

LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press

Contact: Veronica Calderbank

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Despatch date: 20th July 2010

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 26th July 2010 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Prayers**
2. **Appointment of Mayor's Chaplain**
The Mayor will introduce the Venerable Colin Williams as new Team Rector for Ludlow and receive nominations for his appointment as Mayor's Chaplain.
3. **Apologies**
4. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
 - a) Declarations of personal interest.
 - b) Declarations of prejudicial interest.
5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Minutes** – To approve as a correct record and sign the minutes of the:-
 - a) **COUNCIL MEETING** held on **MONDAY 14th JUNE 2010**.
 - b) **SPECIAL COUNCIL MEETING** held on **WEDNESDAY 30th JUNE 2010**.

ITEM	ATTACHMENT
7. POLICY & FINANCE COMMITTEE	
a) Receive the draft minutes of the meeting held on 12 th July 2010	7a
b) Consider the recommendations made to Council (not the approval of the accounts which is considered separately at item 8)	7b
c) Receive the Internal Auditor's 2 nd Draft Report	7c
8. ACCOUNTS 2009/10	8
Consider the recommendation made to Council relating to the approval of the accounts 2009/10 and approve the accounts to be sent off to the External Auditor	
9. SERVICES COMMITTEE	9
Receive the draft minutes of the meeting held on 5 th July 2010	
10. REPRESENTATIONAL COMMITTEE	10
Receive the minutes of the meeting held on 29 th June 2010	

11. TOWN PLAN	11
To discuss the action plans and seek endorsement of the overall direction, scope and priorities so that the next stage of consultation may be undertaken.	
12. PROJECTS & PRIORITIES UPDATE	No papers
Receive an update on projects from the Town Clerk	
<ul style="list-style-type: none"> • Buttercross – Grant received, Cupola removed • Linney – Grant funding • Castle Gardens – HLF and EH funding 	
13. ACCOUNTS COMMITTEE	No papers
To discuss:-	
a)	Membership (currently Councillors Aitken, Davies, Glaze, Newbold and Pope) and Standing Orders which do not prevent leaving the Accounts Committee with five members
b)	Frequency of meetings – decide whether to increase the number of Members to meet more often or agree for two Members from the group to scrutinise the invoices/ payments and sign cheques in order to speed up the settlement of the Council's debts/invoice payment time
14. REPRESENTATION ON OUTSIDE BODIES	
a)	General bodies 14a
b)	Flood Forum 14b
c)	Lead Members 14c
d)	Community Alcohol Partnership 14d
e)	Trusts 14e
15. ACCOUNTS 2010/2011 – 1ST QUARTER	15
To note that the 1 st quarter accounts for 2010/11 using the new software system balance and will be presented to Policy and Finance Committee. Papers are attached for information however they will be passed to Council via P & F Committee who will examine the budget monitoring implications	
16. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	

**17. CONFIDENTIAL MINUTES**

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| a) | Approve as a correct record and sign the confidential minutes of the Council meeting held on Monday 14th June 2010 | 17a |
| b) | Approve as a correct record and sign the confidential minutes of the Special Council meeting held on Wednesday 30th June 2010 | 17b |
| c) | Receive the draft confidential minutes of the Policy & Finance Committee meeting held on 12th July 2010 | 17c |
| d) | Receive the draft confidential minutes of the Services Committee meeting held on 5th July 2010 | 17d |

M e m b e r s h i p

Councillors Aitken (Town Mayor); Pope (Deputy Mayor); Callender; Davies; Glaze; Hunt; Jackson; McCormack; Mitchell; Newbold; Parry; Pound; Smithers; Wilcox

The next Council meeting will be held on Monday 27th September 2010