

LUDLOW TOWN COUNCIL

A G E N D A

COUNCIL

To: All Members of the Council, Unitary Councillors; Press

Contact:- Gina Wilding

Ludlow Town Council, The Guildhall

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Despatch date: - 20th March 2019

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 25th March 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Internal Auditor's Interim Report***
- ***GDPR Audit***
- ***Civic Protocols***
- ***Ludlow Calendar of Events***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- 1. Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
- 2. Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. Apologies

4. Declarations of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

- 5. Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
- 6. Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
- 7. Minutes** - to approve as a correct record and sign the minutes of the open session **COUNCIL minutes of MONDAY 18th FEBRUARY 2019.**

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

That minutes are a record of the Council's resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes will be received without discussion.

- 8. Items to Action** – To note the items to action sheet from the previous Council meeting held on the MONDAY 18th FEBRUARY 2019.

ITEM	Attachment
9. INTERNAL AUDITOR INTERIM REPORT To adopt and action the report	9
10. GDPR AUDIT To adopt and action the audit outcomes	10
11. LUDLOW VIC To consider further investigation of a proposal from Ludlow Assembly Rooms	11
12. LUDLOW CALENDAR OF EVENTS To note the distribution of Ludlow Calendar of Events 2019	12
13. MAYOR MAKING To receive updates on the arrangements for Mayor Making 2019.	13
14. OPERATION LONDON BRIDGE To approve the procedures	14
15. GOVERNMENT ETHICAL STANDARDS To note the report	15
16. LUDLOW BRANCH ROYAL BRITISH LEGION To consider a request for assistance	16
17. COMMITTEE RECOMMENDATIONS	
a) To consider the recommendations from the Services Committee on the 11 th March 2019	17a
b) To consider the recommendations from the Policy & Finance Committee on the 18 th March 2019.	17b
18. COMMITTEE & WORKING GROUP MINUTES	
a) To receive the minutes of the Policy & Finance Committee meeting held on the 11 th February 2019.	18a
b) To receive the minutes of the Services Committee meeting held on the 11 th March 2019.	18b
c) To receive the minutes of the Representational Committee meeting held on the 6 th March 2019.	18c

M e m b e r s h i p

Councillors Gill (Town Mayor); Sheward (Deputy Mayor); Clarke; Copley; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O'Neill, Paton; Perks; Pote; and Smithers.

The next Council meeting will be the Annual Meeting held on the 8th May 2019