



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press

**Contact: Veronica Calderbank**

**Ludlow Town Council, The Buttercross, Ludlow, SY8 1AW**

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**Despatch date: 3<sup>rd</sup> November 2009**

### COUNCIL

You are invited to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 9<sup>th</sup> November 2009 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- BUTTERCROSS EMERGENCY PLAN
- POLICIES
- CIVIC ITEMS
- MAY FAIR UPDATE
- STANDING ORDERS
- PROJECTS & PRIORITIES UPDATE

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (30 minutes as this is a quarterly meeting)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the COUNCIL MEETING held on MONDAY 28<sup>TH</sup> SEPTEMBER 2009.

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>5. BUTTERCROSS EMERGENCY PLAN</b> Receive an update on the state of the lime/plaster ceiling, other works and the evacuation of the building during the reconstruction works	
<b>6. POLICY &amp; FINANCE COMMITTEE</b>	
a) <b>Minutes</b> Receive the minutes of the meeting held on 26 <sup>th</sup> October 2009	<b>6a</b>
b) <b>Recommendation</b> That subject to the official paperwork being provided to Council as to the terms of reference relating to the Events Safety Advisory Group, the Policy & Finance Committee recommends that a Safety Advisory Group be formed	<b>6b</b>
<b>7. SERVICES COMMITTEE</b>	
a) <b>Minutes</b> Receive the minutes of the meeting held on 19 <sup>th</sup> October 2009	<b>7a</b>
b) <b>Recommendations</b>	<b>No papers</b>
<b>8. REPRESENTATIONAL COMMITTEE</b>	
a) <b>Minutes</b> Receive the minutes of the meetings held on 22 <sup>nd</sup> September and 13 <sup>th</sup> October 2009	<b>8a</b>
b) <b>Recommendations</b>	
<b>9. POLICIES</b>	
a) Cemetery – Hours of opening and revised chapel door quotes	<b>9a</b>



b)	Statement of Community Engagement	<b>9b</b>
c)	Environmental Policy	<b>9c</b>
<b>10.</b>	<b>CIVIC ITEMS</b>	<b>No papers</b>
a)	Reflect upon the Remembrance Sunday Event/Parade/Service	
b)	Note that the Senior Citizens Christmas Party is being held on Monday 14 <sup>th</sup> December 2009 at 2.00pm in Oscars at Ludlow Assembly Rooms. Councillor Parry will report orally to this item	
<b>11.</b>	<b>MAY FAIR</b>	<b>No papers</b>
	Receive an update and note that a meeting has been scheduled for Thursday 12 <sup>th</sup> November 2009 to consider safety issues (by the Events Safety Advisory Group) before the next contract is drawn up	
<b>12.</b>	<b>STANDING ORDERS</b>	<b>12</b>
	For avoidance of doubt, to note the amendments to the 2008 Standing Orders revised in January 2009 from a Structures report/minute on 28 <sup>th</sup> January 2008	
<b>13.</b>	<b>PROJECTS</b>	<b>No papers</b>
	Members are reminded that the NEW MARKET is to be delivered on Monday 9 <sup>th</sup> November 2009	
	Receive an update on projects	
<b>14.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
<b>15.</b>	<b>CALENDAR OF EVENTS</b>	<b>15</b>
<b>16.</b>	<b>CHRISTMAS LIGHTS</b>	<b>16</b>
	Issues and 3 year planning of future Ludlow Lights (see Christmas Lights minutes attached from 29 <sup>th</sup> October 2009)	



### **M e m b e r s h i p**

Councillors Taylor-Smith (Town Mayor); Davies (Deputy Mayor); Aitken; Callender; Glaze; Hunt; Jackson; McCormack; Mitchell; Newbold; Parry; Pope; Pound; Smithers; Wilcox

**The next Council meeting will be held on Monday 4<sup>th</sup> January 2010.  
Agenda will be sent out before Christmas.**