

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors and Press

Contact: Veronica Calderbank

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Despatch date: 30th August 2011

COUNCIL

You are invited to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 5th September 2011 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- **Shelter in Corve Street – Bandstand in Ludlow**
- **Model Publication Scheme – Environmental Policy**
- **Calendar of Events – Fees**
- **Council Properties Preliminary Report**
- **Precept**
- **CCTV — Projects Update – Youth Forum – Variation to Standing Order 31**

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Prayers** – The Venerable Colin Williams will lead the Council in Prayers.
2. **Apologies**
3. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
 - a) Declarations of personal interest.
 - b) Declarations of prejudicial interest.
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Council.
6. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
7. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on:-
 - a) 4th May 2011
 - b) 8th August 2011.

ITEM	ATTACHMENT
8. SHELTER IN CORVE STREET To consider a report on the Shelter in Corve Street. Standing Orders will need to be waived	8
9. SERVICES COMMITTEE a) Receive the draft minutes of the meeting held on 18 th July 2011 b) Consider the recommendations from the Services Committee meeting held on the 18 th July 2011	9a 9b
10. REPRESENTATIONAL COMMITTEE To receive the minutes of the meetings held on:- a) 26 th July 2011 b) 23 rd August 2011 (draft) c) Consider the recommendations from the Representational Committee meeting held on the 26 th July 2011 and report d) Consider the recommendations from the Representational Committee meeting held on the 23 rd August 2011	10a 10b 10c 10d
11. POLICY & FINANCE COMMITTEE To receive the draft minutes of the meeting held on 25 th July 2011 (All recommendations were considered by Council on the 8 th August 2011)	11



12.	TOWN PLAN WORKING	12
	Receive the draft minutes of the Town Plan Working Group meeting held on the 24 th August 2011	
13.	POLICIES	
a)	Environmental Policy – Recommended for adoption by Policy and Finance Committee on the 30 th November 2009	13a
b)	Model Publication Scheme – Recommended for adoption by Policy and Finance Committee on the 30 th November 2009	13b
14.	CALENDAR OF EVENTS	
a)	To consider a report on the fees for the 2012 Calendar	14a
b)	Receive the minutes of the Communications Working Group meeting held on the 22 nd August 2011 and consider the recommendations	14b
15.	COUNCIL PROPERTIES	15
	To consider a brief update report on Council properties, prior to a full report to a Special Council meeting (minute FC/273 resolved on the 18 th April 2011 refers):-	
	<ul style="list-style-type: none"> • Inventory and Ownership • Historic issues – Mayor’s Board/Coat of Arms/Other Properties • Buttercross and HLF Bid – Planning Application for submission £1.7m bid • Consider three suggestions/requests regarding the use of the Guildhall by the Council on the 17th October 2011; for the launch of the Guildhall book on 3rd November 2011 and Queens Diamond Jubilee meeting on the 13th October 2011 	
16.	CCTV	16
	To consider a letter from Dave Roberts, Shropshire Council	
17.	PRECEPT	17
	To consider the 2012/13 precept – Proposal from Councillor Pope	
18.	PROJECTS UPDATE	No papers
a)	Boxing Club	
b)	The Linney Riverside Park	
19.	REPRESENTATIVES ON OUTSIDE BODIES	19
	To consider a letter from the Youth Forum	
20.	A-BOARDS	No papers
	Receive an oral update from the Town Clerk	

21.	VARIATION TO STANDING ORDER 31	21
	To receive a recommendation from the Town Clerk that the Standing Order be varied so as to require all complaints against Councillors to be immediately forwarded to the Standards Committee of Shropshire Council until the law changes. The recommendation is for the text highlighted in red to be deleted and the text in green to be added	
22.	BANDSTAND	22
	To consider a suitable location for the offer of a bandstand for a twelve month period	
23.	PRESENTATIONS TO COUNCILLORS	23
	To consider an oral report on how presentations are made to Councillors on TV suggested by Councillor Pound	
24.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
25.	CONFIDENTIAL MINUTES	
a)	Approve as a correct record and sign the confidential minutes of the Council meetings held on Monday 8th August 2011	25a
b)	Receive the draft confidential minutes of the Services Committee meeting held on 18th July 2011 (All recommendations were considered by Council on the 8 th August 2011)	25b
c)	Receive the draft confidential minutes of the Policy and Finance Committee meeting held on the 25th July 2011 (All recommendations were considered by Council on the 8 th August 2011)	25c
26.	CODE OF CONDUCT	26
	To note the letter from Shropshire Council	



M e m b e r s h i p

Councillors Aitken (Town Mayor); Wilcox (Deputy Mayor); Davies; Callender; Glaze; Hunt; Jackson; Leyton-Purrier; McCormack; Mitchell; Newbold; Parry; Pope; Pound; Smithers;

**The next Council meeting will be held on
Monday 17th October 2011**