



LUDLOW TOWN COUNCIL

Tuesday 22nd January 2008

You are summoned to attend a Meeting of Ludlow Town Council which will be held at The Bishop Mascall Centre, Lower Galdeford, Ludlow, SY8 1RZ, on **Monday 28th January 2008 at 7.00pm** at which your attendance is required.

TO: MEMBERS OF LUDLOW TOWN COUNCIL: Councillors Glaze (Town Mayor), Smithers (Deputy Town Mayor), Aitken, Bradley, Callender, Davies, Galtress, Hunt, Kidd, Mitchell, Newbold, Perks, Pope, Pound and Wilcox

AGENDA

1. APOLOGIES

To receive any apologies for absence.

2. PREJUDICIAL AND PERSONAL INTERESTS

To receive any specific declarations of interest.

3. PUBLIC OPEN SESSION (15 minutes)

Members of the public are invited to make representations to the Council on any matters relating to the work of the council or to raise any issues of concern.

4. APPOINTMENT OF NEW TOWN CLERK

Mrs Linda Thomas, currently Town Clerk to Knutsford, has been appointed as Town Clerk to Ludlow. She will commence her new role on Monday 10th March 2008. Please see the attached report of Appointments Panel held on 4th January 2008 (Pg 5)

5. MINUTES

To agree the minutes of the Council meetings held on 3rd & 14th December 2007 and 2nd January 2008 (Pg 7)

6. BUDGET

To consider the attached draft budget 08/09 and the recommendations in the report of the Acting Town Clerk (Pg 15)

7. PLANNING & HIGHWAYS COMMITTEE

(a) To receive the minutes of the meetings held on 3rd December 2007 and 7th & 21st January 2008 (Pg 25).



- b) To receive the following recommendation:
- That the Committee now meet, following consultation with Members, on Tuesday evenings at 7.00pm. The first meeting is scheduled for 5th February 2008

8. MARKETS, AMENITIES & CEMETERY COMMITTEE

- a) To receive the minutes of the Market, Amenities & Cemetery Committee meeting held on 21st January 2008 (Pg 37)
- b) To receive an update on the Market Square Enhancement scheme
- c) To receive an update on the Cardboard Recycling Scheme
- b) To receive the following recommendations:
- That Councillor Pope be elected on to the Committee following the resignation of Councillor Mitchell
 - That the membership of the new Market Sub-Committee be approved. Councillors Glaze, Newbold, Pope and Pound expressed an interest in standing and Councillor Bradley was also nominated

9. CITTASLOW

To consider the points raised in the attached report of the Acting Town Clerk (Pg 41)

10. COUNCIL STRUCTURE AND PERFORMANCE MANAGEMENT

To consider the recommendations in the attached report of the Acting Town Clerk (Pg 43)

11. ACCOUNTS

To receive the accounts for payment approved by the Accounts Sub-Committee for December 2007 and January 2008 (Pg 49)

12. WEBSITE AND NEWSLETTER GROUP

To receive the report of the Working Group held on 3rd January 2008 (Pg 51)

13. GRANT FUNDING

- a) **Crucial Crew** – Please see the attached letter from Connie Baines, Crucial Crew, requesting financial support for 69 children from Ludlow Junior School to attend this years event. The total requested is £276.00 (Pg 53)
- b) **Ludlow College Presentation** – The College have requested the £30 towards the Town Council Prize for Citizenship as previously agreed. This year the prize was awarded to Faye Bowen on 8th January.
- c) **Friends of Whitcliffe Common** – A letter of thanks has been received from the Trust for the Council's grant of £350.



14. WEST MERCIA POLICE AUTHORITY CONSULTATION

In December 2007 the Police Authority approved the draft priorities for policing in West Mercia for 2008 and beyond. Council is required to comment on the attached leaflet before Tuesday 19th February 2008. It is suggested that a smaller group of members be appointed to make views on behalf of the Council (Pg 55)

15. CHRISTMAS LIGHTS

To consider the recommendations in the attached report of the Christmas Lights Working Group of 7th January 2008 (Pg 59)

16. TRAINING

To note the following training events and consider who may like to attend:

- a) **SLCC Practitioners Conference** – 29th February to 1st March 2008 in Stoke. Linda Thomas will be attending this
- b) **NALC Annual Conference** – 20th to 22nd May 2008 in Eastbourne

17. EXCLUSION OF PRESS AND PUBLIC

It is recommended that, in the view of the confidential nature of the business to be transacted, the press and public be excluded for the remainder of the meeting.

18. CONFIDENTIAL MINUTES

To approve the confidential minutes of the meetings of the Council held on 14th December 2007 and 2nd January 2008 (Pg 63)

19. STAFF MEETING

Please see the attached report of the Staff Meeting held on 10th January 2008. The action and progress details have been previously circulated with the Buttercross Bulletin 15.01.08 (Pg 67)

Richard Walden
Acting Town Clerk