

Services Committee 19.1.2022

Delegated Authority Actions

In the interests of transparency, the council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

PRESENT

Councillors: Perks (Chair), Boddington (Vice Chair), Garner, Lyle, O'Neill, Pote and Waite.

Staff: Kate Adams (Deputy Town Clerk) and Mark Hilton (Acting DLF Supervisor).

Apologies: Councillors Gill, Ginger and Parry.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of Interest

None

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Lyle	12	A member of the Ludlow Food Network
Cllr Perks	13	Suggested the agenda item

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PUBLIC OPEN SESSION (15 minutes)

The chair welcomed Mark Hilton and four members of the public.

Mark introduced himself and gave a brief summary of the DLF workload.

The four members of the public became offensive and disrupted the meeting both verbally and via the chat function.

It appeared that all of the members of the public present were involved and therefore the meeting was promptly shut and reopened under a new Zoom link.

LUDLOW UNITARY COUNCILLORS SESSION

One Unitary Councillor was present, but did not wish to address the committee.

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Delegated Authority No.	<u>Recommendation</u>	Action	Staff	Status	Date
19.01.22					
DA/SER/21/46	<u>DELEGATED DECISION MINUTES AND ITEMS TO ACTION</u> <u>RECOMMENDED EG/BW (unanimous)</u> To note the matrix of delegated minutes from 1 st December 2021 and the rolling list of Items to Action.	To submit to FC for ratification	NB	Complete	21/2/2022
DA/SER/21/47	<u>MARKET TRADING UPDATE</u> <u>RECOMMENDED BW/RP (unanimous)</u> To note the update on market trading over recent months.	No action	KA	Complete	21/2/2022
DA/SER/21/48	<u>SPECIALIST MARKETS</u> a) To note the calendar of markets and festivals in 2022 <u>RECOMMENDED RP/EG (unanimous)</u> Noted. b) To approve the in-house creation of a simple list of dates for publication on	Feedback to relevant officer.	KA	Complete	21/1/2022

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	<p>websites and social media, and distribution locally. <u>RECOMMENDED GP/RP (6:0:1)</u> To accept that this is undertaken under the Clerks delegated powers.</p>	Feedback to relevant officer	KA	Complete	21/1/2022
DA/SER/21/49	<p><u>ARTHOG OUTREACH REQUEST</u> <u>RECOMMENDED GP/DL (unanimous)</u> To approve the request to use Linney pontoon and accept the proposal from the Arthog Outreach/ Outdoor Education Service based on the conditions contained within the report.</p>	Deputy Town Clerk to make arrangements with Arthog Outreach, once a response is received from our Insurance provider.	KA		
DA/SER/21/50	<p><u>PLAY AREA UPDATE</u> <u>RECOMMENDED RP/EG (unanimous)</u> To note the delay in works, works to be completed and reactive work undertaken. To thank the office and the DLF for their extremely thorough work.</p>	None	KA	Complete	21/1/2022

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DA/SER/21/51	<u>SHROPSHIRE GOOD FOOD CHARTER</u> a) To discuss the charter and sign up as Ludlow Town Council <u>RECOMMENDED GP/DL (unanimous)</u> b) Ludlow Town Council staff to consider how the market and its traders can play a role in this charter and bring ideas back to Services Committee. <u>RECOMMENDED GP/EG (unanimous)</u> That Ludlow Town Council staff consider the above as an initial approach. Within our market we could consider stickering businesses which are part of the charter and will encourage others. We should spread the charter to local food shops and could do this alongside the Ludlow Food Partnership. To bring back further information to Februarys meeting.	Sign up to the charter Explore how Ludlow market can play a role in the charter	KA KA		
DA/SER/21/52	<u>MAGNIFICENT MAGNOLIA'S IN LUDLOW CAMPAIGN</u> To approve the Magnificent Magnolias in Ludlow campaign to promote our amenity areas via social media.	<ul style="list-style-type: none">• Develop a poster to introduce the campaign which will start in April• Write a press release	KA		

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	<u>RECOMMENDED GP/RP (unanimous)</u>	<ul style="list-style-type: none">• Locate posters by the magnolia trees			
DA/SER/21/53	<u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> <u>RECOMMENDED EG/SO (unanimous)</u>	No action	KA	Complete	22.1.2022
DA/SER/21/54	<u>TREE WORKS QUOTATIONS</u> To consider quotations for the remaining work identified in the tree survey and select a contractor. <u>RECOMMENDED EG/DL (unanimous)</u> That Bufftons Tree Works are selected as the contractor as they have given the cheapest quotation.	To notify the contractors and make arrangements for the works to be undertaken.	KA	Complete	22.1.2022

Meeting closed: 8.15pm