



## MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 2<sup>nd</sup> NOVEMBER 2020** at **7.00 PM**.

### **FC/138 PRESENT**

Chairman: Councillor Pote (up to item 10), Cllr Tim Gill (7:35 pm from item 11)

Councillors: Adams; Clarke; Copley Garner; Ginger; Lyle; Naysmith; O'Neill; Parry; Pote; and Sheward.

Officers: Gina Wilding, Town Clerk  
Kate Adams, Deputy Town Clerk  
Naomi Brotherton, Senior Admin Assistant

### **FC/139 VIRTUAL MEETING WELCOME**

Deputy Mayor Councillor Robin Pote welcomed everyone to the virtual Full Council meeting, introduced the Councillors present, and explained that:

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

### **FC/140 RECORDING OF MEETINGS**

The Deputy Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during

public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

#### **FC/141 APOLOGIES**

Apologies were received from Councillors Perks.

#### **FC/142 DECLARATIONS OF INTEREST**

##### Disclosable Pecuniary Interests

There were none received

##### Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Parry		Chair of Ludlow in Bloom

##### Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Adams	12	Member of Ludlow 21 Sustainable Transport Group
Cllr Cobley	18	Close family friends works for Hope House
Cllr Garner	9	Chair of Youth Charity
	12	Owns an electric vehicle
	13	Owner of a holiday let
Cllr Lyle	12	Board member of Ludlow 21 and knows members of the group
Cllr Parry	10	Purchases trophies for Ludlow in Bloom from business
Cllr Pote	12	Member of Ludlow 21 Sustainable Transport Group
Cllr Ginger	10	Shop owner

#### **FC/143 PUBLIC OPEN SESSION (15 minutes)**

There were three members of the public present via Zoom.

Chair of Ludlow 21 Sustainable Transport Group – The Chair from Ludlow Sustainable Transport group explained that in the public session of the last FC meeting she had introduced the prospect of a public consultation to assess the requirement for on-street EV chargers in Ludlow. The proposal had been approved at the Representational meeting on 14<sup>th</sup> October and was now awaiting a formal decision from Council.

She emphasised that, although on-street EV chargers may sound futuristic, things are moving very fast in the electric car market now and the Government was moving aggressively to eliminate fossil fuelled cars through its 'Road to Zero' strategy. The lack of EV chargers she stated was a key factor in preventing

people from buying an electric car but on-street chargers formed an important part of the jigsaw.

She reported that by going ahead with the consultation Ludlow could be a little in front of the curve in Shropshire. The grant money she said was available, along with Government support, and Ludlow had a good business case. In the event that the consultation proved positive, the grant application process could be started before Christmas.

She urged Council to make this happen and show that Ludlow was taking the initiative on a project that could go a long way towards reducing greenhouse gas emissions.

**FC/144 UNITARY COUNCILLORS SESSION**

Councillor V Parry, Ludlow South – Councillor Parry informed Council that it had been reported in the press that she had been in contact with the Police and Crime Commissioner, and local Police, Inspector Roberts and Sergeant Kelly, regarding the anti-social driving by youths during the evening hours. An occurrence had also happened in the day time and further anti-social behaviour surrounding alcohol and drugs had been witnessed in local car parks, and she had received numerous complaints from residents.

She reported the Eco Park was regularly being used as a race track and a visit would corroborate this as the scree surface had been significantly scuffed up. There was little point she said, in work being done to the Eco Park car park until the anti-social behaviour had been addressed.

Councillor A Boddington, Ludlow North – Councillor Boddington thanked the Town Council for its prompt statement on the Market remaining open during the second lockdown, due to commence on Thursday 5<sup>th</sup> November.

**FC/145 MINUTES – FULL COUNCIL 5<sup>th</sup> OCTOBER 2020**

**RESOLVED (10:0:1) RP/GG**

That the open and closed minutes of Full Council on Monday 5<sup>th</sup> October 2020 be approved as a correct record by the Chairman.

**FC/146 ITEMS TO ACTION – 5<sup>th</sup> OCTOBER 2020**

**RESOLVED (unanimous) RP/PA**

That the Items to Action be noted.

**FC/147 YOUTH ACTIVITIES IN LUDLOW**

The Early Help Change Programme Manager from Shropshire Council informed Council that she had been in touch recently with the Parish and Town Council's throughout the County. She highlighted that papers had been taken to

Shropshire Council's Cabinet on the 20<sup>th</sup> January 2020 for a new design for Youth Provision. Previously Shropshire Council had been responsible for commissioning similar open access youth clubs in the county for ages 12-15 years.

The Early Help Change Programme Manager explained that working in Children's Services she had seen an increase in demand for help for vulnerable young people in Shropshire. Following a consultation in 2019 Shropshire Council had employed Youth Workers to target those coming into Youth Services and those not taking advantage of the Youth Clubs.

She advised that the Youth Clubs were highly valued but it was clear that it was not meeting the needs of the more vulnerable young people. A paper had therefore gone to Cabinet for youth support to employ Youth Workers, and funding for open access youth provision from Parish and Town Councils.

Covid arrived and the funding for the open access youth clubs had been extended for a further year. Detached Youth Workers have been recruited and staff had been working since the 1<sup>st</sup> April 2020.

