

## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
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**Despatch date: 24<sup>th</sup> March 2023**

### CLIMATE ACTION SUB-COMMITTEE

You are summoned to attend the Meeting of the Climate Action Sub-Committee to be held at The Kemp Room, Ludlow Mascall Centre, Lower Galdeford, Ludlow on  
**30<sup>th</sup> March 2023 at 9:30am**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- CLIMATE ACTION PLAN
- IT CLOUD STORAGE
- ENVIRONMENTAL POLICY

*The public may speak at this meeting*

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



**1. Welcome from the Chairman and essential housekeeping information.**

In the event of a fire alarm, please leave in an orderly fashion and exit the building via the closest fire exit. The fire assembly point is in the front car park.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry and councillors should sign the attendance book.

**2. Recording of Meetings –** Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting. The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

**3. Apologies**

To receive Councillors' apologies.

**4. Declarations of Interests**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. Public Open Session (15 minutes) –** Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

**6. Minutes**

To approve as a correct record the minutes of the **Climate Action Sub-Committee Thursday 19<sup>th</sup> February 2023.**

**7. Items to Action**

To note the items to action of the **Climate Action Sub-Committee on Thursday 19<sup>th</sup> February 2023.**

<b>ITEM</b>	<b>Attachment</b>
<b>8. <u>CLIMATE ACTION PLAN</u></b> To review and update the plan.	<b>8</b>
<b>9. <u>IT CLOUD STORAGE</u></b> To note information on the council's use of cloud storage.	<b>9</b>
<b>10. <u>ENVIRONMENTAL POLICY</u></b> To review the existing Environmental Policy and make recommendations to Policy & Finance Committee.	<b>10</b>



**M e m b e r s h i p**

Councillors Lyle (Chair) Adams (Vice Chair); Parry, Pote and Waite.

**The next Climate Action Sub-Committee meeting is Thursday 18<sup>th</sup> May 2023.**

**Item 6**

**MINUTES**



## MINUTES

Minutes of a meeting of the **Climate Action Sub-Committee** held in the Kemp Room at Ludlow Mascall Centre on **THURSDAY 9<sup>th</sup> February** at **9:30am**.

### **CAS/37 PRESENT**

Chair: Councillor Lyle  
Councillors: Adams, Parry and Pote  
Officers: Kate Adams, Deputy Town Clerk

### **CAS/38 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

Chairman Councillor Lyle welcomed everyone to the Climate Action Sub-Committee meeting at Ludlow Mascall Centre and explained housekeeping information.

### **CAS/39 RECORDING OF MEETINGS**

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

### **CAS/40 APOLOGIES**

Apologies for absence were received from Councillors Laurie and B. Waite.

### **CAS/41 DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interest  
None

Declaration of conflicts of interest  
Cllr Parry Ludlow in Bloom

Declaration of personal interest  
Cllr Lyle Taking part in the CEUK latest marking of Councils.

**CAS/42 PUBLIC OPEN SESSION**

One member of the public was present.

Jane Cullen, South Shropshire Climate Action, spoke to the Committee.

Apologies that Nick Read and Fiona Morgan are not able to make today's meeting.

Jane asked how residents of new housing estates are brought into the local community. It was discussed around the table that there are lots of volunteer organisations so there are opportunities to meet likeminded people. Could the Town Council consider installing noticeboards using CIL money?

Philip Adams also spoke as a member of the public in respect of the agenda. He wished to raise 3 items to be brought back to the next meeting.

- 1) There was a Panorama programme recently shown regarding the effect of the IT 'cloud' on the environment. Could the Town Clerk report to the next meeting what use Ludlow Town Council makes of the 'cloud' for storage.
- 2) NPPF – what is the current status? The last edition we saw was in July last year. There is a lot of environmental stuff that we could use. Jane confirmed that the consultation is out currently and closes on 11<sup>th</sup> March. Jane will share the link to the consultation with the group so that we can any planning objections from the Representational Committee to the NPPF.
- 3) PAS2080 – came up in Representational Committee relating to a planning application on Stanton Road.

Councillor Parry spoke as a Unitary Councillor.

