

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall

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Dispatch date: Thursday 1st October 2026

You are summoned to attend a meeting of
Representational Committee Tuesday 6th October, 7pm at
The Guildhall, Mill Street, Ludlow SY8 1RZ

Gina Wilding

**Gina Wilding
Town Clerk**

Key Agenda Items

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES

Public Open Session (15 minutes in total) – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee.
The maximum time allotted per person is three minutes.

1. **HEALTH AND SAFETY**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcasting, including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

3. **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol. Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**

To receive apologies from committee members.

5. **DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. PUBLIC OPEN SESSION (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

7. LUDLOW UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow

8. MINUTES

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 8th September 2026.

9. ITEMS TO ACTION

To note the items to action of the Representational Committee on 8th September 2026.

10. SHROPSHIRE COUNCIL DECISIONS PENDING

To note the following pending decisions

26/03077/TCA	<u>34 Friars Garden, Ludlow, SY8 1RX</u> Fell 1no Cherry within Ludlow (Galdeford) Conservation Area
26/03078/TCA	<u>Roscrowden, 6 Julian Road, Ludlow, SY8 1HA</u> Fell 2no Juniper within Ludlow (Gravel Hill) Conservation Area
26/03010/FUL	<u>Chang Thai, 3 - 4 Market Street, Ludlow, SY8 1BP</u> Conversion and two storey extension to create 10 No. apartments.
26/03011/LBC	<u>Chang Thai, 3 - 4 Market Street, Ludlow, SY8 1BP</u> Works to facilitate the conversion and two storey extension to create 10No. apartments.

26/03093/VAR	<u>The Green Cafe, Mill On The Green, Linney, Ludlow, SY8 1EG</u> Variation of Condition No.5 (opening hours) attached to Planning Application reference 22/01125/FUL.
26/02471/LBC	<u>Dinham Hall, Dinham, Ludlow, SY8 1EJ</u> Installation of video intercom to entrance
26/02710/LBC	<u>35 Bull Ring, Ludlow, SY8 1AA</u> Decoration and new signage to the existing shopfront, internal shopfitting of ground and first floor.
26/02861/FUL	<u>Feathers Hotel, Bull Ring, Ludlow, SY8 1AA</u> Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.
26/02835/LBC	<u>Feathers Hotel, Bull Ring, Ludlow, SY8 1AA</u> Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.

11. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

26/02719/TPO	<u>2 Starstile Meadow, Ludlow, SY8 1QA</u> Fell, grind out stump and replace with alternative species 1no. Oak (T1) protected by The Council of the South Shropshire District Council (Land at the rear of 14 Gravel Hill, Ludlow) TPO 2002 (SS/00064/02)	GRANTED
26/02616/FUL	<u>Garden Cottage , Rock Lane, Ludlow, SY8 1SF</u> Single storey rear extension to replace fire damaged conservatory	GRANTED
26/02665/ADV	<u>The Wheatsheaf Inn , Lower Broad Street, Ludlow, SY8 1PQ</u> New external signage and decoration.	GRANTED
26/02941/LBC	<u>The Wheatsheaf Inn , Lower Broad Street, Ludlow, SY8 1PQ</u>	GRANTED

	Display of signage, painted signwriting, lighting units and re-decoration	
26/02734/FUL	<u>Laurence House, 4 Mill Street, Ludlow, SY8 1AZ</u> External works to rear to create a new private garden space and garage.	GRANTED
26/02735/LBC	<u>Laurence House, 4 Mill Street, Ludlow, SY8 1AZ</u> External works to rear to create a new private garden space and garage.	GRANTED
26/02367/FUL	<u>Pavement Outside Of 51 Bull Ring, Ludlow, Shropshire, SY8 1AD</u> Installation of stand alone frame with defibrillator and bleed kit cabinets for community use	REFUSE
26/02864/LBC	<u>4 Bell Lane, Ludlow, SY8 1BN</u> Installation of 2No ground floor inside window shutters	GRANTED
26/02896/CPE	<u>Mirabeau, 5 Upper Linney, Ludlow, SY8 1EF</u> Application for a Lawful Development Certificate for the existing use as a private single dwellinghouse.	CERTIFICATE - LAWFUL
26/02160/LBC	<u>21 Raven Lane, Ludlow, SY8 1BW</u> Repairs and refurbishment including repointing, rendering, plastering, internal alterations, electrical upgrade and air source heating system	GRANTED
26/02367/FUL	<u>Nationwide, 2 Bull Ring, Ludlow, SY8 1AD</u> Installation of stand alone frame with defibrillator and bleed kit cabinets for community use	REFUSED
26/02383/COU	<u>Flat E, Castle House, Castle Square, Ludlow</u> Change of use of first floor flat to office use.	GRANTED
26/02586/FUL	<u>Chaseview, 92 Stanton Road, Ludlow, SY8 2PF</u> Proposed rear single storey extension to form integrated ancillary annexe.	GRANTED

