

LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 30th September 2020

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council on
Monday 5th October 2020 at 7.00pm
VIA Zoom

Link: <https://us02web.zoom.us/j/86004050465>

Meeting ID: 860 0405 0465

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Remembrance Sunday
- Seasonal Events
- Repairs to Stonework at the Buttercross
- Carbon Footprint Audit
- Town Green

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME**

To receive a welcome from Chairman of Council, the Mayor, Councillor Tim Gill.

'Welcome to the Full Council virtual meeting.

There are a few housekeeping things to note.

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

3. **Apologies**

To receive councillors' apologies.

4. **Declarations of Interests**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest



Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The maximum time allotted per person is three minutes.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
7. **Minutes** – To approve as a correct record and to sign the minutes of FULL COUNCIL of **MONDAY 7th SEPTEMBER 2020**.
8. **Items to Action** –
To note the items to action sheet from the previous Council Meetings held on 7th SEPTEMBER 2020.

ITEM	Attachment
9. REMEMBRANCE SUNDAY 2020 To consider a report on the amended arrangements in 2020.	9
10. SEASONAL EVENTS	
a) To consider amendments required for Christmas Lights 2020.	10a
b) To consider an alternative option for the Senior's Party 2020.	10b
11. COMMERCIAL PROPERTY RENT To consider a letter from the tenant. Further information: in normal circumstances the commercial rent is £15,000 pa paid in four instalments	11
12. PROJECT SUPPORT GRANT APPLICATIONS	
a) To note the Project Support Grant Criteria.	12a
b) To consider the Project Support Grant Application from Working Together.	12b
13. MARKET TOWN SUPPORT FUND To consider a report.	13
14. REPAIRS TO THE STONEMWORK AT THE BUTTERCROSS To receive an update.	No papers
15. CARBON FOOTPRINT AUDIT	
a) To receive the carbon footprint audit	15a
b) To consider the recommendations from the Marches Energy Agency.	15b
16. PLAY AREA CLEANING	



	To consider an update from the Town Council's Insurers.	16
17.	CONSULTATION To consider and respond to the PCC Town and Council Parish Survey, closing date 9 th October 2020. (One response per Parish Council).	17
18.	COUNCIL/COMMITTEE PROCEDURES To note the information provided.	18
19.	COUNCIL WEBSITE To note that the Town Council's new accessible website has been launched.	No papers
20.	TERMLY MONITORING REPORT – YOUTH CLUB LUDLOW	
a)	To receive the termly monitoring report from Shropshire Youth Association in regard to the youth club in Ludlow commissioned and supported by Shropshire Council.	20a
b)	To note that youth services provision will be an agenda item at the next Council meeting.	No papers
21.	TOWN GREEN To note an update.	21
22.	COMMITTEE RECOMMENDATIONS To consider the Committee recommendations for the Services Committee on the 21 st September 2020.	22
23.	COMMITTEE MINUTES To receive minutes of the Representational Committee on the 16 th September 2020.	23
24.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
25.	TENDER To approve a tender.	25
26.	LINNEY GATE To consider the information provided.	26
27.	CODE OF CONDUCT	



To consider a code of conduct complaint for the Monitoring Officer

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M e m b e r s h i p

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Adams; Clarke; Cobley; Garner; Ginger; Jones; Lyle; Naysmith; Parry; O'Neill, Perks; Pote; and Smithers.

The date of the next Council meeting is the 2nd November 2020