Corms are due to be planted on both roundabouts on the A49. Street light bulb replacements were due recently but were stopped due to the bad weather. There are streetlights still not working on Sheet Road. Councillor Parry mentioned that Jason Hughes wasn't aware of the Representational meeting on 7<sup>th</sup> March.

**CAS/43 MINUTES**

**RESOLVED DL/RP (unanimous)**

That the minutes of the Climate Action Sub-Committee meeting of Thursday 22<sup>nd</sup> December 2022, with an amendment to the resolution of CAS/28 "*That SSCA should be invited to the next meeting of Full Council*", be approved as a correct record and signed by the Chair.

**CAS/44 ITEMS TO ACTION**

**RESOLVED DL/PA (unanimous)**

That the items to action of the Climate Action Sub-Committee meeting of Thursday 22<sup>nd</sup> December 2022, be noted.

**CAS/45 CLIMATE ACTION PLAN**

**RESOLVED DL/PA (unanimous)**

That the climate action plan was reviewed. The plan has been updated to include powers available to LTC and give us the opportunity to act. It's a good start.

Actions to be taken:

- i) Another column to be added to the plan entitled LTC Policy so that we can add our own policies that are already in place to the plan. A link to these policies would also be useful. The policies can then drive our actions.
- ii) Could the colouring in the status column be adjusted to green (for completed), amber (for in progress) and red (for not yet begun).
- iii) Could an update summary and an updated action plan be taken to Full Council for noting at every meeting so that all Councillors are kept up to date.

10.15am Jane Cullen left the meeting.

**CAS/46 EXISTING POLICIES & SMALL-SCALE CLIMATE ACTIONS**

The Deputy Town Clerk gave a verbal update on the following:

- Our social media awareness campaign is continuing by sharing posts from organisations such as Marches Energy Agency and Keep Shropshire Warm.
- Options have been explored regarding fresh milk delivery to the Guildhall.
- Recycling facilities at the Guildhall for staff will be extended.
- Waste from works by the DLF is recycled where possible. Including timber that is at the Henley Road depot for members of the public to collect if they wish.

**CAS/47 SOUTH SHROPSHIRE CLIMATE ACTION GROUP**

The newsletter from the SSCA was considered and provides a large amount of information.

**RESOLVED DL/PA (unanimous)**

That the Draft Sustainable Affordable Warmth Strategy mentioned in the newsletter will be considered by the Committee and any comments sent to the Deputy Town Clerk by 17<sup>th</sup> February so that we can feed back into the consultation which closes on 5<sup>th</sup> March.

*Update from the Town Clerk. This Strategy will be considered by Committee.*

**CAS/48 CLIMATE EMERGENCY UK (CEUK)**

**RESOLVED DL/RP (unanimous)**

That the Climate Emergency UK report was considered and noted.

CEUK are raising awareness and the report sets a baseline for Ludlow Town Council to learn from.

Meeting closed 10.34am.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



**Item 7**

**ITEMS TO ACTION**

# Climate Action Sub-Committee

## Items to Action

Min No.	<u>Resolution</u>	Action	Staff	Status	Date
10/11/22					
CAS/14	<p><b><u>CLIMATE ACTION PLAN</u></b></p> <p><b>RESOLVED (VP/DL) unanimous</b></p> <p>To research the options for installing a public a water fountain under the frontage of Castle Street toilets.</p> <p>To contact Shropshire Council about the verge given permission to be planted as a wildflower area but was dug up by a contractor re contractor working on grass verges. Why did this happen and how can it be avoided in future? Would SC be able to reinstate the wildflowers?</p> <p>To contact SC as landowner of the commercial units operated by Western Power to ask if they can do anything to reduce the light pollution. Could the light be channel to required areas by shades / screening canopies, or could the time the lighting is activated be reduced by PIR motion sensors?</p> <p>That the Sub-Committee should invite other local organisations to make presentations so that the sub-committee remains in touch with all local initiatives.</p> <p><b>Additional Future agenda items:</b> Explore infra-red heating at the Guildhall.</p>	<p>Put on agenda</p> <p>To research and bring information back to committee.</p> <p>To email SC</p> <p>To email SC To be made a regular agenda item</p> <p>To be recorded on ITA for future actioning.</p>	<p>GW</p> <p>KA</p> <p>GW</p> <p>GW</p> <p>GW</p>	<p>Pending</p> <p>Pending</p> <p>Awaiting response</p> <p>Complete</p>	

