



MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 5th OCTOBER 2020** at **7.00 PM**.

FC/101 **PRESENT**

Chairman:	Councillor Gill
Councillors:	Adams; Clarke; Copley Garner; Ginger; Lyle; Naysmith; Parry; Pote; Sheward and Smithers.
Officers:	Gina Wilding, Town Clerk Naomi Brotherton, Senior Admin Assistant Sean Turgoose, DLF Supervisor

FC/102 **VIRTUAL MEETING WELCOME**

Mayor Councillor Tim Gill welcomed everyone to the virtual Full Council meeting, introduced the Councillors present, and explained that:

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

FC/103 **RECORDING OF MEETINGS**

The Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

FC/104 APOLOGIES

Apologies were received from Councillors Jones, O'Neill and Perks.

FC/105 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

There were none received

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Cobley	15	Invests in renewable energy and supports a range of environmental issues
Cllr Ginger	27	Incident related to Town Council meeting. Cllr declared that he approached the Agenda item with an open mind and willingness to listen to others
Cllr Parry		Chair of Ludlow in Bloom

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
All Cllrs	27	All know Unitary Councillor
Cllr Adams	15	Personal interest in renewable energy
Cllr Cobley	12b	Knows one of the Trustees
	16	Grandchildren users of the Linney
	17	Son-in-law works for the Police
	26	Knows the owner of Linney Gate
Cllr Parry	12b	Knows Committee Members and some of the children who attend
Cllr Sheward	12b	Knows some of the Committee Members/Trustees

FC/106 PUBLIC OPEN SESSION (15 minutes)

There were three members of the public present via Zoom.

Chair of Ludlow 21 Sustainable Transport Group – The Chair from Ludlow Sustainable Transport group referred to Central Government's drive towards lowering carbon outputs and that generous grants were available for EV (electric vehicle) charging points on residential roads. This allowed town residents to charge a vehicle where they had no garage or forecourt to park.

A presentation to the IOL (In and Out of Ludlow Group) last month had been endorsed and she requested that the Town Council surveyed the suitability of on-street points, so that grant aid could be applied for. She added Shropshire

Council had already obtained funding for Shrewsbury and plans were being made for points to be installed.

She would like Ludlow to be in the same position and stated that she felt it was a plan with a positive outcome to move forward, and would show that Ludlow was progressive. She offered the Group's help to deliver the consultation.

FC/107 UNITARY COUNCILLORS SESSION

Councillor T Huffer, Ludlow East – Councillor Huffer gave apologies for the last Council meeting. As Chair of the Ludlow Area Youth Partnership (LAYP) she thanked the Town Council for approving the Annual Core Grant for 2021/22, at the last meeting, which would allow them to continue delivering projects. Referring to the town green at Sidney Road, she said she couldn't thank the Town Councillors enough for their involvement in this.

Councillor V Parry, Ludlow South – Councillor Parry informed Council that she had been able to move forward a couple of issues; namely Foldgate Lane had been adopted by Highways. This had resulted in the streetlights being in operation on this road during the darker hours, and included the one by the pedestrian crossing.

Councillor A Boddington, Ludlow North – Councillor Boddington informed Council that Ludlow's Park and Ride had been discussed at Shropshire Council's Cabinet meeting recently. He had been advised that there were no plans to improve it. Councillor Boddington stated that he had pressed the Leader of Council who had agreed to look at the vandalism and anti-social behaviour. However, he went on to say that at the same meeting Unitary Councillors had gone on to discuss improvements to both the Shrewsbury and Oswestry Park and Rides.

FC/108 MINUTES – FULL COUNCIL 7th SEPTEMBER 2020

RESOLVED (11:0:1) TG/JS

That the open minutes of Full Council on Monday 7th September 2020 be approved as a correct record by the Chairman.

FC/109 ITEMS TO ACTION – 7th SEPTEMBER 2020

The Mayor thanked the staff team for the items to action, many of which had been progressed.

RESOLVED (11:0:1) TG/JS

That the Items to Action be noted.

FC/110 REMEMBRANCE SUNDAY 2020**RESOLVED (unanimous) TG/JS**

That:-

- i) the Town Council's participation in a live streamed Remembrance Sunday Service is approved; and
- ii) the Town Clerk consults with the Mayor to compile the list of invites for dignitaries and uniformed organisations, within the limitation required to comply with Covid-19 restrictions.
- iii) the budget for Remembrance Sunday for this event be used if necessary.

FC/111 CHRISTMAS LIGHTS 2020

Councillors were in agreement that the lights should be erected as normal as it would bring cheer to the town and noted that many other Council's had decided against it this year.

RESOLVED (11:0:1) TG/AC

That the amendments required for Covid-19 secure working methods, and public safety for erection of the Christmas Lights for 2020, be approved.

FC/112 LUDLOW SENIOR CITIZENS' CHRISTMAS PARTY 2020

Councillors voiced their thanks to staff for the suitable alternative option and costings to the Senior Citizen's Christmas Party 2020. Members felt that the limit of 100 should be removed.

Following a question from a Councillor, the Town Clerk confirmed that to qualify the resident must live in Ludlow, providing their name and address to the Town Council and be of pension age.

RESOLVED (unanimous) GG/CS

That all eligible Senior Residents of Ludlow receive a Goodie Bag for 2020;

FC/113 RESOLVED (unanimous) TG/MC

That the contents of the Goodie bags are approved;

FC/114 RESOLVED (unanimous) GG/JS

That at the Clerk's discretion, the spend for the Goodie bags is approved up to the current budget of £900 and increased if required;

FC/115 RESOLVED (unanimous) TG/GG

That the process for the 2020 Senior's Party be approved.

