

## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
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**Despatch date: 23<sup>rd</sup> June 2023**

### CLIMATE ACTION SUB-COMMITTEE

You are summoned to attend the Meeting of the Climate Action Sub-Committee to be held at The Guildhall, Mill Street, Ludlow on  
**Thursday 29<sup>th</sup> June 2023 at 9:30am**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **CLIMATE ACTION PLAN**
- **IT CLOUD STORAGE**

*The public may speak at this meeting*

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIRMAN AND ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Lyle.

In the event of a fire alarm, please leave in an orderly fashion and exit the building via the front doors. Assembly point is on the opposite side of Mill Street.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry and councillors should sign the attendance book.

2. **RECORDINGS OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting. The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **ELECTION OF A VICE CHAIRMAN**

To receive nominations and elect a vice chairman.

4. **APOLOGIES**

To receive Councillors' apologies.

5. **DECLARATIONS OF INTEREST**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

6. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

7. **MINUTES**

To approve as a correct record the minutes of the **Climate Action Sub-Committee Thursday 18<sup>th</sup> May 2023.**



8. **ITEMS TO ACTION**

to consider the Items to action of the **Climate Action Sub-Committee on Thursday 18<sup>th</sup> May 2023**

<b>ITEM</b>	<b>Attachment</b>
<p>9. <b><u>IT CLOUD STORAGE</u></b> To receive guidance from Stuart Waite regarding alternative options to cloud storage.</p>	<b>No papers</b>
<p>10. <b><u>CLIMATE ACTION PLAN</u></b> To review and update the Climate Action Plan.</p>	<b>10</b>
<p>11. <b><u>DATE FOR NEXT MEETING</u></b> To agree a date for the next meeting.</p>	<b>No papers</b>

**M e m b e r s h i p**

Councillors Lyle (Chair), Garner, O'Neill, Parry, Pote.

**The next Climate Action Sub-Committee meeting is to be confirmed.**

Item 7

Minutes



## MINUTES

Minutes of a meeting of the **Climate Action Sub-Committee** held in the Guildhall on **Thursday 18<sup>th</sup> May** at **9:30am**.

### **CAS/01 PRESENT**

Councillors: Adams; Lyle; Parry

Officers: Kate Adams, Deputy Town Clerk

### **CAS/02 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

The Deputy Town Clerk welcomed everyone to the Climate Action Sub-Committee meeting at the Guildhall and explained housekeeping information.

### **CAS/03 ELECTION OF CHAIR**

#### **RESOLVED PA/VP (unanimous)**

That Councillor Lyle be elected Chair of the Climate Action Sub-Committee for 2023/24.

### **CAS/04 ELECTION OF VICE CHAIR**

#### **RESOLVED DL/VP (unanimous)**

That Councillor Adams be elected Vice-Chair of the Climate Action Sub-Committee for 2023/24.

### **CAS/05 RECORDING OF MEETINGS**

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

### **CAS/06 APOLOGIES**

No apologies for absence were received.

**CAS/07 DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interest

None

Declaration of conflicts of interest

None

Declaration of personal interest

Cllr Parry	Ludlow in Bloom
Cllr Parry	Disability Access Group
Cllr Lyle	Ludlow 21
Cllr Adams	Ludlow 21

**CAS/08 PUBLIC OPEN SESSION**

There was one member of the public present. She did not wish to address the Sub-Committee directly.

**CAS/09 MINUTES**

**RESOLVED DL/PA (unanimous)**

That the minutes of the Climate Action Sub-Committee meeting held on the 30<sup>th</sup> March 2023, be approved as a correct record and signed by the Chair.

**CAS/10 ITEMS TO ACTION**

**RESOLVED DL/PA (unanimous)**

That:-

- a) the items to action from the Climate Action Sub-Committee meeting held on the 30<sup>th</sup> March 2023, be noted.
- b) at future meetings the Items to Action should be marked as 'to be considered'.

**CAS/11 IT CLOUD STORAGE**

**RESOLVED DL/PA (unanimous)**

Stuart Waite was unable to attend this meeting but should be invited to the next meeting.

Further information will also be forwarded to the Sub-Committee for consideration prior to the next meeting,

**CAS/12 CLIMATE ACTION PLAN**

**RESOLVED DL/PA (unanimous)**

To prioritise and amend the following:

Remove the powers column and add reference to the Climate Action Sub-Committee item to action minute numbers.