# Climate Action Sub-Committee

## Items to Action

	<p>Explore initiatives to encourage community meeting points for activities such as coin operated laundry facilities. To explore beginning this journey with smaller steps such as funding washing lines to encourage less use of dryers. To invite Connexus to a meeting next year to explain their environmental policy.</p> <p><b>Save our Shropshire questionnaire “How green is our area?”</b></p> <p>There are a lot of generic questions that do not necessarily relate to Ludlow. The survey could be used as a bench marking activity to inform the development of the content of the climate action plan.</p>	<p>To be recorded on ITA for future actioning.</p> <p>To be recorded on ITA for future actioning</p>			
<b>CAS/15</b>	<p><b><u>CLIMATE ACTION PLAN COMMUNICATION</u></b></p> <p>To promote all LTC activities/actions on social media, as well as promoting other energy saving initiatives and environmentally friendly schemes being used elsewhere.</p>	<p>Create ad hoc updates social media.</p>	GW / RB	Ongoing	
<b>CAS/16</b>	<p><b><u>CLIMATE ACTION TRAINING</u></b></p> <p>It was agreed that internal training led by LTC staff would be a good place to start.</p> <p>Training could be linked to targets on the action plan.</p> <p>Report to be drafted on how it would work, what we could cover and who would attend.</p>	<p>To be planned and actioned</p> <p>To be reported back to committee at a future date.</p>	<p>KA</p> <p>KA</p>	<p>Pending</p> <p>Pending</p>	

## Climate Action Sub-Committee

### Items to Action

Min No.	<u>Resolution</u>	Action	Staff	Status	Date
22/12/22					
CAS/31	<p><b><u>REFILL SCHEME</u></b></p> <p><b><u>RECOMMEND DL/RP (unanimous)</u></b></p> <p>To recommend approval for the town council to set up a City to Sea Campaign Refill Scheme in Ludlow, and to comply with the basic expectations required by the City to Sea Campaign, specially:</p> <ul style="list-style-type: none"> <li>• Creating a dedicated group</li> <li>• Actively sign up of local shops, businesses, and community buildings as refill stations.</li> <li>• Tell people about the campaign</li> <li>• Once scheme is set up – tell people about it.</li> </ul> <p>That, subject to approval for the scheme by Council, the Deputy Clerk bring further information to the next meeting.</p>	To go to parent committee Policy & Finance in Feb for recommendation to FC in March	GW	Complete	
CAS/33	<p><b><u>WATER BUTTS</u></b></p> <p><b><u>RESOLVED DL/RP (unanimous)</u></b></p> <p>To note that action is planned in January as detailed on Action Plan.</p>	To be actioned	KA		
CAS/34	<p><b><u>HOT WATER TIMERS</u></b></p> <p><b><u>RESOLVED DL/RP (unanimous)</u></b></p>	To be research and report written	KA		

## Climate Action Sub-Committee

### Items to Action

	To note that a report on the practicalities of installing hot water timers at all LTC sites and bring actions and timescales will come to the February meeting.				
<b>CAS/36</b>	<p><b><u>TRANSPORT QUESTIONNAIRE</u></b></p> <p><b><u>RESOLVED DL/VP (unanimous)</u></b></p> <p>To note that a response to SSCA transport questionnaire will be requested for the February meeting.</p>	To be chased	GW		
<b>09/02/22</b>					
<b>Min No.</b>	<b><u>Resolution</u></b>	<b>Action</b>	<b>Staff</b>	<b>Status</b>	<b>Date</b>
<b>CAS/45</b>	<p><b><u>CLIMATE ACTION PLAN</u></b></p> <p><b><u>RESOLVED DL/PA (unanimous)</u></b></p> <p>Actions to be taken:</p> <ul style="list-style-type: none"> <li>• Another column to be added to the plan entitled LTC Policy so that we can add our own policies that are already in place to the plan. A link to these policies would also be useful. The policies can then drive our actions.</li> <li>• Could the colouring in the status column be adjusted to green (for completed), amber (for in progress) and red (for not yet begun).</li> <li>• Could an update summary and an updated action plan be taken to Full Council for noting at every meeting so that all Councillors are kept up to</li> </ul>	<p>Insert policy column</p> <p>Colour code</p> <p>Summary and update to be drafted</p>	<p>GW</p> <p>KA</p> <p>DL</p>	<p>Complete</p>	<p>24/03/23</p>

