

Services Committee 01.12.2021

Delegated Authority Actions

In the interests of transparency, the council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

PRESENT

Councillors: Perks (Chair), Garner, Gill (arrived 19:02), Ginger, Lyle, O'Neill (left 20:20), Parry, Pote and Waite.

Staff: Gina Wiling, Town Clerk

Apologies: Councillors Boddington, Durnall and Jones.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Parry		Ludlow in Bloom
Cllr Perks	13	The report was written by Cllr Perks.

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Garner	12	Knows the representative from the Gorilla Gardeners

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Cllr Lyle	12	Knows the representative from the Gorilla Gardeners
	15	Knows the Food Festival Organiser
Cllr Perks	12	Knows the representative from the Gorilla Gardeners

PUBLIC OPEN SESSION (15 minutes)

One member of the public was present. The representative from the Gorilla Gardeners (GG) informed the committee that the GG had contributed 400 hours of voluntary work at Castle Gardens, and contribute £500 towards plants. She explained that the Gorilla Gardeners had been contacted the Fairtrade Group who had asked them to move the root balls and mulch the ground of the Fairtrade bed. The GG knew that Ludlow was the second Fairtrade Town established in the country – felt this was important to the town. The plants were offered a very good price, and the GG were confused about the process for getting approval for the expenditure of public money – and the GG apologised for this. The committee expressed their appreciation for the work of the Gorilla Gardeners group.

LUDLOW UNITARY COUNCILLORS SESSION

One Unitary Councillor was present, but did not wish to address the committee.

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Delegated Authority No.	<u>Recommendation</u>	Action	Staff	Status	Date
20.10.21					
DA/SER/21/37	<u>DELEGATED DECISIONS</u> <u>RECOMMENDED</u> TG/GG (unanimous) To note the delegated of 20 th October 2021	To submit to FC for ratification	NRB		
DA/SER/21/38	<u>TREE WORKS UPDATE</u> <u>RECOMMENDED</u> RP/SON (unanimous) To note the update	Get quotations for 12 month works	KA		
DA/SER/21/39	<u>ANTI SOCIAL BEHAVIOUR – CASTLE GARDENS</u> <u>RECOMMENDED</u> BW/VP (unanimous) To note the reports received from residents <u>RECOMMENDED</u> RP/VP (8:0:1) To approve an interim measure to leave the lights on the lime trees for an extended period.	None Contact castle about access to electricity supply	 GW		

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	<p><u>RECOMMENDED EG/TG (unanimous)</u></p> <p>To approve recording of rubbish collected by the DLF to gather evidence of anti-social behavior / drug taking, and the findings to be reported to the local police on a weekly basis.</p> <p><u>RECOMMENDED VP/EG (unanimous)</u></p> <p>To approve initial investigations with Shropshire Council to improve street lighting in the area.</p>	<p>Inform DLF and supply recording sheet</p> <p>Contact SC</p>	<p>KA</p> <p>KA</p>		
DA/SER/21/40	<p><u>MARKET STREET LIGHTING</u></p> <p><u>RECOMMENDED VP/TG (u8:0:1)</u></p> <p>To note update</p>	<p>none</p>		<p>Complete</p>	
DA/SER/21/41	<p><u>LUDLOW MUSEUM AT THE BUTTERCROSS</u></p> <p><u>RECOMMENDED TG/GG (unanimous)</u></p> <p>To note the information about the Museum since reopening, and the forthcoming temporary exhibitions for 2022.</p>	<p>None</p>		<p>Complete</p>	

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	<p>RECOMMENDED TG/SON (unanimous) To approve extending free entry for a four month period up until the end of March 2022.</p>	<p>To inform staff and ensure signage is in place.</p>	<p>KA</p>		
<p>DA/SER/21/42</p>	<p><u>FAIRTRADE FLOWER BED IN CASTLE GARDENS</u></p> <p><u>RECOMMENDED GG/EG (unanimous)</u> To note information supplied from 2013 reports and minutes.</p> <p><u>RECOMMENDED GG/GP (unanimous)</u> That the town council acknowledges and accepts their ownership of the land.</p> <p>That the town council acknowledges the need to review and improve the working relationship with the Gorilla Gardeners to ensure that expenditure of public money is agreed by committee in advance of the expenditure.</p> <p>That on this occasion only the Town Clerk authorises the reimbursement of the expenditure</p>	<p>Write to the GG to confirm the decision of the committee</p>	<p>KA</p>		

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	requested by the Gorilla Gardeners under delegated authority.				
DA/SER/21/43	<p><u>BENCH UPDATE</u></p> <p><u>RECOMMENDED RP/BW (unanimous)</u> To note the report</p>	None		Complete	
DA/SER/21/44	<p><u>2022/23 SERVICE FEES</u></p> <p><u>RECOMMENDED GG/BW (unanimous)</u></p> <p>To recommend to FC that:</p> <p>Ludlow Town Council has not increased its fees at all since 2019. To recommend to Council that an inflationary increase of 4% to all fees listed below:</p> <ul style="list-style-type: none"> • Ludlow Market – hire of stalls and pitches • Street Trading – hire of pitch • Henley Road Cemetery - purchase of grave, burial, grave digging and headstone fees • Ludlow Calendar of Events – listing and advert fee • Ludlow Museum at the Buttercross - entrance fees 	To provide this recommendation to the Budget Task and Finish and include the recommendations in their report to council.	GW		

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	<ul style="list-style-type: none">• Benches & Plaques – provision, installation and maintenance fee <p>For coin operated payment machines,</p> <ul style="list-style-type: none">• In recognition the recent abolishment of non-domestic rates for public toilets, to recommend retention of the 20p fee for Castle Street Public Toilets. Ludlow Town Council has not increased the fee since its introduction in 2017.• To recommend an increase to £2 per day for parking at the Linney Car Park. Ludlow Town Council has not increased the all-day parking fee at the Linney since 2007. The funds raised are either used for maintenance or ring-fenced for improvements to the site.				
DA/SER/21/45	<u>LUDLOW FOOD FESTIVAL</u> <u>RECOMMENDED TG/GG (7:0:1)</u> To approve the request from Ludlow Food Festival in principal subject to final agreement of the terms and fees by Council.	To write a letter informing the Food Festival that: their request for the dates is	GW		

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		approved in principal subject to final agreement of the terms and fees by Council.			
	To recommend that Council looks at how all organisation use Events Square.	To take this item to FC for consideration	GW		

Meeting closed: 20:32