



LUDLOW TOWN COUNCIL

Tuesday 21st April 2009

You are summoned to attend a Meeting of Ludlow Town Council which will be held at The Bishop Mascall Centre, Lower Galdeford, Ludlow, SY8 1RZ, on **Monday 27th April 2009** at **7.00pm** at which your attendance is required.

TO: MEMBERS OF LUDLOW TOWN COUNCIL: Councillors Newbold (Town Mayor), Davies (Deputy Town Mayor), Aitken, Callender, Glaze, Hunt, Kidd, Mitchell, Pope, Pound, Smithers, Taylor-Smith and Wilcox

AGENDA

1. **APOLOGIES** – To receive any apologies for absence.
2. **PREJUDICIAL AND PERSONAL INTERESTS** – To receive any specific declarations of interest.
3. **PUBLIC OPEN SESSION (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **MINUTES** – To approve the minutes of the Town Council meeting held on 26th January 2009 and the minutes of the Special Town Council meetings held on 9th & 16th March 2009 (pg 3)
5. **POLICY & FINANCE COMMITTEE** – To receive the minutes of the Policy & Finance Committee meetings held on 23rd February, 30th March and 20th April 2009 (pg 9)
6. **SERVICES COMMITTEE** – To receive the minutes of the Services Committee meetings held on 16th February, 23rd March and 6th April 2009 (pg 21)
7. **REPRESENTATIONAL COMMITTEE** – To receive the minutes of the Representational Committee meetings held on 20th January, 3rd & 17th February, 3rd, 17th & 31st March 2009 (pg 31)
8. **ELECTION OF TOWN MAYOR** – All candidates must be proposed and seconded and, if necessary, an election will be held.
9. **ELECTION OF DEPUTY TOWN MAYOR** – All candidates must be proposed and seconded and, if necessary, an election will be held.
10. **APPOINTMENT OF MEMBERS ON COMMITTEES**
 - a) **Services Committee**
 - (i) To appoint 10 members to the Committee

- (ii) The Committee to elect a Chairman and Vice-Chairman
- b) Representational Committee**
 - (i) To appoint 8 members to the Committee
 - (ii) The Committee to elect a Chairman and Vice-Chairman
- c) Policy & Finance Committee** – The Mayor Elect, Deputy Mayor Elect and the Chairmen and Vice-Chairmen of the Services and Representational Committees will stand on this Committee
 - (i) To appoint 4 additional members to the Committee
 - (ii) The Committee to elect a Chairman and Vice-Chairman
- 11. SCHEDULE OF MEETINGS** – To approve the attached meeting dates for the next six months (pg 59)
- 12. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES** – To appoint representatives to stand on outside bodies. Please see the attached (pg 60)
- 13. CIVIC EVENTS**
 - a) May Fair Service** – Sunday 3rd May 2009 in the Square at 11.30am
 - b) Mayors Sunday Service** – Sunday 10th May 2009 in St Laurence Church at 3.30pm
 - c) Mayor Making Ceremony/Annual Meeting** – Wednesday 13th May 2009 at Ludlow Assembly Rooms at 7.00pm
- 14. ANNUAL TOWN MEETING** – To consider holding the Annual Town Meeting on Friday 29th May 2009 at 7.30pm, venue to be arranged.
- 15. STANDING ORDERS** – To note that the new Town Clerk will review
- 16. FINANCIAL REPORTS** – To discuss the income and expenditure report requirements for Council and Committee agendas. Reports made available at the Accounts Sub-Committee will be tabled at the meeting
- 17. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** – The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.