

Full Council 12th July 2021

Delegated Authority Actions

In the interests of transparency, the Council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

PRESENT

Councillors: Pote (Mayor); Adams; Boddington; Garner; Gill; Ginger; Lyle; O'Neill; Parry; Tapley; Thompson and Waite.

Apologies: Cllr Perks

Staff: Gina Wilding, Town Clerk
Naomi Brotherton, Senior Admin Assistant

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of Interest

<u>Cllr</u>	<u>Item</u>	<u>Reason</u>
Parry		Chair, Ludlow in Bloom

Personal Interests

<u>Cllr</u>	<u>Item</u>	<u>Reason</u>
Lyle	12	LTC Rep for the Allotments. Knows the Chair, Secretary and some Committee Members, and allotment holders.

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O'Neill	9	Receives a pension from BT and is a shareholder.
Parry	12	Knows some of the allotment holders. LIB judges visited the allotments in previous years.
<u>PUBLIC OPEN SESSION (15 minutes)</u>		
<u>Councillor I Liddle, Chair of Ludford Parish Council</u> – Spoke in relation to item 11 on the Agenda, Community Governance Reviews. A copy of her statement is attached.		
<u>LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION</u>		
<u>Councillor V Parry, Ludlow South</u> – informed Council that she was attending a meeting with John Campion the PCC (Police Crime Commissioner) the following day. She said that she would gladly pass on Council's concerns and report back any response. She highlighted that the PCC had been in post for five years, had been re-appointed and was aware of some of the previous issues raised.		
<u>Councillor A Boddington, Ludlow North</u> – reported that he had been nominated to sit on a Committee for Shropshire Council to review county boundaries of Parish and Town Councils, although the membership had not been finalised or a Terms of Reference discussed. He stated that he would therefore be an observer for the discussions at item 11 on the Agenda.		

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Delegated Authority No.	<u>Recommendation</u>	Action	Status	Date
DA/FC/12/07/21/01	<u>MINUTES – 29th JUNE 2021</u> <u>RECOMMENDED (Unanimous) RP/GG</u> It was noted that the minutes will be carried over until next legally constituted Committee meeting	Bring to the next legal meeting of the Committee		
DA/FC/12/07/21/02	<u>ITEMS TO ACTION</u> <u>RECOMMENDED (Unanimous) RP/SO</u> That the Items to Action be noted.	None	Complete	12/07/21
DA/FC/12/07/21/03	<u>REQUEST FROM BT OPENREACH</u> <u>RECOMMENDED (10:1:1) RP/SO</u> To approve permission for BT Openreach to apply for Listed Building Consent to install an additional	Letter to be sent to BT Openreach.	Complete	19/07/21

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	distribution point for fibre optic broadband on the Buttercross.			
DA/FC/12/07/21/04	<p><u>EXERCISE OF RIGHTS OF ELECTORS</u></p> <p><u>RECOMMENDED (Unanimous) RP/GG</u></p> <p>To note the notice of public rights and publication of unaudited annual governance and accountability return.</p>	None	Complete	12/07/21
DA/FC/12/07/21/05	<p><u>COMMUNITY GOVERNANCE REVIEWS</u></p> <p><u>RECOMMENDED (Unanimous) PA/GG</u></p> <p>i) To advise the need for a review to Shropshire Council;</p> <p>ii) To liaise with Shropshire Council, and arrange discussions with surrounding parishes to assist the process by identifying common ground.</p>	To contact/liaise with SC.	Complete	19/07/21
DA/FC/12/07/21/06	<p><u>WIGLEY FIELDS ALLOTMENT</u></p> <p><u>RECOMMENDED (11:0:1) GG/PA</u></p>			

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	<ul style="list-style-type: none"> i) To confirm the level of annual remuneration implied by the term peppercorn rent. ii) That if the proposed peppercorn rent in excess of the amount in the previous lease – the excess shall be payable annually to the Town Council by the allotment association. iii) To agree to pay the one-off professional fees from the professional fees budget. iv) To agree that Cooke & Arkwright draft heads of terms to send to the Town Council's solicitors. 	Letter to be sent to the Earl of Plymouth Estates.	Complete	15/07/21
DA/FC/12/07/21/07	<p><u>STREET TRADING, BULL RING AND TOWER STREET</u></p> <p><u>RECOMMENDED (Unanimous) RP/GG</u></p> <p>That with immediate effect to re-open street trading on the Bull Ring and Tower Street pitches.</p>	Interested traders to be contacted.	Complete	13/07/21
DA/FC/12/07/21/08	<p><u>PROJECT SUPPORT GRANT CRITERIA</u></p> <p><u>RECOMMENDED (11:1:0) RP/GG</u></p> <p>That the Project Support Grant Criteria be noted.</p>	None	Complete	12/07/21