Put colour coding key clearly on document.

Remove unnecessary dates in top left corner – keep adopted date and latest reviewed and revised date.

**Mobilisation & leadership**

3. Check whether Julian Dean has been invited to attend Representational Committee.

**Energy efficiency**

6. Change status column to green as this is to be done as/when needed.
8. Retain and replace existing taps with lever taps should also be done as and when needed. Working taps should not be replaced unnecessarily.
9. Update status as cistern water saver devices have been ordered and will be installed in Guildhall toilets to see if they have an impact.
11. Move items in status column into the task column. Further research in to how the lighting works and what the financial impact would be. What locations would it be viable in?

**Renewable energy**

12. Update status column to suggest that a report will be taken to June's Policy & Finance Committee to look at other energy providers.
14. Put together a timeline for the installation of EVCP, to include time to apply for any available grants. Change target year date to 'by 2025'.
15. Change status column to green.
16. Change status column to green.

**Consumption & waste**

17. Would need to be taken to Policy & Finance Committee.
19. Change status column to amber and include the following 'DLF undertaking inspection of all relevant buildings to see if rainwater butts can be attached to current guttering. Update to next Sub-Committee.
20. Change status column to green.
21. Keep status column as white and update status to the following 'no further action'.
22. Change status column to green and update status to 'complete'.
23. Change status column to green.
24. Action: purchase 5L container of handwash and washing up liquid from Myriad Organics, to top up smaller bottles used at the office, Museum and depot. Introduce this prior to next meeting and change status column to amber.

**Biodiversity**

25. Change status column to amber and update status to the following 'No Mow May' has begun and no complaints have been received from members of the public.
26. Change status column to amber and update status to 'Ongoing and to keep in mind future tree locations'.
27. Change status column to amber.

**Engaging the community**

28. Change status column to red.
29. Change status column to red.
31. Change status column to amber and update status to 'contact local groups such as Brownies or Scouts and ask if members of our Sub-Committee could join their activities linked to Climate Action to build a relationship'.
33. Change target year to 'For future reference'.
34. Change status column to amber and bring update to the next meeting.

**CAS/13 INFORMATION FROM NALC**

**RESOLVED DL/VP (unanimous)**

That the information be noted.

**CAS/14 NEWSLETTER FROM SOUTH SHROPSHIRE CLIMATE ACTION**

**RESOLVED DL/PA (unanimous)**

Agreed that the newsletter contains very useful information.

Items for next agenda:

Items to Actions to be considered, reviewed and linked to the Climate Action Plan.

Cloud storage and research

To receive information from Jane Cullen on the Climate & Ecology Bill.

**CAS/15 DATE OF NEXT MEETING**

That the date of next meeting is Thursday 29<sup>th</sup> June 9.30am at the Guildhall.

Meeting closed 10.50am.

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Chairman

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Date



## Items to Action

## Climate Action Sub-Committee

### Items to Action

Min No.	Resolution	Action	Staff	Status	Date
10/11/22					
CAS/14	<p><b><u>CLIMATE ACTION PLAN</u></b></p> <p><b>RESOLVED (VP/DL) unanimous</b></p> <p>To research the options for installing a public a water fountain under the frontage of Castle Street toilets.</p> <p>To contact Shropshire Council about the verge given permission to be planted as a wildflower area but was dug up by a contractor re contractor working on grass verges. Why did this happen and how can it be avoided in future? Would SC be able to reinstate the wildflowers?</p> <p>To contact SC as landowner of the commercial units operated by Western Power to ask if they can do anything to reduce the light pollution. Could the light be channel to required areas by shades / screening canopies, or could the time the lighting is activated be reduced by PIR motion sensors?</p> <p>That the Sub-Committee should invite other local organisations to make presentations so that the sub-committee remains in touch with all local initiatives.</p> <p><b>Additional Future agenda items:</b> Explore infra-red heating at the Guildhall.</p>	<p>To research and bring information back to committee.</p> <p>No longer relevant. Wildflower area has recovered this year.</p> <p>To be made a regular agenda item</p> <p>To be recorded on ITA for future actioning.</p>	<p>GW</p> <p>KA</p> <p>GW</p> <p>GW</p>	<p>Pending due to lack of staff resources.</p> <p>Complete</p> <p>Awaiting response</p> <p>Complete</p>	<p>June 2023</p>

