



## MINUTES

Minutes of the **COUNCIL** held at Ludlow Methodist Church, Broad Street, Ludlow, on **MONDAY 6<sup>TH</sup> SEPTEMBER 2021** at **7.00 PM**.

### **FC/082**    **PRESENT**

Chairman:                    Councillor Pote

Councillors:                Adams; Durnall; Garner; Gill; Ginger; Lyle; O'Neill; Parry; Perks; Tapley; Thompson and Waite.

Officers:                     Gina Wilding, Town Clerk  
                                     Naomi Brotherton, Senior Admin Assistant

### **FC/083**    **HEALTH AND SAFETY**

The Mayor welcomed everyone to the Full Council meeting, and requested that in the event of a fire alarm, everyone was to leave in an orderly fashion by the main exit at the front of the building. In the unlikely event that this route is blocked, to leave through the rear fire exit, and through the side entrance. For the public upstairs, fire exits could be found at the front and at the back. The assembly point is outside on the pavement away from the front of the building.

### **FC/084**    **RECORDING OF MEETINGS**

The Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asked that they make this known at this point in the meeting.

### **FC/085**    **APOLOGIES**

Apologies were received from Councillor Boddington.

### **FC/086**    **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests  
None declared.

Conflicts of Interest

None declared.

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Perks	8	Longstanding issue over resolution and use of the 1 <sup>st</sup> floor of the Guildhall

**FC/087 PUBLIC OPEN SESSION (15 minutes)**

There was one member of the public present.

A local resident - outlined that she had grown up in Ludlow, was passionate about the environment, and in her opinion, the Linney Riverside Park was currently underutilised.

Her proposal to Council was to franchise the Linney for re-introduction of boating on the river and a food kiosk. She highlighted that there was no risk to the Council as she would fund a new food kiosk, pay all necessary insurances, in return for a percentage paid to the Council. She added that with the increased demand for wild swimming, canoeing and outdoor activities she felt that this was the ideal time to do this. The kiosk would also provide employment.

She stated she felt were that it would be a sustainable business, which other towns already provided, would bring in more people and was no risk to the Council, which would share the benefits.

It was agreed that more information would be supplied and the matter discussed at a future Services Committee meeting.

**FC/088 UNITARY COUNCILLORS SESSION**

Cllr Tracey Huffer, Ludlow East – highlighted that there was an issue over ventilation in the Shropshire Council's Youth Centre building. She had been informed by Shropshire Council that only three people could be in the building at any one time and that opening windows and doors was not sufficient, and was not permitted in the colder months. In her opinion, she felt that this unsubstantiated claim about the ventilation was another nail in the coffin for the building. Other users had left, the CAB were looking for alternative accommodation, and it was only used for hot desking by Shropshire Council staff. Cllr Huffer had suggested that a youth worker - social prescriber employed by Shropshire Council should consider using the space at the Youth Centre for working with young people, but this idea had been turned down by Shropshire Council.

Cllr Huffer encouraged members to attend and promote the public protest on Tuesday 7<sup>th</sup> September at 3pm outside the Youth Club. She added that the press and local TV had been invited.

She reported that she would be taking the matter to Shropshire Council's Cabinet that week. She referred to the fact that Ludlow Town Council had put in an expression of community interest in the building – and that this should be renewed.

Cllr Viv Parry, Ludlow South – was present, but had no update for this meeting.

**FC/089 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED (unanimous) RP/TG**

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**FC/090 STAFFING REPORT**

**RESOLVED (11:2:0) RP/TG**

To approve the recruitment for the 12hr per week SCP 5-8 Finance role

**FC/091 RESOLVED (10:2:1) RP/TG**

To approve the recruitment for the 19.5hr per week SCP 1-4 Reception role.

**FC/092 RESOLVED (10:3:0) RP/TG**

To approve the recruitment for the 37hr per week SCP 13-17 Communications, Committee and Events role.

**FC/093 RESOLVED (9:0:4) GG/VP**

To revert to a previous Town Council decision that the use of the 1<sup>st</sup> floor at the Guildhall be used solely as a meeting room for Councillor use.

**FC/094 RESOLVED (unanimous) GP/TG**

That the following items are deferred to a future Full Council meeting:

- i) To approve further exploration of a Projects and Assets Role by a Staffing Task & Finish Group;
- ii) To approve further exploration of an additional admin apprentice role by a Staffing Task & Finish Group;

- iii) To approve further exploration LCRS risk assessment software, which is used by many local councils including Shrewsbury for RA management by a Staffing Task & Finish Group.

**FC/095 RESOLVED (12:0:1) RP/TG**

- i) To note that 2020/ 21 salary underspend of £51,349.00 was carried forward into the current salary budget, which is £477,849.00 in total.
- ii) That the total additional annual spend for re-aligned roles agreed at FC/90, FC/91 and FC/92 is £10,746, which reduces the stated funds from the 2020/ 21 salary underspend from £51,349.00 to £40,603.00.

**FC/096 PROPERTY LEGAL ADVICE**

**RESOLVED (12:0:1) GG/GP**

That the Town Council's solicitor is requested to write to the owner of Dinham Hotel stating the Town Council's position relating to the Guildhall fire door.

**FC/097 RESOLVED (unanimous) GP/RP**

That the fire risk assessment is reviewed and revised and Fire Service advice and a site visit are requested.

**FC/098 STAFFING MATTER**

**RESOLVED (unanimous) RP/GP**

To approve the temporary appointment of MH as Acting Supervisor with a salary uplift to SCP 12 for an initial period of three months to cover sick leave – to be managed by the Town Clerk on a rolling monthly basis.

The meeting closed at 8:43 pm.

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Town Mayor

\_\_\_\_\_  
Date

NB Closed session minutes will be issued.