



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 9th October 2012

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at the Guildhall, Mill Street, Ludlow on Monday 15th October 2012 at 7.00pm

A handwritten signature in black ink, appearing to read "G Wilding".

Gina Wilding
Acting Town Clerk

Key Agenda Items:

- Late Night Ludlow
- Market Matters
- Property
- External Auditor

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests**
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Acting Town Clerk as required.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Council.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on:-
 - a) **28th MAY 2012 – Closed session minutes**
 - b) **16th JULY 2012 – Closed session minutes**
 - c) **31st JULY 2012 – Closed sessions minutes**
 - d) **3rd SEPTEMBER 2012 – open and closed minutes**
 - e) **12th SEPTEMBER 2012 – open and closed minutes**

ITEM	ATTACHMENT
7. SERVICES COMMITTEE To receive the closed session minutes of the 23 rd July 2012 and the draft open and closed session minutes of the meeting held on the 17 th September 2012.	7
8. REPRESENTATIONAL COMMITTEE To receive the minutes of the meetings held on the:- <ol style="list-style-type: none"> a) 29th August 2012 b) 26th September 2012 (Draft) 	8a 8b
9. POLICY & FINANCE COMMITTEE <ol style="list-style-type: none"> a) To receive the closed session minutes of the 30th July 2012 and the draft open and closed session minutes of the meeting held on the 24th September 2012. b) Consider the recommendations from the Policy and Finance Committee meeting held on the 24th September 2012 	9a 9b
10. STAFFING AND APPEALS SUB-COMMITTEE <ol style="list-style-type: none"> a) To receive the minutes of the closed session meeting of the Staffing and Appeals Committee on the 16th July 2012, 1st August 2012, 23rd August 2012, 29th August 2012, 4th September 2012, 25th September 2012 and 5th October. 	10a



b)	To receive the recommendations from the Staffing and Appeals Sub-Committee 25 th September 2012.	10b
11.	CIVIC EVENTS WORKING GROUP	
a)	To receive the draft minutes of the meeting held on 4 th October 2012.	11a
b)	Consider the recommendations from the Civic Events Working Group held on the 4 th October 2012.	11b
12.	POLICIES	
	To approve and adopt the Training Policy	12
13.	LATE NIGHT LUDLOW	
	To consider a request from the Chamber of Commerce to hold a market on 3 Tuesdays in December.	13
14.	EXTERNAL AUDITOR	
	To note the appointment	14
15.	MARKET MATTERS	
	To receive a report on the Market application process.	15
16.	COMMITTEE MEMBERSHIP	
	To reconsider the membership of the Communications Working Group and appoint additional Members.	16
17.	PROPERTY	
a)	Guildhall - To receive a report	17a
b)	Boxing Club – To receive an update	17b
c)	Buttercross – To receive an update that the works will commence week beginning 22 nd October 2012 and will take no longer than 10 days.	No papers
d)	Linney – To receive an update on the Linney Riverside Park	17d
18.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
19.	STAFFING & APPEALS SUB-COMMITTEE	
a)	Consider the recommendations from the Staffing and Appeals Sub-Committee meeting held on the 25 th September 2012	19a
b)	Consider the recommendations from the Staffing and Appeals Sub-Committee meeting held on the 5 th October 2012	19b



M e m b e r s h i p

Councillors Pound (Town Mayor); Parry (Deputy Mayor); Aitken; Callender; Davies; Draper; Hunt; Leyton-Purrier; McCormack; Newbold; Perks; Phillips; Smithers; Toop; Wilcox

The next Council meeting to will be held on the 19th November 2012