**Item 8**

## **CLIMATE ACTION PLAN**

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



Adopted by Full Council on 7<sup>th</sup> March 2022  
 Status updated 16<sup>th</sup> December 2022.  
 Powers inserted 27<sup>th</sup> January 2023.  
 Policy column inserted March 2023.

Action	Topic	Task	Status	Target Year	Est. Cost	Power	Policy
1	<b>Mobilisation &amp; Leadership</b>	Review/Update appropriate council policies to align with Climate Emergency commitment.		2022	Zero	LGA 1972, s.111	
2		Create/update the Climate Emergency page on website and publicise commitment, initiatives, and achievements in reducing LTC carbon footprint as recommended by the Climate Action Group	Completed	2022	Zero	LGA 172, s. 142	
3		Refer to the Climate Emergency and the need for renewable energy/improved sustainability measures in comments on planning applications using the document produced by Julian Dean Shropshire Council	Recommendation made to invite Julian Dean to Representational Committee	2022	Zero	Town and Country Planning Act 1990 (principle authority must consult with town council)	
4		Include Climate Emergency references in all new contract specifications and Invitations to Tender and include in the evaluation process – to be researched and drafted by the Climate Action Group	Needs to be reviewed against legal advice.	2022	Zero	LGA 1972, s. 135 Audit & Accounting Regulations 2015	
5	<b>Energy Efficiency</b>	In line with the findings of the Carbon Audit carried out in 2020, prioritise the following for the Guildhall: a) Change to a green energy provider as soon as practicable b) Investigate installing roof insulation and secondary glazing c) Replace all internal lights with LED bulbs d) Investigate installing Air Source Heat Pumps or using Infra-red heating e) Commit to following the other recommendations in the Carbon Audit report as soon as practicable	Detailed update from Carbon Audit Report required	2022 2022 2022 2022 and ongoing	£ Zero/£ £ Zero/£ £	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
6		Continue to replace LTC streetlights with LED	Complete	Ongoing	Budget £2,000	LGA 1972 s.111  The Climate Change Act – the path to net zero (although gov has not laid down explicit actions required).	
7		Agree timetable to replace existing plant and machinery with electric power			2022	Budget unknown	LGA 1972 s.111  The Climate Change Act – the path to net zero (although gov has not laid down explicit actions required).