12. **PLANNING APPLICATIONS**

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council [Shropshire Council Planning applications](#)

26/03200/COU	<u>Baker And Co, Arran House, 42 Gravel Hill, Ludlow, Shropshire, SY8 1QR</u> Change of use of existing building from accountants office (Class E3) to single residential dwelling (Class C3).
26/03405/TCA	<u>Kirkholm, Lower Broad Street, Ludlow, Shropshire, SY8 1PH</u> Fell 1no. Rowan within Ludlow Conservation Area
26/03171/TCA	<u>Sandown , 18 Gravel Hill, Ludlow, Shropshire, SY8 1QL</u> Reduce height by 1m and reduce branches overhanging lane by 1m and opposite side of crown by 0.5m of 1no Yew within Ludlow (Gravel Hill) Conservation Area
26/03551/TCA	<u>Sandown , 18 Gravel Hill, Ludlow, Shropshire, SY8 1QL</u> Remove damaged wood, clear the base of suckers and new roots, clear the centre and thin canopy by 40% of 1no. Fig within Ludlow (Gravel Hill) Conservation Area
26/03428/FUL	<u>Dala House , 55 Charlton Rise, Ludlow, Shropshire, SY8 1ND.</u> Replacement of 1no. existing front dormer with a wider flat-roof dormer
26/03462/LBC	<u>40 Mill Street, Ludlow, Shropshire, SY8 1BG</u> Internal fire safety remediation works
26/03633/TCA	<u>Bredon, Linney, Ludlow, Shropshire, SY8 1EE</u> Re-pollard to approx. 12ft 1no. Goat Willow within Ludlow Conservation Area

13. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
9 Nov – 9 Dec	Lower Raven Lane	No carriageway incursion	Shropshire Council	Scaffold side of 2 Lower Raven Lane, Bell Lane, Ludlow, SY8 1BL

9 Nov - 23 Nov	Belle Vue Terrace	Some carriageway incursion	Cadent Gas	Utility Asset Works Some carriageway incursion
28 Nov 08:00-18:30.	High Street, Castle Street, Castle Square. Restricted access to and from Broad Street and Dinham. Castle Street Car Park is also closed.	Road Closure One-Way order suspension on Bell Lane (two way traffic allowed).	Shrophire Council Ludlow Town Council	Ludlow Christmas Lights Switch-on 2026
Nov 25 - between 10:30 and 12:30.	Bull Ring, King Street, High Street, Castle Street, Mill Street.	Diversion in place.	Ludlow Town Council	Ludlow Remembrance Parade (2026)
30 Nov - 14 Dec	Fishmore Road	Road closure	Cadent Gas	(Cadent) abandon 66m of 6in CI main, 2 gas main connections, any associated services, backfill, reinstate and clear site
2 Nov - 16 Nov	New Road	Traffic control (two-way signals)	Cadent Gas	replacing the old gas pipes with new plastic ones ready for greener gas in the future.

14. **BUILDINGS, BUILDING LAND AND TREES**

To consider updates and provide information for further investigation.

Membership

Councillors Addis, Cowell (Chair), Gill, Ginger, Harris (Vice), Lyle and Parry.

The next meeting of members of the Representational Committee
will be held on Tuesday 3rd November 2026.

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