

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 13th September 2023

COUNCIL

You are summoned to attend the Meeting of Ludlow Town Council to be held
at the Guildhall, Mill Street, Ludlow SY8 1AZ
18th September 2023 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Co-option
- Annual Core Grants
- Climate Action

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. Welcome from the Mayor and essential housekeeping information.

Councillors and members of the public are to note that the fire exit can be found to the left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

The Mayor will introduce members of town council staff to town councillors.

<https://www.ludlow.gov.uk/your-council/council-staff>

2. Recording of Meetings – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. Apologies

To receive Councillors' apologies.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

4. Declarations of Interests

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations.)

5. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

6. Ludlow Police Update – To receive an update from Ludlow Police.

7. Ludlow's Unitary Councillors Session – Ludlow's Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.



8. **Minutes**
To approve as a correct record the open minutes of **COUNCIL** minutes of **MONDAY 31st JULY 2023.**
9. **Items to Action**
To consider the items to action sheet from Monday 31st July 2023.

ITEM	Attachment
10. CO-OPTION - WHITCLIFFE WARD	
a) To note the Co-option procedure.	10a
b) To approve the Completed Application Forms.	10b
c) To receive a short presentation from the applicants.	No papers
d) To follow the co-option procedure and Standing Order 3r.	No papers
11. ANNUAL CORE GRANTS IN 2024 – 2025	11
To consider a report and recommendations for Annual Core Grant Funding in 2024-2025.	
12. PROJECT SUPPORT GRANTS	
a) To note the Project Support Grant Criteria.	12a
b) To consider the application from Ludlow 21	12b
13 COMMITTEE AND TASK AND FINISH GROUP MEMBERSHIP <i>Suspend Standing Order 7a to revisit committee membership</i>	No papers
a) To approve Councillor Childs stepping down as a member of Representational Committee, Services Committee, & Policy & Finance Committee due to work commitments.	
b) To approve Councillors Urka's committee membership as notified at the meeting.	
c) To approve Councillor Pote's membership of the Budget Task and Finish Group. <i>Re-instate Standing Order 7a</i>	
14. STAFF DUTIES	14
To note the table of staff roles and key duties.	
15. LEASE HIRE WORK VANS	15
To consider an update report.	
16. LUDLOW BATHING WATERS STATUS	
To consider a recommendation from Policy & Finance Committee	16
17. CLIMATE ACTION PLAN	
To consider recommendations from the Climate Action Sub-Committee.	17



18. ENVIRONMENT VIGIL	To consider a request from Ludlow Friends Meeting House to hold a Vigil.	18
19. LUDLOW MEMORIAL CLEANING	To respond to an offer of assistance from a voluntary organisation.	19
20. TOWN BENCHES	To consider the request from a resident made at the Annual Town Residents Meeting in relation to a bench partnership.	20
21. COMMITTEE MINUTES		
a)	To receive the minutes of the Representational Committee 1 st August.	21a
b)	To receive the minutes of the Services Committee 26 th July.	21b
22. WIGLEY FIELD ALLOTMENTS		
a)	To note the new Wigley's Field Allotment Association Constitution.	22a
b)	To approve the new lease agreement.	22b
c)	To approve the length of the agreement	22c
23. REMOTE MEETINGS	To note a letter from Lee Rowley MP, Parliamentary Under Secretary of State for Local Government and Building Safety.	23
24. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
25. LUDLOW MAYFAIR	To consider the key terms for a new agreement.	25

M e m b e r s h i p

Councillors Ginger (Town Mayor); B Waite (Deputy Mayor); Childs; Garner; Gill; Jones; Lyle; O'Neill, Pote, Parry, Tapley, Thompson, Urka and S. Waite.

The date of the next Council meeting is 30th October 2023.