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



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8		<ul style="list-style-type: none"> <li>a) Investigate the replacement of taps at all Council-owned or operated premises with press-button, aerated/sensor taps</li> <li>b) Then carry out the works when suitable replacements have been found</li> </ul>		2022/23	<ul style="list-style-type: none"> <li>a) staff time</li> <li>b) unknown</li> </ul>	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
9		<ul style="list-style-type: none"> <li>a) Investigate the replacement of water-flushing limitations in all toilets. An easy option is to install 'hippo-bags' or similar in single-flush toilet cisterns</li> <li>b) Then carry out the works when suitable replacements have been found</li> </ul>		2022	<ul style="list-style-type: none"> <li>a) staff time</li> <li>b) unknown</li> </ul>	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
10		<ul style="list-style-type: none"> <li>a) Investigate the replacement of single-flush cisterns with sensor-flushing mechanisms</li> <li>b) Then carry out the works when suitable replacements have been found</li> </ul>		2022/23	<ul style="list-style-type: none"> <li>a) staff time</li> <li>b) unknown</li> </ul>	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
11		<ul style="list-style-type: none"> <li>a) Replace internal lighting with LED-movement sensor lights at all Council-owned or operated premises</li> <li>b) Measure the savings after installation due to lower running costs</li> </ul>	<ul style="list-style-type: none"> <li>a) Safety RA need to be carried out on a site by site basis.</li> <li>b) Review to make sure initial costs can be isolated for meaningful comparison.</li> </ul>	2022	<ul style="list-style-type: none"> <li>a) unknown</li> <li>b) Unknown</li> </ul>	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
12	<b>Renewable Energy</b>	Investigate and review annually energy providers' commitment to and investment in renewable energy, with a view to changing if we are not happy to their commitments.		Ongoing	Staff time	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
13		<ul style="list-style-type: none"> <li>a) Investigate installing solar/PV panels at DLF depot and Henley Road Cemetery and council-owned land</li> <li>b) Once the work is decided on, measure the cost/benefits to identify the savings.</li> </ul>	<ul style="list-style-type: none"> <li>b) Review to make sure initial costs can be isolated for meaningful comparison.</li> </ul>	2022/23	<ul style="list-style-type: none"> <li>a) staff time</li> <li>b) unknown</li> </ul>	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	
14		<ul style="list-style-type: none"> <li>a) Scope specification and costings for installing EVCPs at Henley Road depot and agree timetable to replace existing DLF fleet with Electric Vehicles.</li> <li>b) There will be costs in replacing these but there are contributory grants available which might help toward to cost</li> </ul>	<ul style="list-style-type: none"> <li>a) Timetable is in place. Diesel vehicles currently hired on a two year lease which is the minimum available.</li> </ul>	2022 - 24	<ul style="list-style-type: none"> <li>a) £17,000</li> <li>b) unknown</li> </ul>	Local Government (Miscellaneous Provisions) Act 1970, s.19. Local Government Act 1972, s. 133	



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15		Source local contractors and materials as a first option	Always done.	Ongoing	£	No specific power	
16		Review/update LTC's travel policy to identify mechanism for staff and councillors' shared travel plans	Active travel, and public transport could also be included.	2022 and ongoing	Zero	Audit & Accounting Regulations 2015	
17	<b>Consumption &amp; Waste</b>	Ensure all contractors have a 'Zero to Landfill' policy which is regularly reviewed and adhered to	It may be unenforceable for smaller companies if not required in law.	2022 and ongoing	Zero	Subject to central government legislation	
18		Renew planting vessels with built-in water reservoirs to reduce the need for watering (L-i-B)		2022	£	LGA 1972, s. 111	
19		Install rainwater butts where possible, but especially at the DLF depot.	To order rainwater butts in the New year and DLF to check guttering.	2022	£ unknown	LGA 1972, s. 111	
20		With L-i-B, plant where possible perennials, with emphasis on bee, insect & butterfly-friendly plants and herbs including drought-resilient plants.	LTC has an adopted perennials planting policy	2022/23	Budget £500 (LTC)	LGA 1972, s. 111	
21		With Shropshire Council, review Dog bin/Litter bin locations.		2022 and ongoing	Zero	Litter Act 1983, ss 5.6, Cleaner Neighbourhoods and Environment Act, 2005	
22		In all Council premises discourage single-use plastic containers and packaging for staff refreshments and lunches e.g. buy locally-made fresh sandwiches, cakes, fruit, etc not pre-packed; consider making fresh hot drinks using loose coffee and tea and purchasing milk from local dairies.		2022 and ongoing	£	No specific power	
23		Continue to ensure all waste is recycled and re-used wherever possible; consider Terra-cycle as an additional recycle option.	Waste packaging is recycled by a member of staff.	2022 and ongoing	£	Litter Act 1983, ss 5.6, Cleaner Neighbourhoods and Environment Act, 2005	
24		Refill hand washing and washing-up liquid single-use plastic bottles with locally-bought eco-friendly products (Eco-Leaf or Bio-D)		2022	£	No specific power	
25	<b>Adaptation &amp; Resilience</b>	Review Open Space management plan; reduce grass-cutting and introduce wild-flower meadow alternatives and wild verges especially at the Linney and Housman Crescent play areas	Look at extending the areas covered by No Mow May campaign, look at the possibility of a wild-flower meadow.	2022 and ongoing	No increase in budget. Different way of working.	Open Spaces Act 1906, s.15; Highways Act 1980, ss 47	
26		Agree tree-planting strategy for all LTC-owned spaces	More trees offered by Incredible Edible, to be considered by Services in Jan 2023.	2022 and ongoing	£ grants available	Open Spaces Act 1906, s.15;	

