

# **Policy and Finance Committee – 13<sup>th</sup> September 2021**

## **Delegated Authority Actions**

In the interests of transparency, the Council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

### **PRESENT**

Councillors: Adams (Chair); Pote; Boddington; Perks (left 19:06); Parry (arrived 19:22)

Apologies: Councillor Garner, Gill and Perks (left meeting due to technical computer problems)

Staff: Gina Wilding, Town Clerk

### **DECLARATIONS OF INTEREST**

#### **Disclosable Pecuniary Interests**

None declared.

#### **Conflicts of Interest**

Councillor Parry – Ludlow in Bloom

#### **Personal Interests**

None declared.

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#### **PUBLIC OPEN SESSION (15 minutes)**

There were no member of the public or press present.

#### **LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION**

Unitary Councillor Parry, Ludlow South, was present but made no comment.

Unitary Councillor Boddington, Ludlow North, was present but made no comment.

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<b>Delegated Authority No.</b>	<b><u>Recommendation</u></b>	<b>Action</b>	<b>Staff</b>	<b>Status</b>	<b>Date</b>
<b>DA/PF/13/09/21/25</b>	<b><u>MINUTES</u></b> <b><u>RECOMMENDED (Unanimous) PA/RP</u></b> That the Delegated Authority Notes from the 26 <sup>th</sup> July 2021 be noted.	None	GW	Complete	13/09/21
<b>DA/PF/13/09/21/26</b>	<b><u>ITEMS TO ACTION</u></b> <b><u>RECOMMENDED (Unanimous) PA/AB</u></b> That the Delegated Authority Actions from the 26 <sup>th</sup> July 2021 be noted.	None	GW	Complete	13/09/21
<b>DA/PF/13/09/21/27</b>	<b><u>FINANCE INFORMATION</u></b> <b><u>a) Cash Book Payments and Income</u></b> <b><u>RECOMMENDED (Unanimous) RP/PA</u></b> That the Cash Book Payments and Income for July 2021, be received.	None	GW	Complete	13/09/21

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<b>DA/PF/13/ 09/21/28</b>	<b><u>FINANCE INFORMATION</u></b>  <b><u>b) Cash Book Reconciliation</u></b>  <b><u>RECOMMENDED (Unanimous) EG/PA</u></b> That the Cash Book Reconciliation for July 2021, be received.	None	GW	Complete	13/09/21
<b>DA/PF/13/ 09/21/29</b>	<b><u>FINANCE INFORMATION</u></b>  <b><u>c) Barclaycard Statement</u></b>  <b><u>RECOMMENDED (Unanimous) PA/RP</u></b> That the Barclaycard Statement for May and June 2021, be received.	None	GW	Complete	13/09/21
<b>DA/PF/13/ 09/21/30</b>	<b><u>FINANCE INFORMATION</u></b>  <b><u>d) Paypal Payments, Income and Reconciliation</u></b>  <b><u>RECOMMENDED (Unanimous) PA/AB</u></b> That the Paypal Payments, Income and Reconciliation for July 2021, be received.	None	GW	Complete	13/09/21

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<b>DA/PF/13/ 09/21/31</b>	<p><b><u>FINANCE INFORMATION</u></b></p> <p><b><u>e) Petty Cash Payments, Income and Reconciliation</u></b></p> <p><b><u>RECOMMENDED (Unanimous) PA/RP</u></b> That the Petty Cash Payments, Income and Reconciliation for July 2021, be received.</p>	None	GW	Complete	13/09/21
<b>DA/PF/13/ 09/21/32</b>	<p><b><u>FINANCE INFORMATION</u></b></p> <p><b><u>f) Public Sector Deposit Fund Payments, Income and Reconciliation</u></b></p> <p><b><u>RECOMMENDED (Unanimous) PA/AB</u></b> That the Public Sector Deposit Fund Payments, Income and Reconciliation for July 2021, be received.</p>	None	GW	Complete	13/09/21
<b>DA/PF/13/ 09/21/33</b>	<p><b><u>LUDLOW IN BLOOM SERVICES LEVEL AGREEMENT</u></b></p> <p><b><u>RECOMMENDED (Unanimous) PA/AB</u></b> That the Ludlow in Bloom Service Level Agreement be approved.</p>	Print and post the agreement to LIB for consideration and signature	LJ		

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<p><b>DA/PF/13/ 09/21/34</b></p>	<p><b><u>BUTTERCROSS RETAIL PROPERTY LEASE</u></b></p> <p><b><u>RECOMMENDED (Unanimous) PA/AB</u></b> That:-</p> <p>a) quotes be sought for a rent review and obtaining a revised figure to be brought back to Policy and Finance Committee.</p> <p>b) the legal review of the Lease by the solicitor be approved.</p>	<p>Seek quotes</p> <p>Send Lease to Council's solicitors</p>	<p>LJ</p> <p>LJ</p>		
<p><b>DA/PF/13/ 09/21/35</b></p>	<p><b><u>MAYOR AND DEPUTY MAYOR'S CIVIC VISITS</u></b></p> <p><b><u>RECOMMENDED (Unanimous) PA/AB</u></b> That:-</p> <p>a) the Mayor's Civic Visits from May to August 2021, be noted.</p> <p>b) the Deputy Mayor's Civic Visits from May to August 2021, be noted.</p> <p>c) the Mayor's Secretary be thanked for her assistance.</p>	<p>None</p>	<p>GW</p>	<p>Complete</p>	<p>26/07/21</p>

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The meeting closed at 19.35pm