S.25.11.26

LUDLOW TOWN COUNCIL

AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
01584 871970
townclerk@ludlow.gov.uk

Despatch date: Friday 20th November 2026

You are summoned to attend the meeting of the Services Committee to be held at The Guildhall on Wednesday 25th November 2026 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Ludlow Youth Festival 2027
- Wheeler Road safety surfacing
- Bench update
- Toilet provision in Ludlow
- St Johns Garden update

The public may speak at this meeting

In Public Open Session (15 minutes)
Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

Ludlow Town Council

1. WELCOME FROM THE CHAIR & ESSENTIAL HOUSKEEPING INFORMATION

Councillors and members of the public are to note that the fire exits can be found to the rear of the building or left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.
The act of recording and broadcasting must not interfere with the meeting.
The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. MEETING PROTOCOL

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. APOLOGIES

To receive apologies from members of the Committee.

5. DECLARATIONS OF INTEREST

To receive the declarations of interests from Members of the Committee:
a) Disclosable Pecuniary Interest
b) Declaration of conflicts of Interest
c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

Ludlow Town Council

6. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee or Council.

7. LUDLOW'S UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

8. MINUTES

To approve as a correct record the open and closed minutes of Services Committee on **Wednesday 14th October 2026**.

9. ITEMS TO ACTION

To consider the items to action sheet from **Wednesday 14th October 2026.**

Item No.	ITEM	Attachment
10	**HEDGE CUTTING**	
	To consider the information provided.	10
11	**LUDLOW YOUTH FESTIVAL 2027**	
	To consider the update and suggestions.	11
12	**WHEELER ROAD PLAY AREA - SAFETY SURFACING**	
	To consider the quotes and information provided. (Full quotations in appendices – Appendix 1 Halo playgrounds, Appendix 2 ESP play small area, Appendix 3 ESP play large area, Appendix 4 Sovereign) Appendices 5-8 Kompan	Report Appendix 1 Appendix 2 Appendix 3 Appendix 4 Appendix 5 Appendix 6 Appendix 7 Appendix 8
13	**DEVELOPMENT OF WHEELER ROAD RECREATION AREA**	
	To consider the report from Cllr Eastaff.	13
14	**MARKET AREA LITTER/WASTE MONITORING**	
	To consider the inspection information provided (including images) – Appendix 1 (inspections of market waste disposal) and Appendix 2 (inspections of litter on market area)	Report Appendix 1 Appendix 2
15a	**CASTLE GARDENS ARMISTICE TREE**	
	To approve replacement of the Armistice tree and plaque in Castle Gardens.	15a
15b	**CASTLE GARDENS REQUEST TO PLANT BIRCH TREES**	

	To consider the request to plant birch trees in Castle Gardens	15b
16	**LUDLOW TOWN COUNCIL BENCH UPDATE**	
	a) To receive an update from Ludlow's bench volunteer (including notes from meeting and an inventory of LTC benches)	16a
	b) To consider the requests for action	16b
17	**TOILET PROVISION IN LUDLOW**	
	To consider the report from Cllr Eastaff	17
18	**WIGLEY FIELD ALLOTMENTS**	
	To consider the report from Cllr Eastaff	18
19	**LITTER BIN REPLACEMENT BY SHROPSHIRE COUNCIL**	
	To approve contacting Shropshire Council regarding litter bin provision.	19
20	**CCTV UPDATE**	
	To receive an update on current CCTV status and initial report from Dyfed CCTV.	Update Appendix 1
21	**ST JOHNS GARDEN**	
	To consider the report from Councillor Eastaff.	21
22	**BUDGET TASK & FINISH GROUP**	
	a) To consider the recommendations from the Budget Task and Finish Group	22a
	b) To consider the report regarding 2027/28 fees and charges (includes appendix 1)	22b
23	**SUGGESTED ITEMS FOR FUTURE MEETINGS**	
	To receive suggested items for future meetings. Councillors raising items should send a full report complete with costings to the Chair by Thursday 24th December 2026.	No papers

MEMBERSHIP

Councillors Argent, Addis (Chair), Childs, Cowell, Eastaff (Vice Chair), Evans Gill, Lyle, Parry and Taylor.

Notes

The next Services Committee meeting will be held on Wednesday 13th January 2027

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