217.80
Re-opening of a grave		£314.26	£314.30
Use of Cemetery Chapel		£136.09	£136.10
Interment of ashes		£108.88	£108.90
Extension of Exclusive Rights of Burial		£108.88	£108.90
Erection of Headstone (including VAT)		£130.62	£130.70
Additional Inscription (including VAT)		£130.62	£130.70
Non-Parishioners:			
Exclusive Rights of Burial		£1,429.00	£1,429.00
Exclusive Rights of Interment of cremated remains		£653.27	£653.30
Re-opening of a grave		£653.27	£653.30

Use of Cemetery Chapel		£408.28	£408.30
Interment of Ashes		£326.63	£326.70
Extension of Exclusive Rights of Burial		£326.63	£326.70
Erection of Headstone (including VAT)		£410.60	£410.60
Additional Inscription (including VAT)		£410.60	£410.60
Grave Excavation Fees			
Treble		£436.80	£436.80
Double		£382.20	£382.20
Excavation of a Re-open/Single Grave		£327.60	£327.60
Ashes (new/reopen)		£87.36	£87.40
Hire of the GH Chamber			
Room Hire - Hourly		£10.71	£10.80
Room Hire - Hour and half		£13.93	£14.00
Room Hire - Half a day (5 hours)		£42.85	£42.90
Regular Market Rents			
Monday per stall	Low Season	£9.88	£9.90
	High Season	£13.21	£13.30
Monday per van	Low Season	£11.02	£11.10
	High Season	£14.35	£14.40
Wednesday per stall	Low Season	£13.21	£13.30
	High Season	£16.54	£16.60
Wednesday per van	Low Season	£13.21	£13.30
	High Season	£17.68	£17.70
Friday per stall	Low Season	£16.54	£16.60
	High Season	£21.01	£21.10
Friday per van	Low Season	£17.68	£17.70
	High Season	£23.19	£23.20
Saturday per stall	Low Season	£17.68	£17.70
	High Season	£22.05	£22.10
Saturday per van	Low Season	£18.72	£18.80
	High Season	£24.23	£24.30
Market Rent Pitch Rents			
Monday up to 9m ²	Low Season	£9.88	£9.90
	High Season	£13.21	£13.30
Monday up to 18m ²	Low Season	£14.35	£14.40
	High Season	£18.72	£18.80
Wednesday up to 9m ²	Low Season	£13.21	£13.30
	High Season	£16.54	£16.60
Wednesday up to 18m ²	Low Season	£21.01	£21.10

	High Season	£27.56	£27.60
Friday up to 9m ²	Low Season	£16.54	£16.60
	High Season	£21.01	£21.10
Friday up to 18m ²	Low Season	£23.19	£23.20
	High Season	£29.74	£29.80
Saturday up to 9m ²	Low Season	£17.68	£17.70
	High Season	£22.05	£22.10
Saturday up to 18m ²	Low Season	£24.23	£24.30
	High Season	£32.03	£32.10
Buttercross Market Rent			
Monday	Low Season	£11.02	£11.10
	High Season	£14.35	£14.40
Wednesday	Low Season	£12.17	£12.20
	High Season	£15.50	£15.50
Thursday	Low Season	£13.21	£13.30
	High Season	£16.54	£16.60
Friday	Low Season	£14.35	£14.40
	High Season	£18.72	£18.80
Saturday	Low Season	£15.50	£15.50
	High Season	£19.86	£19.90
Sunday Exclusive Use	All year	£58.45	£58.50
Specialist Market Rents			
Thursday	1 Stall	£17.68	£17.70
	2 Stalls	£28.70	£28.70
	3 Stalls	£39.73	£39.80
	Pitch	£17.68	£17.70
	Large Pitch	£28.70	£28.70
	Van	£19.86	£19.90
Sunday	1 Stall	£23.19	£23.20
	2 Stalls	£39.73	£39.80
	3 Stalls	£56.26	£56.30
	Pitch	£23.19	£23.20
	Large Pitch	£39.73	£39.80
	Van	£25.38	£25.40
Festival	Stall	£39.73	£39.80
	Pitch	£39.73	£38.80
	Van	£45.24	£45.30
Market Electricity			
1 day electric usage		£1.00	£1.00