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



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						Highways Act 1980, ss 47	
27		Purchase peat-free compost	DLF have a large composting bay at their Henley Road site  Woodchippings created by the DLF or contractors are used at Wigley Field allotments and in our gardens.	2022 and ongoing	£	Open Spaces Act 1906, s.15; Highways Act 1980, ss 47	
28	Engaging the Community	Include Climate Emergency/Action in Civic Awards		2022 and ongoing	Zero	LGA 1972, s.137	
29		Agree Climate-related criteria in Grant funding		2022 and ongoing	Zero	LGA 1972, s.137	
30		Looking at inviting representatives from local schools and Ludlow College to join the Climate Action Group		2022 and ongoing	Zero	Local Government Act 1972 ss. 111, 140	
31		Continue to liaise with local groups and organisations involved in climate activities	SSCA have been invited to a meeting	2022 and ongoing	Zero	Local Government Act 1972 ss. 111, 140	
32		Consider appointing Climate Ambassadors		2022	Zero	LGA 1972 s. 111 LGA 1972, s. 142	
33		Consider establishing a Citizens' Assembly using Herefordshire Council's experience		2022 and	Zero	Local Government Act 1972 ss. 111, 140	
34		LTC to Join the Refill.org.uk association and look at how it can be used at the Guildhall, Museum and Castle Street car park office for people to refill their water bottles	Update is provided as an agenda item 22/12/22	2022	Zero	LGA 1972 s. 111	

**Item 9**

## **IT CLOUD STORAGE**

## Information Technology

The server at the Guildhall is backed up to the cloud daily, and backed up weekly to a hard drive stored off site.

### Curry's Cloud Back Up How you're using your storage

 **611390** files backed up

 **253** files in Online drive

Storage remaining: **3.97 TB**

### Device summary



**LUDLOWTCSERVER**

Storage used: 464.99 GB

**Backup in progress**

As of: 14 Mar 2023

Your desktop software is in the process of backing up your files.

### Cloud Technical Info

The company that manages the data is called Livedrive, and stores data in full compliance with EU privacy laws and use the strongest available transfer encryption to transfer files to UK data centres. Livedrive supports two factor authentication (2FA), helping prevent unauthorised access to accounts. The data centres are monitored 24/7 - ISO 27001 certified - and has 3 layers of physical access security.

**Item 10**

**ENVIRONMENTAL POLICY**



## **ENVIRONMENTAL POLICY STATEMENT**

The management of Ludlow Town Council recognises that the day-to-day operations can impact both directly and indirectly on the environment. We aim to protect and improve the environment through good management and by adopting best practice wherever possible. We will work to integrate environmental considerations into our business decisions and adopt greener alternatives wherever possible, throughout our operations.

In order to discharge its responsibilities the management will:

- bring this Environmental Policy Statement to the attention of all stakeholders
- carry out regular audits of the environmental management system
- comply fully with all relevant legal requirement, codes of practice and regulations at International, National and Local levels
- eliminate risks to the environment, where possible, through selection and design of materials, buildings, facilities, equipment and processes
- ensure that emergency procedures are in place at all locations for dealing with environmental issues
- establish targets to measure the continuous improvement in our environmental performance
- identify and manage environmental risks and hazards
- improve the environmental efficiency of our transport and travel
- involve customers, partners, clients, suppliers and subcontractors in the implementation of our objectives
- minimise waste and increase recycling within the framework of our waste management procedures
- only engage contractors who are able to demonstrate due regard to environmental matters
- prevent pollution to land, air and water
- promote environmentally responsible purchasing
- provide adequate resources to control environmental risks arising from our work activities
- provide suitable training to enable employees to deal with their specific areas of environmental control
- reduce the use of water, energy and any other natural resources
- source material from sustainable supply, when practicable

This Environmental Policy will be reviewed at least annually and revised as necessary to reflect changes to the business activities and any changes to legislation. Any changes to the Policy will be brought to the attention of all stakeholders.