S.02.09.26

LUDLOW TOWN COUNCIL

AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
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Despatch date: Thursday 27th August 2026

You are summoned to attend the meeting of the Services Committee to be held at The Guildhall on Wednesday 2nd September 2026 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- LUDLOW YOUTH FESTIVAL
- CASTLE GARDENS
- MARKET AREA LITTER/ WASTE MONITORING
- TREE PLANTING AT WHEELER ROAD
- LINNEY PONTOON ISSUES

The public may speak at this meeting

In Public Open Session (15 minutes)
Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

Ludlow Town Council

1. WELCOME FROM THE CHAIR & ESSENTIAL HOUSKEEPING INFORMATION

Councillors and members of the public are to note that the fire exits can be found to the rear of the building or left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.
The act of recording and broadcasting must not interfere with the meeting.
The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. MEETING PROTOCOL

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. ELECTION OF A VICE CHAIR

To receive nominations and elect a Vice Chair.

5. APOLOGIES

To receive apologies from members of the Committee.

6. DECLARATIONS OF INTEREST

To receive the declarations of interests from Members of the Committee:
a) Disclosable Pecuniary Interest
b) Declaration of conflicts of Interest
c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any

matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

7. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee or Council.

8. LUDLOW'S UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

9. MINUTES

To approve as a correct record the open and closed minutes of Services Committee on **Wednesday 22nd July 2026**.

10. ITEMS TO ACTION

To consider the items to action sheet from **Wednesday 22nd July 2026.**

Item No.	ITEM	Attachment
11	**LUDLOW YOUTH FESTIVAL FEEDBACK**	
a	To consider the update regarding the Youth Festival and agree a date for the event in 2027.	11a
b	Images of the event	11b
c	Feedback from organisations/ businesses	11c
d	Feedback from members of the public	11d
12	**CASTLE GARDENS**	
a	To consider the request for a memorial bench	12a
b	To note the completed works and approve that letters of thanks be sent to Graeme Perks and Linda Mahalski.	12b
c	To consider the update and request from the Guerrila Gardeners.	12c
d	To consider the offer from the Guerrila Gardeners to assist with mowing.	12d RA
e	To consider permitting the removal of the tree planters from Castle Gardens.	12e
13	**CLIMATE ACTION**	
	To consider the latest newsletter from Shropshire Climate Action.	13
14	**TREE PLANTING AT WHEELER ROAD**	
	To consider the request to plant trees at Wheeler Road recreation area.	14
15	**MARKET AREA LITTER/WASTE MONITORING**	
a	To consider the inspection information provided.	15a
b	Inspection summary for market waste disposal	15b

c	Inspection summary for market litter	15c
d	To consider a report on preventing contamination of public sewers.	15d
16	**LINNEY PONTOON ISSUES**	
a	To note the inspection findings and next steps.	16a
b	Report from Pontoon & Dock	16b
17	**WIGLEY FIELD ALLOTMENTS**	
	To note the update regarding works.	17
18	**EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**	
	The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No Papers
19	**CCTV MAINTENANCE CONTRACT**	
a	To consider quotations	19a
b	Specification	19b
c	Quotations	19c
20	**ACCESSIBILITY IMPROVEMENTS AT HENLEY ROAD CEMETERY.**	
	To consider the suggested installation and costings.	20

MEMBERSHIP

Councillors Addis (Chair), Childs, Cowell, Gill, Lyle, Maxwell-Muller, Parry, Taylor, Argent and Eastaff.

Notes

The next Services Committee meeting will be held on Wednesday 14th October 2026

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