



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press

**Contact: Veronica Calderbank**

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**Despatch date: 2<sup>nd</sup> February 2010**

### COUNCIL

You are invited to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 8<sup>th</sup> February 2010 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- **CIVIC ITEM**
- **PROJECTS & PRIORITIES UPDATE**
- **BUDGET SETTING**

*The public may speak at this meeting*

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
  - a) Declarations of personal interest.
  - b) Declarations of prejudicial interest.
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the COUNCIL MEETING held on MONDAY 4<sup>th</sup> JANUARY 2010.

<b>ITEM</b>	<b>ATTACHMENT</b>
5. <b>SERVICES COMMITTEE</b> <b>Minutes</b> To receive the minutes of the meeting held on 11 <sup>th</sup> January 2010	<b>5</b>
6. <b>REPRESENTATIONAL COMMITTEE</b> <b>Minutes</b> To receive the minutes of the meeting held on 12 <sup>th</sup> January 2010	<b>6</b>
7. <b>POLICY &amp; FINANCE COMMITTEE</b> <b>Minutes</b> To receive the minutes of the meeting held on 18 <sup>th</sup> January 2010 <b>Recommendations</b> <ul style="list-style-type: none"> <li>• Budget</li> <li>• Accommodation</li> <li>• Software</li> </ul>	<b>7</b>
8. <b>ACCOUNTS SUB-COMMITTEE</b> <b>Minutes</b> To receive the minutes of the meeting held on 20 <sup>th</sup> January 2010	<b>8</b>
9. <b>COMMUNICATIONS WORKING GROUP</b> <b>Minutes</b> To receive the minutes of the meeting held on 6 <sup>th</sup> January 2010	<b>9</b>



<b>10.</b>	<b>MAYFAIR SAFETY ADVISORY GROUP</b>	<b>10</b>
	<b>Minutes</b>	
	To receive the minutes of the meeting held on 20 <sup>th</sup> January 2010	
<b>11.</b>	<b>PROJECTS &amp; PRIORITIES UPDATE</b>	<b>No papers</b>
	Receive an update on projects	
<b>12.</b>	<b>CIVIC CEREMONIAL</b>	
	Report on Mayor and Councillors Robes	<b>12</b>
<b>a)</b>	An example of civic robes	<b>12a</b>
<b>b)</b>	Prices from one company	<b>12b</b>
<b>c)</b>	Price comparison for robes	<b>12c</b>
<b>d)</b>	Mayors robes – Michael's	<b>12d</b>
<b>e)</b>	Mayor's robes – Ede & Ravenscroft	<b>12e</b>
<b>f)</b>	4 pages of additional information	<b>12f</b>
<b>13.</b>	<b>CEMETERY</b>	<b>13</b>
	To note a letter in response to a complaint re. opening times and Cemetery burglary issues	
<b>14.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
<b>15.</b>	<b>CONFIDENTIAL MINUTES</b>	
	To be received/approved and consider recommendations if any:-	
<b>a)</b>	Full Council 4 <sup>th</sup> January 2010 to be approved	<b>15a</b>
<b>b)</b>	Services Committee 11 <sup>th</sup> January 2010 to be received	<b>15b</b>
<b>c)</b>	Policy and Finance Committee 18 <sup>th</sup> January 2010 to be received	<b>15c</b>
<b>d)</b>	Accounts Sub-Committee 20 <sup>th</sup> January 2010 to be received	<b>15d</b>
<b>16.</b>	<b>DRAFT BUDGET</b>	
<b>a)</b>	Budget Papers	<b>16a</b>
<b>b)</b>	Report from the Town Clerk on Cittaslow	<b>16b</b>
<b>17.</b>	<b>TOWN COUNCIL ACCOMMODATION/MOVE</b>	<b>17</b>
	Report from Town Clerk	



<b>18. ASSIGNMENT OF A LEASE</b>	<b>18</b>
To consider the request for a lease to be assigned	
<b>19. EUROPEAN SERVICES DIRECTIVE</b>	<b>19</b>
Report from the Markets and Special Projects Officer	
<b>20. TREE WARDEN CONSULTANT</b>	<b>No papers</b>
At Policy and Finance Committee on 14 <sup>th</sup> September 2009 Members asked for a report to come to Council as to the appointment of a Tree Warden who had offered his services free of charge as a consultant. The recommendation will be presented by the Town Clerk having consulted with the Chairmen of Services and Representational Committees.	
His offer is as an unpaid volunteer under the umbrella of the Council's insurance policy.	
<b>21. ELECTRICAL CONTRACTOR CONSULTANT</b>	<b>No papers</b>
A qualified electrical engineer has offered his services free of charge as the Town Council's volunteer consultant. He was responsible for designing the Christmas lighting scheme twelve years ago including the elaborate wired sections in Corve Street and Broad Street.	
His offer is as an unpaid volunteer under the umbrella of the Council's insurance policy.	
<b>22. BUTTERCROSS TENDERS</b>	<b>To be tabled</b>
To receive the recommendations from the Tender Evaluation Working Group on the 5 <sup>th</sup> February 2010.	

### **M e m b e r s h i p**

Councillors Taylor-Smith (Town Mayor); Davies (Deputy Mayor); Aitken; Callender; Glaze; Hunt; Jackson; McCormack; Mitchell; Newbold; Parry; Pope; Pound; Smithers; Wilcox

**The next Council meeting will be held on Monday 15<sup>th</sup> March 2010**