

LUDLOW TOWN COUNCIL

21 October 2008

You are summoned to a Meeting of Ludlow Town Council which will be held at The Bishop Mascall Centre, Lower Galdeford, Ludlow, SY8 1RZ, on **Monday 27 October 2008** at **7.00pm** at which your attendance is required.

TO: MEMBERS OF LUDLOW TOWN COUNCIL: Councillors Newbold (Town Mayor), Davies (Deputy Town Mayor), Aitken, Bradley, Callender, Galtress, Glaze, Hunt, Kidd, Mitchell, Pope, Pound, Smithers and Wilcox

AGENDA

1. **APOLOGIES** - To receive any apologies for absence.
2. **PREJUDICIAL AND PERSONAL INTERESTS** - To receive any specific declarations of interest.
3. **PUBLIC OPEN SESSION (15 minutes)** - Members of the public are invited to make representations to the Council on any matters relating to the work of the council or to raise any issues of concern.
4. **MINUTES** - To approve the minutes of the Town Council meetings held on 28 July and 21 August 2008 (Pg 3)
5. **POLICY & FINANCE COMMITTEE** - To receive the minutes of the meeting of the Policy & Finance Committee held on 29 September (attached) and 20 October (draft to follow) 2008 (Pg 7)
6. **SERVICES COMMITTEE** - To receive the minutes of the Services Committee meetings held on 22 September and 13 October (draft) 2008 (Pg 13)
7. **REPRESENTATIONAL COMMITTEE** - To receive the minutes of the Representational Committee meetings held on 29 July, 12 and 26 August, 9 and 23 September and 7 October 2008 (Pg 19)
8. **MATTERS FOR REVIEW FROM LAST TOWN COUNCIL MEETING -**
 - a) **Market Enhancement:** To note that a response to the application for funding is still awaited.
 - b) **Town Meeting:** Following the cancellation of the meeting organised for September, to consider arrangements for the meeting.
9. **ITEMS REFERRED TO FULL COUNCIL BY COMMITTEES AND WORKING GROUPS -**
 - a) **Use of Events Square:** Item referred by Services Committee on 22 September 2008 (Minute S61/08c) – To discuss changes in use of the Events Square.
 - b) **Management of Biffa Bins for Market Waste:** Item referred by Services Committee on 13 October 2008 (Minute S73/08b) – To consider the draft Management Plan (Pg 43)
 - c) **The Bull Hotel:** Item referred by Representational Committee on 7 October 2008 (Minute R76/08/09)
 - d) **Town Council Website:** Item referred by Website and Newsletter Working Group on 8 October 2008 (Note 6) – To approve the launch of the Town Council Website.

10. COMMITTEE MEMBERSHIP AND REPRESENTATION ON OTHER BODIES –

- a) Following the resignation of Councillor G Perks from the Town Council and other requests from Councillors there are a number of vacancies on Committees and outside bodies. Members are reminded that with effect from 7 November there will be another member of the Town Council who would need to be allocated membership on committees and, if necessary, outside bodies.

COMMITTEE/BODY	NUMBER OF VACANCIES	REPLACING
Policy & Finance Committee	1	Councillor Perks
Services Committee	1	Councillor Perks
Representational Committee	1	Councillor Mitchell
Accounts Sub-Committee	1	Councillor Perks
Web & Newsletter W Group	1 (more members required also)	Councillor Perks
SALC Area Committee	1	Councillor Perks
Six Market Towns Group	1	Councillor Perks
Ludlow Marches Partnership	1	Councillor Perks
Cittaslow Ludlow Committee	1	Councillor Perks
Pride of Place	1	Councillor Davies

- b) The Town Council nominates a member of the Governing Body of Ludlow College. The previous representative was former Councillor Brian Owen whose term of office expired on 18 October 2008. The Town Council have been requested to provide a nomination for representation on the Governing Body.

11. STANDARDS BOARD FOR ENGLAND – To note that Investigation Reference SBE21804.08 has been concluded and no action was deemed necessary.

12. THE GUILDHALL (LUDLOW MAGISTRATES COURT) – The Managing Agents for HMCS have been commissioned to carry out works at the Magistrates Court (some required under DDA and some necessary electrical works). Specification for the DDA works is attached (Pg 45), M&E will follow. The Town Council is requested to give Landlords Consent to the Works.

13. EXCLUSION OF PRESS AND PUBLIC - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

14. SERVICES COMMITTEE - To receive the confidential minutes of the Services Committee meeting held on 22 September (Pg 47) and give specific consideration to Minute S67/08a referred to Full Council by that Committee.



Linda A Thomas
Town Clerk