



MINUTES

Minutes of a meeting of the **Climate Action Sub-Committee** held in the Guildhall on **Thursday 18th May at 9:30am.**

CAS/01 PRESENT

Councillors: Adams; Lyle; Parry

Officers: Kate Adams, Deputy Town Clerk

CAS/02 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Deputy Town Clerk welcomed everyone to the Climate Action Sub-Committee meeting at the Guildhall and explained housekeeping information.

CAS/03 ELECTION OF CHAIR

RESOLVED PA/VP (unanimous)

That Councillor Lyle be elected Chair of the Climate Action Sub-Committee for 2023/24.

CAS/04 ELECTION OF VICE CHAIR

RESOLVED DL/VP (unanimous)

That Councillor Adams be elected Vice-Chair of the Climate Action Sub-Committee for 2023/24.

CAS/05 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

CAS/06 APOLOGIES

No apologies for absence were received.

CAS/07 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interest

None

Declaration of conflicts of interest

None

Declaration of personal interest

Cllr Parry	Ludlow in Bloom
Cllr Parry	Disability Access Group
Cllr Lyle	Ludlow 21
Cllr Adams	Ludlow 21

CAS/08 PUBLIC OPEN SESSION

There was one member of the public present. She did not wish to address the Sub-Committee directly.

CAS/09 MINUTES

RESOLVED DL/PA (unanimous)

That the minutes of the Climate Action Sub-Committee meeting held on the 30th March 2023, be approved as a correct record and signed by the Chair.

CAS/10 ITEMS TO ACTION

RESOLVED DL/PA (unanimous)

That:-

- a) the items to action from the Climate Action Sub-Committee meeting held on the 30th March 2023, be noted.
- b) at future meetings the Items to Action should be marked as 'to be considered'.

CAS/11 IT CLOUD STORAGE

RESOLVED DL/PA (unanimous)

Stuart Waite was unable to attend this meeting but should be invited to the next meeting.

Further information will also be forwarded to the Sub-Committee for consideration prior to the next meeting,

CAS/12 CLIMATE ACTION PLAN

RESOLVED DL/PA (unanimous)

To prioritise and amend the following:

Remove the powers column and add reference to the Climate Action Sub-Committee item to action minute numbers.

Put colour coding key clearly on document.

Remove unnecessary dates in top left corner – keep adopted date and latest reviewed and revised date.

Mobilisation & leadership

3. Check whether Julian Dean has been invited to attend Representational Committee.

Energy efficiency

6. Change status column to green as this is to be done as/when needed.
8. Retain and replace existing taps with lever taps should also be done as and when needed. Working taps should not be replaced unnecessarily.
9. Update status as cistern water saver devices have been ordered and will be installed in Guildhall toilets to see if they have an impact.
11. Move items in status column into the task column. Further research in to how the lighting works and what the financial impact would be. What locations would it be viable in?

Renewable energy

12. Update status column to suggest that a report will be taken to June's Policy & Finance Committee to look at other energy providers.
14. Put together a timeline for the installation of EVCP, to include time to apply for any available grants. Change target year date to 'by 2025'.
15. Change status column to green.
16. Change status column to green.

Consumption & waste

17. Would need to be taken to Policy & Finance Committee.
19. Change status column to amber and include the following 'DLF undertaking inspection of all relevant buildings to see if rainwater butts can be attached to current guttering. Update to next Sub-Committee.
20. Change status column to green.
21. Keep status column as white and update status to the following 'no further action'.
22. Change status column to green and update status to 'complete'.
23. Change status column to green.
24. Action: purchase 5L container of handwash and washing up liquid from Myriad Organics, to top up smaller bottles used at the office, Museum and depot. Introduce this prior to next meeting and change status column to amber.

Biodiversity

25. Change status column to amber and update status to the following 'No Mow May' has begun and no complaints have been received from members of the public.
26. Change status column to amber and update status to 'Ongoing and to keep in mind future tree locations'.
27. Change status column to amber.

Engaging the community

28. Change status column to red.
29. Change status column to red.
31. Change status column to amber and update status to 'contact local groups such as Brownies or Scouts and ask if members of our Sub-Committee could join their activities linked to Climate Action to build a relationship'.
33. Change target year to 'For future reference'.
34. Change status column to amber and bring update to the next meeting.

CAS/13 INFORMATION FROM NALC

RESOLVED DL/VP (unanimous)

That the information be noted.

CAS/14 NEWSLETTER FROM SOUTH SHROPSHIRE CLIMATE ACTION

RESOLVED DL/PA (unanimous)

Agreed that the newsletter contains very useful information.

Items for next agenda:

Items to Actions to be considered, reviewed and linked to the Climate Action Plan.

Cloud storage and research

To receive information from Jane Cullen on the Climate & Ecology Bill.

CAS/15 DATE OF NEXT MEETING

That the date of next meeting is Thursday 29th June 9.30am at the Guildhall.

Meeting closed 10.50am.

Chairman

Date