

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall

Mill Street, Ludlow, SY8 1AZ

01584 871970

townclerk@ludlow.gov.uk

Dispatch date: Thursday 6th August 2026

You are summoned to attend a meeting of
Representational Committee Tuesday 11th August, 7pm at
The Guildhall, Mill Street, Ludlow SY8 1RZ

Gina Wilding

**Gina Wilding
Town Clerk**

Key Agenda Items

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES

Public Open Session (15 minutes in total) – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee.
The maximum time allotted per person is three minutes.

1. **HEALTH AND SAFETY**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcasting, including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

3. **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol. Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**

To receive apologies from committee members.

5. **DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. PUBLIC OPEN SESSION (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

7. LUDLOW UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow

8. MINUTES

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 8th September 2026.

9. ITEMS TO ACTION

To note the items to action of the Representational Committee on 8th September 2026.

10. SHROPSHIRE COUNCIL DECISIONS PENDING

To note the following pending decisions

26/02160/LBC	<u>21 Raven Lane, Ludlow, SY8 1BW</u> Repairs and refurbishment including repointing, rendering, plastering, internal alterations, electrical upgrade and air source heating system
26/02197/FUL	<u>38 Bringewood Rise, Ludlow, SY8 2NB,</u> Raised roof over garage, conversion of garage into bedroom and utility room, erection of front bay window with porch, erection of rear extension, internal alterations and fenestration alterations.
26/02230/LBC	<u>22 Bell Lane, Ludlow, SY8 1BN</u>

	Internal alteration works including changes to layout, external repair and maintenance works
26/02339/FUL	<u>Fernleigh , St Julians Avenue, Ludlow, SY8 1ET</u> Removal of front boundary wall, regrading and resurfacing of off-road parking area
26/02365/COU	<u>55 Mill Street, Ludlow, SY8 1BB</u> Change of use of building from mixed residential/commercial use to C3 dwelling
26/02367/FUL	<u>Nationwide, 2 Bull Ring, Ludlow, SY8 1AD</u> Installation of stand alone frame with defibrillator and bleed kit cabinets for community use
26/02227/LBC	<u>4 - 5 King Street, Ludlow, SY8 1AQ,</u> Replacement of 11No. existing windows to the King Street elevation.
26/02383/COU	<u>Flat E, Castle House, Castle Square, Ludlow</u> Change of use of first floor flat to office use.
26/02471/LBC	<u>Dinham Hall , Dinham, Ludlow, SY8 1EJ.</u> Installation of video intercom to entrance
26/02586/FUL	<u>Chaseview, 92 Stanton Road, Ludlow, SY8 2PF.</u> Proposed rear single storey extension to form integrated ancillary annexe.
26/02094/FUL	<u>Hampstead Cottage , 38 Julian Road, Ludlow, SY8 1HA.</u> Erection of single storey rear extension.

11. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

26/02039/TCA	<u>Flaxford, Julian Road, Ludlow, SY8 1HA</u> Reduce height to previous pruning points (reduction estimate from approx. 20 ft to 8 ft) of 2o. Beeches within Ludlow (Gravel Hill)	Consent By Right - Trees
26/01917/FUL	<u>Festival House , Castle Square, Ludlow, SY8 1AY</u> Installation of retractable awning (3.7m wide) to the front elevation.	GRANTED

26/01819/ADV	<u>Festival House , Castle Square, Ludlow, SY8 1AY</u> 1 no. new non-illuminated fascia sign and 2 no. new non-illuminated wall mounted menu boards	GRANTED
26/01792/FUL	<u>Sandown, 18 Gravel Hill, Ludlow, SY8 1QL.</u> Replacement of existing conservatory with garden room and associated deck alterations	GRANTED
26/01806/FUL	<u>Castle Hill Joinery, Workshop Adj Unit 12D, Orleton Road, Ludlow, SY8 1XF</u> Erection of an Industrial storage building extension	GRANTED
26/01444/FUL	<u>Stones Throw, Temeside, Ludlow, SY8 1JN</u> Extension to raised decking area	GRANTED
26/01733/FUL	<u>Ludlow Brewing Company Ltd, The Railway Shed, Station Drive, Ludlow, SY8 2PQ</u> Erection of extension to existing cold store building	GRANTED
26/01813/TCA	<u>10 St Marys Mews, Ludlow, SY8 1FG</u> Fell 1no. Cherry tree within Ludlow Conservation Area	NO OBJECTION
26/02278/FUL	<u>Honey Pot Cottage, Steventon New Road, Ludlow, SY8 1LE</u> Side extension to link main house with existing outbuilding including new entrance door and new pedestrian gate access onto public highway.	GRANTED

