



MINUTES

Minutes of a meeting of the **Climate Action Sub-Committee** held in the Kemp Room at Ludlow Mascall Centre on **THURSDAY 30th March** at **9:30am**.

CAS/49 PRESENT

Chair: Councillor Lyle
Councillors: Adams and Pote
Officers: Gina Wilding, Town Clerk

CAS/50 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

Chairman Councillor Lyle welcomed everyone to the Climate Action Sub-Committee meeting at Ludlow Mascall Centre and explained housekeeping information.

CAS/51 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

CAS/52 APOLOGIES

Apologies for absence were received from Councillors Parry and B. Waite.

CAS/53 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest
None

Declaration of conflicts of interest
None

Declaration of personal interest
None

CAS/54 PUBLIC OPEN SESSION

There were no members of the public present.

CAS/55 MINUTES

RESOLVED PA/DL (unanimous)

That subject to the following amendments to **CAS/45** in red:
~~Could~~ The colouring in the status column ~~by to be~~ adjusted to green (for completed), amber (for in progress) and red (for not yet begun).

~~Could~~ An update summary and an updated action plan ~~to~~ be taken to Full Council for noting at every meeting so that all Councillors are kept up to date.

The minutes of the Climate Action Sub-Committee meeting of Thursday 9th February 2023 be approved as a correct record and signed by the Chair.

CAS/56 STANDING ORDERS

RESOLVED DL/PA (unanimous)

That Standing Orders be suspended.

CAS/57 ITEMS TO ACTION

RESOLVED DL/PA (unanimous)

- i) To insert the words 'due to current lack of staff resources' to explain the first pending statue. To delete duplicate wording 'To email SC'
- ii) That the items to action of the Climate Action Sub-Committee meeting of Thursday 22nd December 2022 be noted.

CAS/58 STANDING ORDERS

RESOLVED DL/PA (unanimous)

To reinstate standing orders.

CAS/59 CLIMATE ACTION PLAN

RESOLVED DL/PA (unanimous)

To prioritise and amend the following:

Mobilisation & Leadership

3. Reissue invite.

Energy Efficiency

5. (c) Update status column to 'installed in admin office.'

(d) Remove reference to air source heat pump as not viable, retain reference to infra-red heating.

(e) Update target to 'during 2023.'

6. Revise statue to partially complete.

7. Insert oil based in task column. Update statue to reflect that electric machinery and equipment are considered as part of the process, but to date have been rejected because they are not sufficient for the tasks.

8. Remove reference to press button / aerated taps and replace with lever turn taps.

9. Create job sheet to put ½ brick in Guildhall cisterns and monitor effectiveness.

10. Delete

11. b) Amend to wording to review expenditure and revise budget as appropriate after actioning. Revise target date to 2023. Get a quote to install LED PIR lighting in Guildhall public access toilet facilities.

Please note: the room has no external windows so for safety reasons the PIR lighting needs to be set for a reasonable duration, and be responsive to entry door and individual cubicles.

Renewable Energy

12. Contract up for renewal in 2023. Revised target date to 2023.

13. Revised status 'to not scheduled as a project'.

Consumption and Waste

17. Consider a policy.

18. Amend wording to replace renew with replace. **Status 'as required'**.

19. Provide update on progress to next meeting. Amend target to 2023.

20. Update target as complete / ongoing.

21. Update statue to show LTC purchased 10 new bins.

23. Remove reference to Terra-cycle.

24. Create a procedure/ accountability to ensure that refilling is taking place. Change the heading **Adaptation and Resilience** to **Biodiversity**.

27. Add wording to task 'where required and not covered by in-house composting.

28. Review CA criteria and grant criteria and take proposals to council. Amend target date to 2023.

34. To provide update to the next CA meeting.

CAS/60 IT CLOUD STORAGE

RESOLVED DL/PA (unanimous)

To invite Stuart Waite to the meeting to advise the Sub-Committee on alternative options to cloud storage.

CAS/61 ENVIRONMENTAL POLICY

RESOLVED DL/PA (unanimous)

That the Councillors present review the policy document presented by Councillor Lyle and submit a copy for the next agenda by 8th May 2023.

Meeting closed 11.04am.

Chairman

Date