## Climate Action Sub-Committee

### Items to Action

	<p>Explore initiatives to encourage community meeting points for activities such as coin operated laundry facilities. To explore beginning this journey with smaller steps such as funding washing lines to encourage less use of dryers. To invite Connexus to a meeting next year to explain their environmental policy.</p> <p><b>Save our Shropshire questionnaire “How green is our area?”</b></p> <p>There are a lot of generic questions that do not necessarily relate to Ludlow. The survey could be used as a benchmarking activity to inform the development of the content of the climate action plan.</p>	<p>To be recorded on ITA for future actioning.</p> <p>To be recorded on ITA for future actioning</p>	GW		
<b>CAS/15</b>	<p><b><u>CLIMATE ACTION PLAN COMMUNICATION</u></b></p> <p>To promote all LTC activities/actions on social media, as well as promoting other energy saving initiatives and environmentally friendly schemes being used elsewhere.</p>	Being undertaken as and when appropriate.	EG	Ongoing/ complete	June 2023
<b>CAS/16</b>	<p><b><u>CLIMATE ACTION TRAINING</u></b></p> <p>It was agreed that internal training led by LTC staff would be a good place to start.</p> <p>Training could be linked to targets on the action plan.</p>	<p>To be planned and actioned</p> <p>To be reported back to</p>	<p>KA</p> <p>KA</p>	<p>Pending</p> <p>Pending</p>	

## Climate Action Sub-Committee

### Items to Action

<b>Min No.</b>	<b>Resolution</b>	<b>Action</b>	<b>Staff</b>	<b>Status</b>	<b>Date</b>
22/12/22					
<b>CAS/31</b>	<p><b><u>REFILL SCHEME</u></b></p> <p><b><u>RECOMMEND DL/RP (unanimous)</u></b></p> <p>To recommend approval for the town council to set up a City to Sea Campaign Refill Scheme in Ludlow, and to comply with the basic expectations required by the City to Sea Campaign, specially:</p> <ul style="list-style-type: none"> <li>• Creating a dedicated group</li> <li>• Actively sign up of local shops, businesses, and community buildings as refill stations.</li> <li>• Tell people about the campaign</li> <li>• Once scheme is set up – tell people about it.</li> </ul> <p>That, subject to approval for the scheme by Council, the Deputy Clerk bring further information to the next meeting.</p>	To go to parent committee Policy & Finance in Feb for recommendation to FC in March	GW	Complete	
<b>CAS/33</b>	<p><b><u>WATER BUTTS</u></b></p> <p><b><u>RESOLVED DL/RP (unanimous)</u></b></p> <p>To note that action is planned in January as detailed on Action Plan.</p>	DLF asked to assess site suitability.	KA	Ongoing. KA to chase up DLF	
<b>CAS/34</b>	<b><u>HOT WATER TIMERS</u></b>				

# Climate Action Sub-Committee

## Items to Action

	<p><b><u>RESOLVED DL/RP (unanimous)</u></b></p> <p>To note that a report on the practicalities of installing hot water timers at all LTC sites and bring actions and timescales will come to the February meeting.</p>	To be research and report written	KA		
CAS/36	<p><b><u>TRANSPORT QUESTIONNAIRE</u></b></p> <p><b><u>RESOLVED DL/VP (unanimous)</u></b></p> <p>To note that a response to SSCA transport questionnaire will be requested for the February meeting.</p>	To be chased	GW		
09/02/23					
CAS/45	<p><b><u>CLIMATE ACTION PLAN</u></b></p> <p><b><u>RESOLVED DL/PA (unanimous)</u></b></p> <p>Actions to be taken:</p> <ul style="list-style-type: none"> <li>• Another column to be added to the plan entitled LTC Policy so that we can add our own policies that are already in place to the plan. A link to these policies would also be useful. The policies can then drive our actions.</li> <li>• Could the colouring in the status column be adjusted to green (for completed), amber (for in progress) and red (for not yet begun).</li> <li>• Could an update summary and an updated action plan be taken to Full Council for noting at every meeting so that all Councillors are kept up to</li> </ul>	<p>Insert policy column</p> <p>Colour code</p> <p>Summary and update to be drafted</p>	<p>GW</p> <p>KA</p> <p>DL</p>	<p>Complete</p> <p>Complete</p>	<p>24/03/23</p> <p>June 2023</p>