Whole Market Let			
Weekdays (Per day)	Low Season	£220.67	£220.70
	High Season	£441.33	£441.40
Weekends (Per day)	Low Season	£253.77	£253.80
	High Season	£507.53	£507.60
Event Square Let Fees			
Per Stall/Pitch		£16.55	£16.60
Street Trading			
The Bull Ring per pitch per day	General Fee	£10.71	£10.80
	Festival Fee	£32.14	£32.20
Castle Sq (near to College) per pitch per day	General Fee	£19.86	£19.90
	Festival Fee	£38.62	£38.70
Castle Sq (near to College) vehicular pitch per day	General Fee	£38.62	£38.70
	Festival Fee	£77.23	£77.30
High Street (next to Bx) per pitch per day	General Fee	£19.28	£19.30
	Festival Fee	£37.49	£37.50
Tower Street per pitch per day	General Fee	£10.71	£10.80
	Festival Fee	£21.42	£21.50
Street Trading Electricity Charges			
Non- Vehicular Pitches	Lighting	£1.00	£1.00
	Other items	£5.00	£5.00
Vehicular Pitches	Lighting	£1.00	£1.00
	Other items	£7.50	£7.50
Calendar of Events			
Small advert (46mm x 46mm)	Inc. VAT	£144.73	£144.80
Medium advert (92mm x 46mm)	Inc. VAT	£243.77	£243.80
Large advert (92mm x 92mm)	Inc. VAT	£487.51	£487.60
Single entry (including date, title, venue and time)	Inc. VAT	£76.17	£76.20
Additional information per line (32 characters)	Inc. VAT	£15.24	£15.30

Further entry within the month (50% discount)	Inc. VAT	£38.08	£38.10
Further additional information per line (50% discount)	Inc. VAT	£7.61	£7.70
Ludlow Museum			
Entrance Fees	Adults	£1.04	£1.10
	Children	£0.00	£0.00
Castle Street Toilets			
Entry		£0.20	£0.20
Linney Parking Meter			
1 Day Parking		£2.00	£2.00
Memorial Bench Fees			
NEW BENCH with single brass plaque	Bench	£588.09	£588.10
	Admin	£85.70	£85.70
	Siting Fee	£214.24	£214.30
	Maintenance 5 year	£107.12	£107.20
BRASS PLAQUE on existing bench	Plaque	£91.05	£91.10
	Maintenance 5year	£74.98	£75.00
	Admin	£85.70	£85.70
Model Publication Scheme			
Disbursement cost - Photocopying B&W		£0.10	£0.10

FC/256 SHROPSHIRE COUNCIL BUDGET CONSULTATION 2022/23

RESOLVED (10:0:1) DT/AB

That the Town Council thanks Shropshire Council for its comments on its budget for 2022/23, but rather than comment on individual items, the Town Council feels Shropshire Council needs to focus on the capital not revenue spend. The relief road to the North of Shrewsbury is estimated to cost £131 million and should be abandoned. There is little benefit to the south, it is undemocratic, is counter to the COP26 views and will make Shropshire the most fossil polluting county.

In relation to the £36 million earmarked for a civic centre, this would be better spent in areas, such as Ludlow on a fit for purpose Park and Ride and the installation of electric buses, estimated to save £14k annually.

FC/257 NATIONAL LOTTERY HERITAGE FUNDING BID – ST LAURENCE CHURCH

RESOLVED (unanimous) RP/VP

That the request from St Laurences's for a letter of support for their National Lottery Heritage Funding bid be approved.

FC/258 CLIMATE OUTREACH – REPORT ON RURAL ATTITUDES

RESOLVED (unanimous) RP/TG

That the report be noted.

