

MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **TUESDAY 14TH JULY 2026 at 7PM.**

R/065 PRESENT

Chair: Councillor Cowell

Councillors: Councillors Addis, Gill, Harris and Tapley

Officers: Kate Adams, Deputy Town Clerk
Charlotte Ambrazas, Committee Officer

R/066 ABSENT

Councillors Ginger, Lyle and Parry were absent from the meeting.

R/067 HEALTH AND SAFETY

The Chairman informed Councillors, and everyone present, of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/068 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

R/069 MEETING PROTOCOL

The Chair reminded Members of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair. Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

R/070 APOLOGIES

Apologies were received from Councillors Ginger, Lyle & Parry.

R/071 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests: none

Conflicts of Interest: none

Personal Interest: none

R/072 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

R/073 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no unitary councillors present.

R/074 MINUTES

RESOLVED PA/SH (unanimous)

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 16th June 2026.

R/075 ITEMS TO ACTION

RESOLVED PA/SH (unanimous)

To note the items to action of 16th June 2026.

R/076 SHROPSHIRE COUNCIL DECISIONS PENDING

RESOLVED PA/SH (unanimous)

That the pending decisions by Shropshire Council be noted.

R/077 SHROPSHIRE COUNCIL DECISIONS

RESOLVED PA/AT (unanimous)

That the decisions by Shropshire Council be noted.

7:05 pm Cllr Gill joined the meeting

R/078 PLANNING APPLICATIONS

26/02160/LBC 21 Raven Lane, Ludlow, SY8 1BW

RESOLVED PA/AT (unanimous)

No objection to the repairs and refurbishment including repointing, rendering, plastering, internal alterations, electrical upgrade and air source heating system.

R/079 26/02197/FUL 38 Bringewood Rise, Ludlow, SY8 2NB,

RESOLVED KC/SH (unanimous)

No objection to raised roof over garage, conversion of garage into bedroom and utility room, erection of front bay window with porch, erection of rear extension, internal alterations and fenestration alterations.

R/080 26/02230/LBC 22 Bell Lane, Ludlow, SY8 1BN

RESOLVED KC/PA (4:0:1)

No objection to internal alteration works including changes to layout, external repair and maintenance works.

R/081 26/02278/FUL Honey Pot Cottage, Steventon New Road, Ludlow, SY8 1LE

RESOLVED KC/PA (unanimous)

No objection to side extension to link main house with existing outbuilding including new entrance door and new pedestrian gate access onto public highway.

R/082 26/02339/FUL Fernleigh , St Julians Avenue, Ludlow, SY8 1ET

RESOLVED SH/KC (unanimous)

To object to the removal of front boundary wall and resurfacing of off-road parking area for the following reasons:

- i) The removal of the front boundary wall would result in the loss of historic fabric, and affect the integrity of the historic nature of the building and its surrounding houses.
- ii) The proposed use of a non-permeable surfacing material would reduce natural drainage and is likely to increase surface water runoff, potentially contributing to local drainage issues.

R/083 26/02365/COU 55 Mill Street, Ludlow, SY8 1BB

RESOLVED KC/SH (unanimous)

No objection to change of use of building from mixed residential/commercial use to C3 dwelling.

R/084 26/02367/FUL Nationwide, 2 Bull Ring, Ludlow, SY8 1AD

RESOLVED KC/SH (unanimous)

To object to the location of the installation of stand-alone frame with defibrillator and bleed kit cabinets for community use for the following reasons:

- i) Clarification is required regarding responsibility for the inspection, maintenance, and long-term upkeep of the defibrillator and associated equipment. Confirmation should be provided by the sponsoring organisation to ensure the equipment remains operational and fit for purpose.

- ii) The proposed location is considered unsuitable and should be reviewed to identify a more appropriate site that better serves the community while minimising any adverse impact on the surrounding area.

R/085 26/02227/LBC 4 - 5 King Street, Ludlow, SY8 1AQ,

RESOLVED PA/SH (unanimous)

No objection to replacement of 11No. existing windows to the King Street elevation.

R/086 26/02383/COU Flat E, Castle House, Castle Square, Ludlow,

RESOLVED PA/KC (unanimous)

No objection to change of use of first floor flat to office use.

R/087 26/02471/LBC Dinham Hall , Dinham, Ludlow, SY8 1EJ.

RESOLVED PA/SH (unanimous)

No objection to installation of video intercom to entrance.

R/088 26/02586/FUL Chaseview, 92 Stanton Road, Ludlow, SY8 2PF.

RESOLVED KC/SH (4:0:1)

No objection to proposed rear single storey extension to form integrated ancillary annexe.

R/089 ROAD CLOSURE/TRAFFIC MANAGEMENT

RESOLVED KC/PA (unanimous)

To note the road closures.

R/090 BUILDINGS, BUILDING LAND AND TREES

RESOLVED KC/TG (unanimous)

To note the updates that Poyners is removed from the spreadsheet as it has been passed to Shropshire Council and that the owner of the Forest Dog Rescue building has been contacted about the state of their property.

R/091 OVERTON ROAD

RESOLVED KC/PA (unanimous)

To note that the Shropshire Council (prohibition and restriction of waiting and parking places (consolidation) order 2009 (Overton Road, Ludlow) (amendment) refers to land in Richards Castle.

R/092 RESOLVED KC/PA (unanimous)

To raise the following concerns from the perspective of a significant access route for Ludlow:

- i. Whilst parked cars can create a hazard themselves, there is a concern that removing the cars may increase the tendency to speed a create a future hazard.

- ii. The speed limit for the road, and enforcement, should be reconsidered.

R/093 SHROPSHIRE LOCAL PLAN - SCOPING CONSULTATION

RESOLVED KC/SH (unanimous)

No objection to the draft response circulated by Cllr Cowell. The response should be forwarded to the relevant contact at Shropshire Council.

Meeting closed at 7:44 pm

Chair

Date