



MINUTES

Minutes of a meeting of the **Climate Action Sub-Committee** held in the Guildhall on **Thursday 29th June at 9:30am.**

The procedural notes in these minutes identify instances when the standing orders or legal processes of the council were breached. These breaches do not invalidate the meeting, but such breaches could cause the validity of decisions of the council to be open to challenge.

CAS/16 PRESENT

Councillors: Garner, Lyle (Chair), O'Neill, Pote

Officers: Kate Adams, Deputy Town Clerk

CAS/17 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Chair of the Committee, Councillor Lyle, welcomed everyone to the Climate Action Sub-Committee meeting at the Guildhall and explained housekeeping information.

CAS/18 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

CAS/19 ELECTION OF VICE CHAIR

RESOLVED DL/EG (unanimous)

That Councillor O'Neill be elected Vice-Chair of the Climate Action Sub-Committee for 2023/24.

CAS/20 APOLOGIES

No apologies for absence were received.

CAS/21 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest

None

Declaration of conflicts of interest

None

Declaration of personal interest

None

CAS/22 PUBLIC OPEN SESSION

There were two members of the public present. Neither wished to address the Committee ~~at this point.~~ Members of the public are not permitted to speak during the meeting after public open session.

CAS/23 MINUTES

RESOLVED DL/RP (unanimous)

That the minutes of the Climate Action Sub-Committee meeting held on the 18th May 2023, be approved as a correct record and signed by the Chair.

CAS/24 IT CLOUD STORAGE

Information was received from Stuart Waite in his role of IT advisor and provider for Ludlow Town Council.

9.35am Member of the public, Jane Cullen, joined the meeting. Members of the public are not permitted to participate during the meeting.

- It was explained that information is not stored on a person's personal device it is stored on a server or external storage
- Commercial: information can be held privately geographically which means instant access, or non-geographically such as worldwide organisations.
- Storage can be classed as the following: hot, near line, archive, cold storage – the cost of storage is less for the more remote storage that is harder to retrieve.

9.39am Cllr Lyle left the meeting.

- Employer can access information anywhere 24/7 and is cheaper than own storage.
- Personal: Public cloud storage e.g. drop box, OneDrive, iCloud
- Some free and more can be paid for. Can be used across various devices e.g. from the iCloud. Public but password protected.

9.41am Cllr Lyle returned to the meeting.

- According to GDPR regulations the information has to be stored in its own country.
- All internet is cloud storage e.g. Social media, streaming sites and You Tube.
- **The definition of cloud storage is that it isn't on your device. This type of storage is growing at an exponential rate. Costs to the environment are not growing at the same rate.**
- Companies are concerned about the environment, and some have their own renewable energy resources – the majority of the cost of system is cooling and was initially water usage. Large companies now reuse and recycle water or offset their carbon usage such as tree planting.

RESOLVED DL/EG (unanimous)

Cllr Lyle to look at the cloud storage back up currently being used by Ludlow Town Council. The company we use are Know How by PC World and have

done for around 8 years. We have an annual contract but can cancel at anytime.

10am Stuart Waite left the meeting.

CAS/25 ITEMS TO ACTION

RESOLVED DL/EG (unanimous)

To have considered some sections of the items to action, see actions below:

- Headings to be copied on to every page to make it easier.
- Could members of the committee take on actions so that it is easier to get more done.
- Report for next meeting on progress of refill scheme.
- Report for next meeting on water butts and building suitability.
- Report for next meeting on the practicalities of installing hot water times at LTC sites.
- Report for next meeting on upgrading of Museum display lighting to LED.

CAS/26 CLIMATE ACTION PLAN (CAP)

RESOLVED DL/EG (unanimous)

To note the following comments and actions:

- The CAP does not have any SMART objectives or statement of intent, no one is allocated to the actions giving no ownership and a better time frame/target is needed.
 - Key action from meeting: Members of Committee to select one item from the CAP which they are interested in progressing and take responsibility for researching for the next meeting.
 - KA already has the following items in progress and will bring reports back to the next meeting:
 - EG will be looking at making the layout/information contained in the CAP more SMART.
 - KA and DL will discuss re the possibility of what happens to the Sidney Road green when it becomes LTC responsibility. Will research 3 options to be presented to Council and could then proceed with a public/local resident consultation, including a pop up afternoon on site.
- All proposals to be brought back to Climate Action Sub-Committee and then to a further a Council Committee for consideration.

CAS/27 DATE OF NEXT MEETING

That the date of next meeting is Thursday 24th August 9.30am at the Guildhall.

Dates for meetings of the remainder of the Council year to be brought to the next meeting for agreement.

Meeting closed 10.47am.

Chairman

Date