## Climate Action Sub-Committee

### Items to Action

<b>30/03/23</b>					
<b>CAS/60</b>	<p><b><u>IT CLOUD STORAGE</u></b>  <b><u>RESOLVED DL/PA (unanimous)</u></b>            To invite Stuart Waite to the meeting to advise the committee on alternative options to cloud storage.</p>	S Waite invited to the next meeting on Thursday 29 <sup>th</sup> June.	KA	Complete.	21/6/2023
<b>CAS/11</b>	Further information will be forwarded to the Committee for consideration prior to the next meeting.				
<b>CAS/61</b>	<p><b><u>ENVIRONMENTAL POLICY</u></b>  <b><u>RESOLVED DL/PA (unanimous)</u></b>            That the councillors present review the policy document presented by Councillor Lyle and submit a copy for the next agenda by 8<sup>th</sup> May 2023.</p>			Complete	
		The policy is submitted to Worknest for review.		Complete	
<b>18/5/23</b>					
<b>CAS/12</b>	<p><b><u>CLIMATE ACTION PLAN</u></b>  <b><u>RESOLVED DL/PA (unanimous)</u></b>            To prioritise and amend the following:</p> <ul style="list-style-type: none"> <li>Remove the powers column and add reference to the CAS item to action minute numbers.</li> <li>Put colour coding key clearly on document.</li> </ul>	To update Climate Action Plan.	KA	Complete	June 2023

# Climate Action Sub-Committee

## Items to Action

	<ul style="list-style-type: none"><li>• Remove unnecessary dates in top left corner – keep adopted date and latest reviewed and revised date.</li></ul> <p><b>Mobilisation and leadership</b></p> <p>3. Check whether Julian Dean has been invited to attend Representational Committee.</p> <p><b>Energy Efficiency</b></p> <p>6. Change status column to green as this is being done as and when needed.</p> <p>8. Retain and replace existing taps with lever taps should also be done as and when needed. Working taps should not be replaced unnecessarily.</p> <p>9. Update status as cistern water saver devices have been ordered and will be installed in Guildhall toilets to see if they have an impact.</p> <p>11. Move items in status column into the task column. Further research in to how the lighting works and what the financial impact would be. What locations would it be viable in?</p> <p><b>Renewable energy</b></p> <p>12. Update status column to suggest that a report will be taken to June's Policy &amp; Finance Committee to look at other energy providers.</p> <p>14. Put together a timeline for the installation of EVCP, to include allowing time to apply for any available grants. Change target year date to 'by 2025'.</p> <p>15. Change status column to green.</p> <p>16. Change status column to green.</p>				
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# Climate Action Sub-Committee

## Items to Action

<p><b>Consumption &amp; Waste</b></p> <p>17. Would need to be taken to Policy &amp; Finance Committee.</p> <p>19. Change status column to amber and include the following 'DLF undertaking inspection of all relevant buildings to see if rainwater butts can be attached to current guttering. Update to next Committee.</p> <p>20. Change status column to green.</p> <p>21. Keep status column as white and update status to the following 'no further action'.</p> <p>22. Change status column to green and update status to 'complete'.</p> <p>23. Change status column to green.</p> <p>24. Action: purchase 5L container of handwash and washing up liquid from Myriad Organics, to top up smaller bottles used at the office, Museum and depot. Introduce this prior to next meeting and change status column to amber.</p> <p><b>Biodiversity</b></p> <p>25. Change status column to amber and update status to the following 'No Mow May' has begun and no complaints have been received from members of the public.</p> <p>26. Change status column to amber and update status to 'Ongoing and to keep in mind future tree locations'.</p> <p>27. Change status column to amber.</p> <p><b>Engaging the community</b></p> <p>28. Change status column to red.</p> <p>29. Change status column to red.</p> <p>31. Change status column to amber and update status to 'contact local groups such as Brownies or Scouts and ask if</p>				
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## Climate Action Sub-Committee