FC/259 PORTAIT BEQUEST

RESOLVED (unanimous) RP/TG

That the bequest is accepted, stored with other items in the Library archives but a photograph and explanation is placed on the Town Council website.

FC/260 FRINGE FESTIVAL CABIN

This item has been deferred to a following meeting.

FC/261 MARKET SOFTWARE UPDATE

7.39pm Councillor Ginger left the meeting.

RESOLVED (unanimous) RP/TG

To approve an annual contract with UK Kiosks to host and maintain MACCS 2 software for an annual fee of £729.97.

FC/262 RESOLVED (unanimous) RP/TG

To accept the 10% discount as a goodwill gesture.

FC/263 GRITTING

7.43pm Councillor Ginger rejoined the meeting.

RESOLVED (10:0:2) AB/RP

That the Town Council requests that Shropshire Council urgently provides details of priority pedestrian routes for gritting in the Ludlow Town Council area, during ice and snow events.

FC/264 LOCAL POLICING COMMUNITY CHARTER & PARISH PRIORITIES CONTACT CONTRACT

RESOLVED (10:0:1) GG/PA

That:-

- i) the Police are thanked for the Local Policing Community Charter & Parish Priorities Contact Contract; and
- ii) the Town Council requests additional action of these under priority three
- iii) the Town council receives reports of instances where the local policy have implemented the new Traffic Act in Ludlow.

FC/265 DINHAM MILLENNIUM GREEN – PROPOSAL TO INSTALL THROWLINES

RESOLVED (unanimous) GG/TG

That this item is deferred until full costs and locations can be established.

FC/266 PROJECT SUPPORT GRANT FEEDBACK

RESOLVED (unanimous) RP/DT

That the Project Support Grant Feedback from the Women's Centre and Defib4You be noted.

FC/267 EV CHARGING POINT – GALDEFORD CAR PARK

RESOLVED (unanimous) RP/PA

That Shropshire Council are contacted and requested to repair the EV fast charging point urgently in Galdeford Car Park that has been out of order since November 2021.

FC/268 COMMITTEE RECOMMENDATIONS

Policy & Finance Committee 6th December 2021

RESOLVED (unanimous) RP/PA

That the recommendations from the Policy & Finance Committee 6th December 2021 be approved.

AGED DEBTORS REPORT

To write off the aged debts of £78.00 for Blondies, and aged debt of £327.40 for Digital Copier Systems.

FC/269 REPRESENTATIONAL COMMITTEE 12TH JANUARY 2022

RESOLVED (10:0:1) RP/TG

That the recommendations from the Representational Committee 12th January 2022 be approved.

ELECTRIC VEHICLE CHARGING POINTS (EVCP)

To approve the installation of four (two double units) Electric Vehicle Charging Points approved for use at UNESCO World Heritage sites at the top of Mill Street.

FC/270 DELEGATED AUTHORITY RECOMMENDATIONS FROM COMMITTEES

Representational Committee – 8th December 2021 and 12th January 2022

RESOLVED (10:0:1) RP/PA

To ratify the Delegated Authority Recommendations from the Representational Committee 8th December 2021 and 12th January 2022.

FC/271 POLICY & FINANCE COMMITTEE – 6th DECEMBER 2021

RESOLVED (11:0:1) RP/EG

To ratify the Delegated Authority Recommendations from the Policy & Finance Committee 6th December 2021.

FC/272 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED (unanimous) RP/PA

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 8:01 pm.

Town Mayor

Date

NB Closed session minutes WILL be issued.

CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held at Ludlow Methodist Church, Broad Street, Ludlow on **MONDAY 24th JANUARY 2022** at **7:00PM**

FC/273 **COUNCILLOR PROTOCOL**

RESOLVED (9:1:1) RP/TG

That the apology is approved.

The meeting closed at 8.01pm

Town Mayor

Date