



## LUDLOW TOWN COUNCIL

Minutes of the Ludlow Town Council meeting held at The Buttercross, Ludlow, on Thursday 7<sup>th</sup> February 2008 at 6.30 pm.

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**MEMBERS PRESENT:** Councillors Glaze (Town Mayor), Smithers (Deputy Town Mayor), Aitken, Bradley, Callender, Davies, Galtress, Hunt, Kidd, Mitchell, Newbold, Pope and Pound

**OFFICERS PRESENT:** Richard Walden, Acting Town Clerk and Hannah Coleman, Assistant Clerk

**FC26/08**      **APOLOGIES** – Councillor Perks.

**FC27/08**      **PREJUDICIAL AND PERSONAL INTERESTS**

There were no specific declarations of interest.

**FC28/08**      **APPOINTMENT OF COMMITTEES** – It was agreed that, when selecting Councillors to serve on the various recently appointed committees, every ward should have at least one member serving on each standing committee.

It was **RESOLVED:** that the following Committees be appointed

**Representational Committee**

Councillors Aitken, Callender, Davies, Galtress, Hunt, Mitchell, Pope and Wilcox

**Services Committee**

Councillors Bradley, Callender, Glaze, Kidd, Newbold, Perks, Pound and Smithers

**Policy and Finance Committee**

Councillors Aitken, Bradley, Glaze, Hunt, Kidd, Newbold, Perks, Pound, Smithers and Wilcox

**FC29/08**      **OUTSIDE ORGANISATIONS AND WORKING PARTIES** – The Council reviewed its representation on various outside organisations and considered to which of the newly appointed committees their reports should be presented. All Council representatives on these bodies were reminded to ensure that reports or minutes of those bodies were included within the relevant committee agendas.

It was **RESOLVED** - that the appointments be confirmed and the representatives be asked to report to the committees indicated within Appendix “A”.

**FC30/08**      **CALENDAR OF MEETINGS** – It was **RESOLVED** – that the calendar of meetings set out at Appendix “B” be approved with the additional of regular monthly meetings of Accounts Sub-Committee.



It was further **RESOLVED** that the Mayor Making/Annual Meeting would be held at the Assembly Rooms.

**FC31/08 BANK MANDATE** – It was **RESOLVED** – that the Council’s Bank Mandate be varied to allow for cheques and money orders to be signed by any 2 of the 5 members of Accounts Sub-Committee.

**FC32/08 COUNCILLORS SEMINAR** It was **RESOLVED** – that Councillor Aitken and the new Town Clerk be authorised to fix a date for a seminar, to be led by Councillor Aitken, as the start of the new performance management process.

**FC33/08 ACTING TOWN CLERK** – At the close of the meeting the Town Mayor recalled that this would be the last meeting of the full Council at which Mr Walden would be attending as Acting Town Clerk. She thanked him for his contribution and presented him with a framed picture of Ludlow Castle to which all councillors and members of staff had contributed. Mr Walden replied and wished the Council every success in the future.

The meeting closed at 8.22 pm.

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Town Mayor

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Date