### Items to Action

	<p>members of our Committee could join their activities linked to Climate Action to build a relationship’.</p> <p>33. Change target year to ‘For future reference’.</p> <p>34. Change status column to amber and bring back update to the next meeting.</p>				
<b>CAS/13</b>	<p><b><u>INFORMATION FROM NALC</u></b> <b><u>RESOLVED DL/VP (unanimous)</u></b></p> <p>Information noted.</p>	Noted	KA	Complete	18/5/2023
<b>CAS/14</b>	<p><b><u>NEWSLETTER FROM SOUTH SHROPSHIRE CLIMATE ACTION</u></b> <b><u>RESOLVED DL/PA (unanimous)</u></b></p> <p>Items for next agenda:</p> <ul style="list-style-type: none"> <li>• Items to Action to be considered, reviewed and linked to the Climate Action plan.</li> <li>• Cloud storage and research</li> <li>• To received information from Jane Cullen on the Climate &amp; Ecology Bill.</li> </ul>	<p>Updated on agenda</p> <p>Await information.</p> <p>Await information.</p>	KA	Complete	21.6.2023

Item 10

## Climate Action Plan

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



Adopted by Full Council on 7<sup>th</sup> March 2022  
Reviewed and Revised 18/05/23.

Red – not begun, amber - ongoing,  
green - completed

Action	Topic	Task	Status	Target Year	Est. Cost	Policy	Link to CASub Committee minutes
1	<b>Mobilisation &amp; Leadership</b>	Review/Update appropriate council policies to align with Climate Emergency commitment.		2023	Zero		
2		Create/update the Climate Emergency page on website and publicise commitment, initiatives, and achievements in reducing LTC carbon footprint as recommended by the Climate Action Group	Completed	2023	Zero		
3		Refer to the Climate Emergency and the need for renewable energy/improved sustainability measures in comments on planning applications using the document produced by Julian Dean Shropshire Council	Recommendation made to invite Julian Dean to Representational Committee	2023	Zero		
4		Include Climate Emergency references in all new contract specifications and Invitations to Tender and include in the evaluation process – to be researched and drafted by the Climate Action Group	Needs to be reviewed against legal advice.	2023	Zero		
5	<b>Energy Efficiency</b>	In line with the findings of the Carbon Audit carried out in 2020, prioritise the following for the Guildhall: a) Change to a green energy provider as soon as practicable b) Investigate installing roof insulation and secondary glazing c) Replace all internal lights with LED bulbs d) Investigate installing Air Source Heat Pumps or using Infra-red heating e) Commit to following the other recommendations in the Carbon Audit report as soon as practicable	a) Contract renewal options in 2023. b) c) d) e)  Detailed update from Carbon Audit Report required		Budget unknown		
6		Continue to replace LTC streetlights with LED as and when needed.	Street lights replaced with LED when new lamps are required.	Ongoing	Budget £2,000		
7		Agree timetable to replace existing plant and machinery with electric power	Electric options are a consideration when machinery and plant need replacing. To date, the electric options have not been suitable, but product improvements are being made and their suitability will improve.	2023	Budget unknown		
8		Retain and replace existing taps with lever taps as and when needed. Working taps should not be replaced unnecessarily.		2023 ongoing	a) staff time		

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



Adopted by Full Council on 7<sup>th</sup> March 2022  
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Red – not begun, amber - ongoing,  
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					b) unknown		
9		<p>a) Investigate the replacement of water-flushing limitations in all toilets. An easy option is to install 'hippo-bags' or similar in single-flush toilet cisterns</p> <p>b) Then carry out the works when suitable replacements have been found</p>	<p>Bags have been purchased for Guildhall toilets (there are four on the ground floor) to see if they have an impact on water usage.</p>	2023	<p>a) staff time</p> <p>b) unknown</p>		
11		<p>a) Replace internal lighting with LED-movement sensor lights at all Council-owned or operated premises. Safety risk assessment to be carried out on a site by site basis to see if locations are viable.</p> <p>b) Review to make sure initial costs can be isolated for meaningful comparison. Measure the savings after installation due to lower running costs</p>		2023	<p>a) unknown</p> <p>b) Unknown</p>		
12	<b>Renewable Energy</b>	Investigate and review annually energy providers' commitment to and investment in renewable energy, with a view to changing if we are not happy to their commitments.	Report to be taken to June's Policy & Finance Committee to look at alternative energy providers.	Ongoing	Staff time		
13		<p>a) Investigate installing solar/PV panels at DLF depot and Henley Road Cemetery and council-owned land</p> <p>b) Once the work is decided on, measure the cost/benefits to identify the savings.</p>	<p>b) Review to make sure initial costs can be isolated for meaningful comparison.</p>	2023/23	<p>a) staff time</p> <p>b) unknown</p>		
14		<p>a) Scope specification and costings for installing EVCPs at Henley Road depot and agree timetable to replace existing DLF fleet with Electric Vehicles.</p> <p>b) There will be costs in replacing these but there are contributory grants available which might help toward to cost</p>	To put together a timeline for the installation of electric vehicle charging points, to include allowing time to apply for any available grants.	2025	<p>a) £17,000</p> <p>b) unknown</p>		
15		Source local contractors and materials as a first option	Always done.	Ongoing	£		
16		Review/update LTC's travel policy to identify mechanism for staff and councillors' shared travel plans	Active travel, and public transport could also be included.	2023 and ongoing	Zero		
17	<b>Consumption &amp; Waste</b>	Ensure all contractors have a 'Zero to Landfill' policy which is regularly reviewed and adhered to	Would need to be taken to Policy & Finance Committee.	2023 and ongoing	Zero		
18		Renew planting vessels with built-in water reservoirs to reduce the need for watering (L-i-B)		2023	£		
19		Install rainwater butts where possible, but especially at the DLF depot.	DLF undertaking inspection of all relevant building to see if	2023	£ unknown		

