



## CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the Staffing and Appeals Sub-Committee held in the Guildhall, Mill Street, Ludlow on **Tuesday 25<sup>th</sup> September 2012 at 2.00pm**

### **SA/72    PRESENT**

Chairman:            Councillor Smithers

Vice Chairman: Councillor Perks

Councillors:        Aitken, Newbold, Pound, Wilcox

Also present:        Gina Wilding Acting Town Clerk  
Stephanie Williams, Admin Assistant

### **SA/73    APOLOGIES**

Apologies for absence were received from Councillors McCormack and Phillips

### **SA/74    DECLARATION OF INTERESTS**

Discloseable pecuniary interests

None

Personal interests

Member

All members present

Interest

Lanyon Bowdler

### **SA/75    MINUTES**

a) **23<sup>rd</sup> August 2012**

**RESOLVED (unanimous)**

That the closed session minutes of the Staffing Appeals Sub-Committee meeting held on the 23<sup>rd</sup> August 2012, subject to the amendment at minute SA/49, be approved as a correct record and signed by the Chairman

**SA/76    b) 29<sup>th</sup> August 2012**

**RESOLVED (5:0:1)**

That the closed session minutes of the Staffing Appeals Sub-Committee meeting held on the 29<sup>th</sup> August 2012, be approved as a correct record and signed by the Chairman.

**SA/77 c) 4<sup>th</sup> September 2012**

**RESOLVED** (unanimous)

That the approval of the minutes be deferred to the next meeting.

**SA/78 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED** (unanimous)

That the public be excluded and the meeting continue in closed session.

**SA/79 STAFFING MATTERS**

Members stated that the report on staffing matters be deferred to the next meeting due to a copying problem. Members felt there was insufficient time to fully consider the detail of the report.

**RECOMMENDED** (unanimous)

That:-

- a) a strategic pro-active programme of press releases be formulated.
- b) a meeting of the Communications Working Group be convened.
- c) the internal communications to Councillors be reviewed.
- d) the Acting Town Clerk seek the resources needed to support communications and social networking opportunities.
- e) the Acting Town Clerk re-present the Staffing Report SA/12/03 to a future meeting.
- f) the Acting Town Clerk look at ways to make the Council and Committee meetings more effective.

The meeting closed at 4.00 pm

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Chairman

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Date