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DA/FC/12/ 07/21/09	<u>PROJECT SUPPORT GRANT APPLICATION – THE WOMEN’S CENTRE</u> <u>RECOMMENDED (11:0:1) TG/GG</u> That the application from the Women’s Centre is returned with a request for a Project Support Grant application being completed and returned for consideration at the next appropriate meeting.	Applicant to be contacted and PSG form sent.	Complete	14/07/21
DA/FC/12/ 07/21/10	<u>LOCAL POLICING CHARTER</u> <u>RECOMMENDED (Unanimous) RP/GG</u> That a statement is sent in response to the Charter stating the primary issues of drugs, vehicle speeding and anti-social behaviour, siting examples; but expressing appreciation for the local policing in Ludlow, recognising the current level of action is due to a lack of resources.	Respond to the Charter.	Complete	15/07/21
DA/FC/12/ 07/21/11	<u>POLICE CRIME COMMISSIONERS CONSULTATION</u> <u>RECOMMENDED (Unanimous) RP/GG</u>			

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	That Councillors individually complete the PCC form and return it to the Town Clerk, who will collate the responses and respond to the consultation on a majority basis.	Consultation responded to by deadline 18/08/21	Pending	
DA/FC/12/07/21/12	<u>SEVERN TRENT – RIVER TEME QUALITY IMPROVEMENTS</u> <u>RECOMMENDED (Unanimous) RP/PA</u> That the email from Severn Trent regarding improvements to the quality of the River Teme be noted.	None.	Complete	12/07/21
DA/FC/12/07/21/13	<u>CHURCHYARD AT ST LAURENCE CHURCH</u> <u>RECOMMENDED (Unanimous) GG/TG</u> That the update be noted.	None.	Complete	12/07/21
DA/FC/12/07/21/14	<u>CO-OPTION PROCESS</u> <u>RECOMMENDED (Unanimous) RP/TG</u>			

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	That the item is deferred and that a Task & Finish Group reviews the process and reports it recommendations to Full Council.	Diarised to come to a following Council meeting.	Complete	12/07/21
DA/FC/12/07/21/15	<u>PAVEMENT PERMIT – CASTLE LODGE BUTTERY</u> <u>RECOMMENDED (Unanimous) TG/GG</u> Ludlow Town Council object to the pavement license application from Castle Lodge Buttery, Ludlow for the following reasons: <ul style="list-style-type: none">• The introduction of the Coronavirus regulations made provision for businesses to temporarily use outside space, but the regulations are coming to an end – and there is no reason to continue the provision of outdoor space for individual businesses.• The square outside Ludlow castle is an important area of public amenity land – it is important that it is available for the enjoyment of the public – with seating they can use free of charge.	Response submitted to Shropshire Council.	Complete	13/07/21

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	<ul style="list-style-type: none">• The public benches need to be retained in this area.• Granting of pavement permits is an erosion of the public's rights to enjoy a public area for community use and community activities.			
DA/FC/12/07/21/16	<u>EXTENSION OF THE MEETING</u> <u>RECOMMENDED (10:2:0) RP/PA</u> That the meeting be extended for 15 minutes.	None	Complete	12/07/21
DA/FC/12/07/21/16	<u>PLACE PLAN</u> <u>RECOMMENDED (Unanimous) RP/PA</u> To write to Mark Barrow, Executive Director of Place expressing Ludlow Town Council's concerns.	Letter to Mark Barrow.	Complete	20/07/21
DA/FC/12/07/21/17	<u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u>			

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	<u>RESOLVED</u> (unanimous) TG/RP That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	None	Complete	12/07/21
DA/FC/12/ 07/21/18	<u>PLAQUE</u> <u>RECOMMENDED</u> (Unanimous) EG/DL That the amended wording is agreed, to include the date of service if possible.	Plaque to be re-ordered. Quote received 22/7/21.	Pending	

The meeting closed at 9.02pm.