

# LUDLOW TOWN COUNCIL

## A G E N D A

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall,**  
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**Despatch date: 19<sup>th</sup> October 2022**

### COUNCIL

You are summoned to attend the Meeting of Ludlow Town Council to be held  
at The Methodist Church, Broad Street, Ludlow SY8 1NH  
**24<sup>th</sup> October 2022 at 7.00pm**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **Annual Core Grants**
- **Shropshire Council Play Areas**
- **Sidney Road Town Green**
- **Project Updates**

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



**1. Welcome from the Mayor and essential housekeeping information.**

In the event of a fire alarm, please leave in an orderly fashion by the main Exit at the front of the building. In the unlikely event that this route is blocked, please leave through the Fire Exit behind me, and through the side entrance. (For those upstairs there are Fire Exits at the front and at the back) Please assemble on the pavement outside, away from the front of the building.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

**2. Recording of Meetings – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.**

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

**3. Apologies**

To receive Councillors' apologies.

**4. Declarations of Interests**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.**

**6. Ludlow Police Update – To receive an update from Ludlow Police.**

**7. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.**

**8. Minutes**

To approve as a correct record the open and closed minutes of **COUNCIL MONDAY 1<sup>st</sup> AUGUST and WEDNESDAY 24<sup>th</sup> AUGUST 2022.**

**9. Items to Action**

To note the items to action sheet from Monday 1<sup>st</sup> August 2022.



ITEM	Attachment
<b>10. ANNUAL CORE GRANTS IN 2023 - 2024</b> To consider a report and recommendations for Annual Core Grant Funding awards in 2023-2024.	<b>10</b>
<b>11. SHROPSHIRE COUNCIL PLAY AREAS</b> To consider a report.	<b>11</b>
<b>12. SIDNEY ROAD TOWN GREEN STATUS UPDATE</b> To receive the update on the Sidney Road Town Green status.	<b>12</b>
<b>13. VOTING PROCEDURE FOR ELECTION OF MAYOR</b> To consider whether voting for the role of Mayor/Deputy Mayor and Co-options should be done by a via ballot or show of hands.	<b>13</b>
<b>14. BARCLAYS BANK</b> To receive an update on the Town Council's banking arrangements.	<b>14</b>
<b>15. COMMITTEE MEMBERSHIP</b> <i>Suspend Standing Orders</i> To consider Committee Membership for newly co-opted and existing Members. <i>Re-instate Standing Orders</i>	<b>15</b>
<b>16. DISABILITY ACCESS AUDIT REPORT</b> To consider the Disability Access Audit Report.	<b>16</b>
<b>17. PEACE MEMORIAL</b> To consider the permitted uses of the Peace Memorial.	<b>17</b>
<b>18. PROJECTS</b> <b>a)</b> To approve a contract for £30,459.00 awarded to CCL Heritage for internal and external works to the grade I listed Guildhall. To note that the original project estimate was under the Contracts Finder threshold. <b>b)</b> To receive an update on active projects.	<b>18a</b>  <b>18b</b>
<b>19. YOUTH CLUB</b> To receive the end of term report.	<b>19</b>
<b>20. LUDLOW MUSEUM AT THE BUTTERCROSS</b> To consider the offer of a painting from a resident.	<b>20</b>

<b>21. LINNEY RIVERSIDE PARK</b>	
To consider the proposal from Cllr Lyle for a family fun day at the Linney Riverside Park on the 1 <sup>st</sup> May 2023, in aid of the Mayor's Charity.	<b>21</b>
<b>22. MOTORCYCLIST</b>	
To consider the representation and respond re: motorcyclists parking on Events Square.	<b>22</b>
<b>23. RECRUITMENT</b>	
To ratify the appointment of Daniel Griffiths as full-time Assistant Grounds Person.	<b>23</b>
<b>24. REPRESENTATIVES ON OUTSIDE BODIES</b>	
To receive the six-monthly reports from all the Town Council Representatives on Outside bodies.	<b>24</b>
<b>25. COMMITTEE RECOMMENDATIONS FOR APPROVAL</b>	
a) To approve recommendations from Policy and Finance Committee 25 <sup>th</sup> July 2022 and 17 <sup>th</sup> October 2022. If any.	<b>25a</b>
b) To approve recommendations from the Services Committee 12 <sup>th</sup> October 2022.	<b>25b</b>
<b>26. COMMITTEE MINUTES</b>	
a) To receive the minutes of Representational Committee 9 <sup>th</sup> August, 6 <sup>th</sup> September 2022 and 4 <sup>th</sup> October 2022.	<b>26a</b>
b) To receive minute of the Policy & Finance Committee 25 <sup>th</sup> July 2022.	<b>26b</b>
c) To receive the minutes of the Services Committee 27 <sup>th</sup> July and 12 <sup>th</sup> October 2022.	<b>26c</b>
d) To receive the minutes of the Staffing Committee 5 <sup>th</sup> September 2022 and 11 <sup>th</sup> October 2022.	<b>26d</b>
<b>27. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	<b>No papers</b>
<b>28. FESTIVAL</b>	
To consider a request.	<b>28</b>
<b>29. TOWN WALLS</b>	
To consider legal advice.	<b>29</b>



**M e m b e r s h i p**

Councillors Ginger (Town Mayor); Waite (Deputy Mayor); Adams; Childs; Garner; Gill; Jones; Lyle; O'Neill, Pote, Parry Tapley and Thompson.

**The date of the next Council meeting is 12<sup>th</sup> December 2022**