

Policy and Finance Committee – 26th July 2021

Delegated Authority Actions

In the interests of transparency, the Council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

PRESENT

Councillors: Adams (Chair); Garner; Ginger; O'Neill (7.20pm); Parry

Apologies: Councillors Boddington, Perks, Pote

Staff: Gina Wilding, Town Clerk
Lucy Jones, Senior Finance Officer

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared.

Conflicts of Interest

Councillor Parry – Ludlow in Bloom

Personal Interests

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None declared.

PUBLIC OPEN SESSION (15 minutes)

There were no member of the public or press present.

LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

Unitary Councillor Parry, Ludlow South, was present but made no comment.

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Delegated Authority No.	<u>Recommendation</u>	Action	Staff	Status	Date
DA/PF/26/07/21/12	<u>MINUTES</u> <u>RECOMMENDED (Unanimous) PA/GG</u> That the Delegated Authority Notes from the 14 th June 2021 be noted.	None	LJ	Complete	26/07/21
DA/PF/26/07/21/13	<u>ITEMS TO ACTION</u> <u>RECOMMENDED (Unanimous) PA/GG</u> That the Delegated Authority Actions from the 14 th June 2021 be noted.	None	LJ	Complete	26/07/21
DA/PF/26/07/21/14	<u>FINANCE INFORMATION</u> <u>a) Cash Book Payments and Income</u> <u>RECOMMENDED (Unanimous) GG/PA</u> That the Cash Book Payments and Income for May and June 2021, be received.	None	LJ	Complete	26/07/21

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DA/PF/26/ 07/21/15	<u>FINANCE INFORMATION</u> <u>b) Cash Book Reconciliation</u> <u>RECOMMENDED (Unanimous) EG/PA</u> That the Cash Book Reconciliation for May and June 2021, be received.	None	LJ	Complete	26/07/21
DA/PF/26/ 07/21/16	<u>FINANCE INFORMATION</u> <u>c) Barclaycard Statement</u> <u>RECOMMENDED (Unanimous) PA/GG</u> That the Barclaycard Statement for April 2021, be received.	None	LJ	Complete	26/07/21
DA/PF/26/ 07/21/17	<u>FINANCE INFORMATION</u> <u>d) Paypal Payments, Income and Reconciliation</u> <u>RECOMMENDED (Unanimous) GG/EG</u> That the Paypal Payments, Income and Reconciliation for May and June 2021, be received.	None	LJ	Complete	26/07/21

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DA/PF/26/ 07/21/18	<u>FINANCE INFORMATION</u> <u>e) Petty Cash Payments, Income and Reconciliation</u> <u>RECOMMENDED (Unanimous) PA/GG</u> That the Petty Cash Payments, Income and Reconciliation for May and June 2021, be received.	None	LJ	Complete	26/07/21
DA/PF/26/ 07/21/19	<u>FINANCE INFORMATION</u> <u>f) Public Sector Deposit Fund Payments, Income and Reconciliation</u> <u>RECOMMENDED (Unanimous) PA/EG</u> That the Public Sector Deposit Fund Payments, Income and Reconciliation for May and June 2021, be received.	None	LJ	Complete	26/07/21
DA/PF/26/ 07/21/20	<u>INTERNAL AUDIT REPORT</u> <u>RECOMMENDED (3:0:1) PA/EG</u> That the Internal Audit Report and actions be received.	Complete report actions	All Staff		

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DA/PF/26/ 07/21/21	<p><u>1ST QUARTER INCOME AND EXPENDITURE</u></p> <p><u>a) Income and Expenditure Report – April to June 2021</u></p> <p><u>RECOMMENDED (3:0:1) PA/GG</u> That the 1st Quarter Income and Expenditure report, be approved.</p>	None	LJ	Complete	26/07/21
DA/PF/26/ 07/21/22	<p><u>1ST QUARTER INCOME AND EXPENDITURE</u></p> <p><u>b) Exceptions Report – April to June 2021</u></p> <p><u>RECOMMENDED (Unanimous) PA/GG</u> That the 1st Quarter Exceptions report, be approved.</p>	None	LJ	Complete	26/07/21
DA/PF/26/ 07/21/23	<p><u>BARCLAYS.NET</u></p> <p><u>RECOMMENDED (Unanimous) GG/PA</u> a) To open an additional Barclays Bank current account as part of the council's combined accounts, and to use the account solely for Barclays.net payments.</p>	Open bank account Set up new account on Barclays.net Virement Investigate payment options	LJ LJ LJ LJ	Complete	02/08/21

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	<p>b) To make a virement of £75.00 from the Contingencies Fund (501/4800) budget to the Bank Charges for the new account (101/4058)</p> <p>c) To investigate other payments options with Barclays Bank.</p>				
DA/PF/26/07/21/24	<p><u>BUDGET VIREMENTS</u></p> <p><u>RECOMMENDED (Unanimous) GG/PA</u></p> <p>a) To make a virement to combine the Mobile Phone budgets under the Admin cost centre (101/4019)</p> <p>b) To vire the Skip Hire budget (401/4300) to newly created DLF cost centre (500 /4223) Waste Management</p>	<p>Virement – Mobile Phones</p> <p>Virement – Skip Hire</p>	<p>LJ</p> <p>LJ</p>	<p>Complete</p> <p>Complete</p>	<p>02/08/21</p> <p>02/08/21</p>

The meeting closed at 7.34pm