12. **PLANNING APPLICATIONS**

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council [Shropshire Council Planning applications](#)

26/02719/TPO	<u>2 Starstile Meadow, Ludlow, Shropshire, SY8 1QA</u> Fell, grind out stump and replace with alternative species 1no. Oak (T1) protected by The Council of the South Shropshire District Council (Land at the rear of 14 Gravel Hill, Ludlow) TPO 2002 (SS/00064/02)
26/02616/FUL	<u>Garden Cottage , Rock Lane, Ludlow, Shropshire, SY8 1SF</u> Single storey rear extension to replace fire damaged conservatory

26/02665/ADV	<u>The Wheatsheaf Inn , Lower Broad Street, Ludlow, Shropshire, SY8 1PQ.</u> New external signage and decoration.
26/02710/LBC	<u>35 Bull Ring, Ludlow, Shropshire, SY8 1AA</u> Decoration and new signage to the existing shopfront, internal shopfitting of ground and first floor.
26/02734/FUL	<u>Laurence House , 4 Mill Street, Ludlow, Shropshire, SY8 1AZ.</u> External works to rear to create a new private garden space and garage.
26/02735/LBC	<u>Laurence House , 4 Mill Street, Ludlow, Shropshire, SY8 1AZ.</u> External works to rear to create a new private garden space and garage.
26/02782/TCA	<u>5 Upper Linney, Ludlow, Shropshire, SY8 1EF</u> Fell 1no. Ash (T1), fell (and replace with alternative species) 8no. overgrown hedge Leylandii (T2) and crown reduce by 20 percent 1no. Copper Beech (T3) within Ludlow Conservation Area
26/02861/FUL	<u>Feathers Hotel, Bull Ring, Ludlow, Shropshire, SY8 1AA</u> Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.
26/02835/LBC	<u>Feathers Hotel , Bull Ring, Ludlow, Shropshire, SY8 1AA</u> Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.
26/02864/LBC	<u>4 Bell Lane, Ludlow, Shropshire, SY8 1BN.</u> Installation of 2No ground floor inside window shutters
26/02896/CPE	<u>Mirabeau, 5 Upper Linney, Ludlow, Shropshire, SY8 1EF</u> Application for a Lawful Development Certificate for the existing use as a private single dwellinghouse.

13. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
2 Sept 08:00 – 4 Sept	Bell Lane	Road closure footway open	Severn Trent Water	Utility Repair and Maintenance Works
7 Sep - 15 Sep	Raven Lane	Road closure Road closure (Cadent) ay 2x new service 25m in total of which 23m is located in public 21m in footway and 2m in carriageway	Cadent Gas	Cadent are carrying out essential works in the road to either connect customers to our network. Disconnect properties from our network or alter the position of the service pipe to customers properties. Diverson left onto Bell Lane, left onto Broad St, onto High Street
10 Aug - 15 Aug	Temeside Junction with Old Street	No carriageway incursion Footway closure Provide Alternative Route	National Grid	Utility Asset Works
13 Oct - 26 Oct	Bromfield Road From junction of New Road to Junction of Corve Street	Road closure	Shropshire Council	Bridge works

14. BUILDINGS, BUILDING LAND AND TREES

To consider updates and provide information for further investigation.

15. HALTON LANE JUNCTION / DINHAM BRIDGE SPEED LIMIT

SIGNAGE

To consider a road safety concern.

16. CONCERNS RAISED BELL LANE LUDLOW

To consider the concerns raised and feedback if received from Shropshire Council Highways.

17. CONSULTATION ON BUS SHELTER OUTSIDE ST LEONARDS PRESS

To consider a request from the chair of Ludlow Sustainable Transport group.

18. NEW NEIGHBOURHOOD PLANNING TOOLKITS ADDITIONAL ITEM

To consider the new neighbourhood planning tools.

Membership

Councillors Addis, Cowell (Chair), Gill, Ginger, Harris, Lyle and Parry.

The next meeting of members of the Representational Committee will be held on Tuesday 8th September 2026.

Our [Accessibility Statement](#) is available via the Ludlow Town Council website, however please be aware that there may be some supporting documents in this agenda that were provided by external organisations and may not meet accessibility standards. Ludlow Town Council is not able to modify third-party documents. If you need an accessible version, please contact the originating organisation or email customer.services@ludlow.gov.uk and we will assist you.