FC/116 COMMERCIAL PROPERTY

A Councillor raised the issue that insufficient information had been provided by the tenant.

RESOLVED (10:1:1) RP/PA

That the matter be deferred to a further meeting and information from the tenant is sought on the receipt of any Central Government Business Grants issued to the business.

FC/117 PROJECT SUPPORT GRANT CRITERIA

RESOLVED (unanimous) TG/RP

That Project Support Grant Criteria be noted

FC/118 WORKING TOGETHER PROJECT SUPPORT GRANT APPLICATION

RESOLVED (unanimous) GG/RP

That the Project Support Grant Application for Working Together for £300 be approved.

FC/119 MARKET TOWN SUPPORT FUND

RESOLVED (8:0:4) TG/JS

That the orientation panel design is approved.

FC/120 RESOLVED (7:4:1) TG/JS

That the map design is approved.

FC/121 RESOLVED (9:3:0) TG/GG

That the designs and the locations of the lamp post banners are noted.

FC/122 REPAIRS TO THE STONEMASONRY AT THE BUTTERCROSS

The Town Clerk updated Council and stated that the stone mason had been on site last Thursday taking measurements. The first piece of replacement stone had been put in situ this morning. The stone mason had confirmed that all the stone had been delivered and it was now a matter of cutting and fitting. An end date for the work had not been given.

Following a question from a Councillor she confirmed that the large damaged pieces of stone were being replaced and the smaller chipped stones were being patched and filled with an appropriate medium.

RESOLVED (unanimous) TG/JS

That the update to the repairs of the stonework at the Buttercross be noted.

FC/123 CARBON FOOTPRINT AUDIT

Members discussed the Audit and felt that there will still many unanswered questions. One Member expressed his surprise that the report did not contain the recommendation of switching energy suppliers to renewable sources.

RESOLVED (7:0:5) TG/MC

That the Carbon Footprint Audit be received and noted.

FC/124 RECOMMENDATIONS FROM THE MARCHES ENERGY AGENCY

Members discussed several options but felt that this was too large an issue to be discussed at Full Council in detail.

RESOLVED (unanimous) PA/EG

That the cost/benefit and utility of the recommendations are explored and the resulting options are prioritised.

FC/125 PLAY AREA CLEANSING

RESOLVED (9:1:2) MC/RN

That in line with the Town Council's insurers' advice, all cleansing to the Town Council play equipment ceases.

FC/126 POLICE CRIME COMMISSIONERS TOWN AND COUNCIL PARISH SURVEY

RESOLVED (11:0:1) TG/GG

That Councillors send their responses to the Deputy Mayor no later than the 8th October to collate and send in a Town Council response by the closing date of the 9th October 2020.

FC/127 COUNCIL/COMMITTEES PROCEDURES - AGENDAS

RESOLVED (7:2:3) TG/JS

That the report be noted.

FC/128 COUNCIL WEBSITE

RESOLVED (unanimous) TG/MC

That the new Town Council website be noted.

FC/129 TERMLY MONITORING REPORT – YOUTH CLUB LUDLOW

RESOLVED (unanimous) TG/MC

That the Termly Monitoring Report for the youth Club, Ludlow be noted.

FC/130 YOUTH SERVICES PROVISION

RESOLVED (unanimous) TG/MC

That it be noted that Youth Services provision in Ludlow will be discussed at the following Council meeting.

FC/131 TOWN GREEN – SIDNEY ROAD

Councillor Parry informed Council that a local resident had been voluntarily cutting the grassed areas that will be the town green in lieu of works by Connexus. She requested that the Town Council recognise this and express their thanks.

RESOLVED (unanimous) TG/MC

That the update be noted.

FC/132 SERVICES COMMITTEE RECOMMENDATIONS 21ST SEPTEMBER 2020

RESOLVED (5:0:7) MC/TG

That the recommendations from the Services Committee on the 21st September 2020 be approved.

TREE MANAGEMENT POLICY

- i) That the Tree Management Policy is adopted;
- ii) That the tender specification is approved.

RESERVED GRAVES AT HENLEY ROAD CEMETERY

That reservations in Section 'H' at Henley Road cemetery are allowed.

FC/133 COMMITTEE MINUTES – REPRESENTATIONAL COMMITTEE 16TH SEPTEMBER 2020

RESOLVED (8:1:3) GG/PA

That the minutes of the Representational Committee on the 16th September 2020 be received.

FC/134 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (11:0:1) TG/EG

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8:55 pm

Town Mayor

Date

NB Closed session minutes will be issued.



CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 5th SEPTEMBER 2020** at **7:00PM**

FC/135 **TENDER**

RESOLVED (unanimous) **TG/CS**

That the tender for £3,590.00 from Local Council Consultancy is approved for the Staffing Structure Review.

FC/136 **LINNEY GATE**

RESOLVED (10:0:2) **TG/CS**

That the Town Council write to confirm that they have no objections to the proposed scheme.

8.50pm Councillor Lyle left the meeting.

FC/137 **CODE OF CONDUCT**

RESOLVED (unanimous) **TG/JS**

That:-

- i) a complaint is made to the Monitoring Officer at Shropshire Council under the Code of Conduct; it was considered that the Councillor did not behave with integrity, demonstrate a commitment to ethical values and did not respect the rule of law;
- ii) a complaint is submitted to the Leader of the local Liberal Democrats.

The meeting closed at 8.55 pm

Town Mayor

Date