A reminder had been sent to all Parish and Town Council's whether they would consider funding youth open access youth clubs. She advised Council that the Youth Club at Galdeford opened one night a week and the funding would cease for this at the end of March 2021. She commented that the Town Council was invited to consider whether to continue this service.

She confirmed that the Youth team worked across the county with the staff working with partners such as the Police to identify where to focus the detached workers from April 2020.

Following a question from a Member the Early Help Change Programme Manager confirmed that the youth club at the Methodist Church was separate to the youth provision from Shropshire Council and this groups funding was from various sources.

Another Member confirmed that funding was received from the Town Council for the Methodist church youth group for craft afternoons. She also confirmed that during lockdown separately funded outreach on the streets was provided from 6pm-8.30/9pm by South Shropshire Youth Forum.

**FC/148 COMMERCIAL PROPERTY RENT**

**RESOLVED (11:0:1) RP/GG**

That

- i) the request for a rent free period from the period of April to June is declined;
- ii) the request for a 50% reduction in rent from July to September is declined;
- iii) full payment for the period April to September is made to the Town Council by the end of March 2021.

7.35pm the Mayor Councillor Gill entered the meeting and chaired the remainder of the meeting.

**FC/149 BUDGET SETTING 2021 /22**

**RESOLVED (unanimous) TG/GG**

- i) To adopt the budget setting timetable;
- ii) To adopt the following recommendations:
  - To safeguard local services
  - To be mindful of the detrimental economic impact of Covid-19 when setting the precept
  - To set a sustainable budget for 2021 / 22
  - To set a reasonable and workable timetable to facilitate the projects delayed in 2020 / 21
  - To set a three year budget trajectory for financial sustainability and resilience
- iii) To approve the draft consultation with the inclusion of financial information relating to the second lockdown;

**FC/150 LUDLOW 21 SUSTAINABLE TRANSPORT GROUP AND DRAFT CONSULTATION FOR EV CHARGING POINTS**

**RESOLVED (11:0:1) GG/DL**

That:-

- i) Shropshire Council is approached to establish a working relationship regarding the provision of road side EV charging points, and to establish the local consultation criteria and documentation.
- ii) That the draft consultation is approved.

**FC/151 LOCAL ECONOMIC GROWTH STRATEGY – TOURISM**

**RESOLVED (unanimous) TG/EG**

That the draft local economic growth strategy for tourism is approved with the following additions;

- i) Description of tourism offer for children and young families in Ludlow.
- ii) Inclusion of technology such as the hologram apps at St Laurence's that bring Ludlow's ancient heritage to life in a way that appeals to everyone, and especially younger people
- iii) Listing the festivals to show their diversity more diversity and appeal for families and children;

**FC/152 COMMUNICATIONS**

**RESOLVED (11:0:1) TG/VP**

That the report be noted.

**FC/153 CHRISTMAS GIVING**

**RESOLVED (unanimous) GG/TG**

That subject to agreement with delivery partners, the £300 budget normally used for gifts for Santa's grotto is used to purchase £5.00 boxes chocolates and sweeties to be distributed to families in need.

**FC/154 GOVERNMENT CONSULTATION – NATIONAL PAVEMENT PARKING**

**RESOLVED (11:0:1) TG/RP**

That the Town Council responds in support of option three:

Option 3 would in effect extend the existing London-wide pavement parking prohibition. This option would require changes to primary legislation to prohibit pavement parking by default, except at locations where local authorities decide to allow it. This could be done as a general default prohibition across England, or defined in certain circumstances (for example urban areas), as informed by this consultation.

The existing London pavement parking prohibition allows for London councils to introduce exemptions by passing administrative resolutions (for example for narrow streets where pavement parking is essential to ensure traffic flows and to prevent vehicle displacement where there is nowhere else to park).

Local authorities would be expected to decide where pavement parking remained necessary and to introduce the necessary exemptions and to place traffic signs and bay markings to indicate where pavement parking is permitted. The bay could be placed completely on the pavement where there is sufficient width.

**FC/155 COUNCIL CALENDAR**

**RESOLVED (unanimous) TG/JGG**

That the Council Calendar for January 2021 to July 2021 be approved.

**FC/156 PROJECT SUPPORT GRANT APPLICATION – HOPE HOUSE**

**RESOLVED (7:4:1) GG/MC**

That the Project Support Grant Application of £250 for Hope House be approved.

**FC/157 LUDLOW MUSEUM AT THE BUTTERCROSS**

**RESOLVED (unanimous) TG/AC**

To note that a recovery grant £5,460.00 has been received from the West Midlands Museum Development Service.

**FC/158 MARKET TOWN SUPPORT FUND**

**RESOLVED (unanimous) TG/GG**

That the interim update be noted.

**FC/159 PROJECT SUPPORT GRANT FEEDBACK – DEFIB4YOU**

**RESOLVED (7:0:5) GG/TG**

To note the feedback and thank Defib4you

**FC/160 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED (unanimous) TG/CS**

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 8:13 pm

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Town Mayor

Date

NB Closed session minutes will be issued.



## CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 2<sup>nd</sup> NOVEMBER 2020** at **7:00PM**

**FC/161    H&S AND HR QUOTATIONS**

**RESOLVED (unanimous)    TG/CS**

To approve Ellis Whittam HR and H&S consultant services for a three years contract at the cost of £3,300 per year.

The meeting closed at 8.13 pm

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Town Mayor

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Date