



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
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**Despatch date: 23<sup>rd</sup> September 2014**

### COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at  
The Guildhall, Mill Street, Ludlow, on  
Monday 29<sup>th</sup> September 2014 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **Memorial Tree**
- **War Memorial**
- **Neighbourhood Plan**
- **Castle Walks**
- **Castle Gardens Fountain**
- **Core Grant Funding**

*The public may speak at this meeting*

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. a) **Apologies**  
b) To consider a request from Councillor Perks
3. **Declarations of Interests**  
a) Disclosable Pecuniary Interest  
b) Declaration of conflicts of Interest  
c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on **28<sup>th</sup> JULY 2014**  
'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)  
  
***Members are reminded that following a resolution of Council:***  
*All proposed amendments or queries relating to the minutes are to be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*  
  
*All Committee minutes must be received without discussion or debate.*
7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 28<sup>th</sup> July 2014.

| <b>ITEM</b>  | <b>Attachment</b> | <b>Page No</b> |
|--|-------------------|----------------|
| <b>8. POLICY AND FINANCE COMMITTEE</b>   |                   |                |
| a) To receive the draft minutes of the Policy and Finance Committee meeting held on the 15 <sup>th</sup> September 2014      | <b>8a</b>         |                |
| b) To consider the recommendations from the Policy and Finance Committee meeting held on the 15 <sup>th</sup> September 2014 | <b>8b</b>         |                |
| <b>9. SERVICES COMMITTEE</b>   |                   |                |
| a) To receive the draft minutes of the Services Committee meeting held on the 1 <sup>st</sup> September 2014                 | <b>9a</b>         |                |
| b) To consider the recommendations from the Services Committee meeting held on the 1 <sup>st</sup> September 2014            | <b>9b</b>         |                |



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|------------|---|------------|
| <b>10.</b> | <b>MEMORIAL TREE IN CASTLE GARDENS</b><br>To note a report from the Town Clerk  | <b>10</b>  |
| <b>11.</b> | <b>WAR MEMORIAL</b><br>To note a report from the Town Clerk   | <b>11</b>  |
| <b>12.</b> | <b>REPRESENTATIONAL COMMITTEE</b>   |            |
| a)         | To receive the minutes of the Representational Committee meeting held on the 30 <sup>th</sup> July 2014   | <b>12a</b> |
| b)         | To receive the draft minutes of the Representational Committee meeting held on the 27 <sup>th</sup> August 2014   | <b>12b</b> |
| <b>13.</b> | <b>STAFFING &amp; APPEALS COMMITTEE</b><br>To receive the minutes of the Staffing and Appeals Committee meeting held on the 11 <sup>th</sup> September 2014 | <b>13</b>  |
| <b>14.</b> | <b>NEIGHBOURHOOD PLAN WORKING GROUP</b><br>To nominate membership for the Working Group and approve the terms of reference                                  | <b>14</b>  |
| <b>15.</b> | <b>YOUTH MARKET WORKING GROUP</b><br>To nominate membership for the Working Group and approve the terms of reference  | <b>15</b>  |
| <b>16.</b> | <b>FREEDOM OF THE TOWN</b><br>To consider a report from the Town Clerk  | <b>16</b>  |
| <b>17.</b> | <b>ROYAL WELSH DRUMS</b><br>To consider a request from the Royal Welsh  | <b>17</b>  |
| <b>18.</b> | <b>COMMONWEALTH DAY 2015</b><br>To consider and adopt the procedure for "Fly a Flag for the Commonwealth" day on the 9 <sup>th</sup> March 2015             | <b>18</b>  |
| <b>19.</b> | <b>SHROPSHIRE COMMUNITY HEALTH NHS TRUST</b>  |            |
| a)         | To receive the minutes of the meeting held on the 10 <sup>th</sup> April 2014   | <b>19a</b> |
| b)         | To receive a letter from Philip Dunne MP  | <b>19b</b> |
| <b>20.</b> | <b>DAMAGE TO MEMORIAL TREES, CASTLE WALK</b><br>To consider and comment on the matter of anti-social behaviour and the proposed solutions                   | <b>20</b>  |
| <b>21.</b> | <b>CASTLE GARDENS FOUNTAIN</b><br>To consider a report from the Town Clerk  | <b>21</b>  |
| <b>22.</b> | <b>CODER ROAD ZERO WASTE/RESOURCES HUB</b><br>To consider the minutes, information and outcomes of the meeting held on the 12 <sup>th</sup> August 2014     | <b>22</b>  |



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| <b>23. TOURISM PLAN</b>   | <b>23</b>        |
| To note the Local Development Strategy  |                  |
| <b>24. LUDLOW FESTIVAL OF SMALL GARDENS</b>   | <b>24</b>        |
| To receive a report on the 2014 event   |                  |
| <b>25. CORE FUNDING APPLICATION</b>   |                  |
| a) To consider an application from Tenbury No Interest Loan Scheme  | <b>25a</b>       |
| b) To receive a letter of thanks from Home-Start Shropshire   | <b>25b</b>       |
| <b>26. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>  | <b>No papers</b> |
| The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. |                  |
| <b>27. POLICY &amp; FINANCE COMMITTEE</b>   | <b>27</b>        |
| To consider the closed session recommendations from the Policy and Finance Committee meeting held on the 15 <sup>th</sup> September 2014  |                  |
| <b>28. CASTLE GARDENS FOUNTAIN</b>  | <b>28</b>        |
| To note three quotations for works to the fountain  |                  |

### M e m b e r s h i p

Councillors Draper (Town Mayor); Kemp (Deputy Mayor); Cobley; Gill; Ginger; Holcombe; Jones; Lyle; Mold; J. Newbold; S. Newbold; Parry; Perks; Smithers; Sheward

**The next Council meeting will be held on the 24<sup>th</sup> November 2014**