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



Adopted by Full Council on 7<sup>th</sup> March 2022  
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Red – not begun, amber - ongoing,  
green - completed

			rainwater butts can be attached to current guttering. Update to next Committee.				
20		With L-i-B, plant where possible perennials, with emphasis on bee, insect & butterfly-friendly plants and herbs including drought-resilient plants.	LTC has an adopted perennials planting policy	2023/23	Budget £500 (LTC)		
21		With Shropshire Council, review Dog bin/Litter bin locations.	No further action.	2023 and ongoing	Zero		
22		In all Council premises discourage single-use plastic containers and packaging for staff refreshments and lunches e.g. buy locally-made fresh sandwiches, cakes, fruit, etc not pre-packed; consider making fresh hot drinks using loose coffee and tea and purchasing milk from local dairies.	Complete	2023 and ongoing	£		
23		Continue to ensure all waste is recycled and re-used wherever possible; consider Terra-cycle as an additional recycle option.	Waste packaging is recycled by a member of staff.	2023 and ongoing	£		
24		Refill hand washing and washing-up liquid single-use plastic bottles with locally-bought eco-friendly products (Eco-Leaf or Bio-D)	Action: To purchase 5L container of handwash and washing up liquid from Myriad Organics, to top up smaller bottles to be used at the office, Museum and depot.	2023	£		
25	<b>Adaptation &amp; Resilience</b>	Review Open Space management plan; reduce grass-cutting and introduce wild-flower meadow alternatives and wild verges especially at the Linney and Housman Crescent play areas	'No Mow May' has begun and no complaints have been received from members of the public. Consider introducing a wild flower meadow to one of our sites.	2023 and ongoing	No increase in budget. Different way of working.		
26		Agree tree-planting strategy for all LTC-owned spaces	Ongoing and to keep in mind future tree locations.	2023 and ongoing	£ grants available		
27		Purchase peat-free compost	DLF have a large composting bay at their Henley Road site  Woodchippings created by the DLF or contractors are used at Wigley Field allotments and in our gardens.	2023 and ongoing	£		
28	<b>Engaging the Community</b>	Include Climate Emergency/Action in Civic Awards		2023 and ongoing	Zero		
29		Agree Climate-related criteria in Grant funding		2023 and ongoing	Zero		

LUDLOW TOWN COUNCIL – CLIMATE ACTION PLAN



Adopted by Full Council on 7<sup>th</sup> March 2022  
 Reviewed and Revised 18/05/23.

Red – not begun, amber - ongoing,  
 green - completed

30		Looking at inviting representatives from local schools and Ludlow College to join the Climate Action Group		2023 and ongoing	Zero		
31		Continue to liaise with local groups and organisations involved in climate activities	Contact local groups such as Brownies or Scouts and ask if members of our Committee to could join their activities linked to Climate Action to build a relationship.	2023 and ongoing	Zero		
32		Consider appointing Climate Ambassadors		2023	Zero		
33		Consider establishing a Citizens' Assembly using Herefordshire Council's experience		For future reference	Zero		
34		LTC to Join the Refill.org.uk association and look at how it can be used at the Guildhall, Museum and Castle Street car park office for people to refill their water bottles	Bring back update to the next meeting.	2023	Zero		