

# LUDLOW TOWN COUNCIL

## A G E N D A

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
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**Despatch date: 28<sup>th</sup> October 2020**

### COUNCIL

You are summoned to attend a meeting of Ludlow Town Council on  
**Monday 2<sup>nd</sup> November 2020 at 7.00pm**

**VIA Zoom**

Link: <https://us02web.zoom.us/j/87583000706>

Meeting ID: 875 8300 0706

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Youth Activities in Ludlow
- Budget Consultation
- EV Charging Points
- Communications

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. **WELCOME**

To receive a welcome from Chairman of Council, the Mayor, Councillor Tim Gill.

'Welcome to the Full Council virtual meeting.

There are a few housekeeping things to note.

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## 2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

## 3. **Apologies**

To receive councillors' apologies.

## 4. **Declarations of Interests**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest



*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The maximum time allotted per person is three minutes.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address their comments and questions the Council.
7. **Minutes** – To approve as a correct record and to sign the minutes of FULL COUNCIL of **MONDAY 5<sup>th</sup> OCTOBER 2020**.
8. **Items to Action** –  
To note the items to action sheet from the previous Council Meetings held on 5<sup>th</sup> OCTOBER 2020.

<b>ITEM</b>	<b>Attachment</b>
<b>9. YOUTH ACTIVITIES IN LUDLOW</b> To receive a presentation from Karen Ladd, the Early Help Change Programme Manager, Shropshire Council.	<b>9</b>
<b>10. COMMERCIAL PROPERTY RENT</b> To consider the response requested from the tenant. Further information: in normal circumstances the commercial rent is £15,000 pa paid in four instalments	<b>10</b>
<b>11. BUDGET SETTING</b> To consider a report on the 2021/22 budget timetable, recommendations and consultation.	<b>11</b>
<b>12. LUDLOW 21 SUSTAINABLE TRANSPORT GROUP</b>	
<b>a)</b> To consider a recommendation from the Representational Committee that Shropshire Council is approached to establish a working relationship regarding the provision of road side EV charging points, and to establish the local consultation criteria and documentation.	<b>12a</b>
<b>b)</b> To approve the draft consultation.	<b>12b</b>
<b>13. LOCAL ECONOMIC GROWTH STRATEGY - TOURISM</b> To consider the points made and make further suggestions.	<b>13</b>
<b>14. COMMUNICATIONS</b> To consider a report on the new VOIP telephone system and other communication adaptations in response to the pandemic.	<b>14</b>



<b>15. CHRISTMAS GIVING</b>	To consider a report on adapting the usual way of giving small gifts to young people to a Covid-19 secure method of giving.	<b>15</b>
<b>16. GOVERNMENT CONSULTATION</b>	To consider the National Pavement Parking Consultation – by Central Government - Department of Transport – closing date 22 <sup>nd</sup> November 2020.	<b>16</b>
<b>17. COUNCIL CALENDAR</b>	To approve the Council Calendar for January to June 2021.	<b>17</b>
<b>18. PROJECT SUPPORT GRANT APPLICATION</b>	To consider the Project Support Application from Hope House.	<b>18</b>
<b>19. LUDLOW MUSEUM AT THE BUTTERCROSS</b>	To note that a recovery grant £5,460.00 has been received from West Midlands Museum Development Service.	<b>19</b>
<b>20. MARKET TOWN SUPPORT FUND</b>	To note the interim report to Shropshire Council.	<b>20</b>
<b>21. PROJECT SUPPORT GRANT FEEDBACK</b>	To note Project Support Grant Feedback from Defib4You for 2018-2019.	<b>21</b>
<b>22. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	<b>No papers</b>
<b>23. H&amp;S AND HR QUOTATIONS</b>	To consider the quotations for the Town Council's H&S and HR support provision.	<b>23</b>



**M e m b e r s h i p**

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Adams; Clarke; Cobby; Garner; Ginger; Jones; Lyle; Naysmith; Parry; O'Neill, Perks; Pote; and Smithers.

**The date of the next Council meeting is the 7<sup>th</sup> December 2020**