

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall

Mill Street, Ludlow, SY8 1AZ

01584 871970

townclerk@ludlow.gov.uk

Dispatch date: Tuesday 27th October 2026

You are summoned to attend a meeting of
Representational Committee Tuesday 3rd November, 7pm at
The Guildhall, Mill Street, Ludlow SY8 1RZ

Gina Wilding

**Gina Wilding
Town Clerk**

Key Agenda Items

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES
- NATIONAL SCHEME OF DELEGATION

Public Open Session (15 minutes in total) – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

1. **HEALTH AND SAFETY**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcasting, including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

3. **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol. Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**

To receive apologies from committee members.

5. **DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest

c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. **PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

7. **LUDLOW UNITARY COUNCILLORS' SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow

8. **MINUTES**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 6th October 2026.

9. **ITEMS TO ACTION**

To note the items to action of the Representational Committee on 6th October 2026.

10. **SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions

26/03405/TCA	<u>Kirkholm, Lower Broad Street, Ludlow, Shropshire, SY8 1PH</u> Fell 1no. Rowan within Ludlow Conservation Area
26/03171/TCA	<u>Sandown , 18 Gravel Hill, Ludlow, Shropshire, SY8 1QL</u> Reduce height by 1m and reduce branches overhanging lane by 1m and opposite side of crown by 0.5m of 1no Yew within Ludlow (Gravel Hill) Conservation Area
26/03551/TCA	<u>Sandown , 18 Gravel Hill, Ludlow, Shropshire, SY8 1QL</u> Remove damaged wood, clear the base of suckers and new roots, clear the centre and thin canopy by 40% of 1no. Fig within Ludlow (Gravel Hill) Conservation Area

26/03428/FUL	<u>Dala House , 55 Charlton Rise, Ludlow, Shropshire, SY8 1ND.</u> Replacement of 1no. existing front dormer with a wider flat-roof dormer
26/03462/LBC	<u>40 Mill Street, Ludlow, Shropshire, SY8 1BG</u> Internal fire safety remediation works
26/03633/TCA	<u>Bredon, Linney, Ludlow, Shropshire, SY8 1EE</u> Re-pollard to approx. 12ft 1no. Goat Willow within Ludlow Conservation Area
26/03010/FUL	<u>Chang Thai, 3 - 4 Market Street, Ludlow, SY8 1BP</u> Conversion and two storey extension to create 10 No. apartments.
26/03011/LBC	<u>Chang Thai, 3 - 4 Market Street, Ludlow , SY8 1BP</u> Works to facilitate the conversion and two storey extension to create 10No. apartments.
26/02861/FUL	<u>Feathers Hotel, Bull Ring, Ludlow, SY8 1AA</u> Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.
26/02835/LBC	<u>Feathers Hotel, Bull Ring, Ludlow, SY8 1AA</u> Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.

11. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

26/03077/TCA	<u>34 Friars Garden, Ludlow, SY8 1RX</u> Fell 1no Cherry within Ludlow (Galdeford) Conservation Area	NO OBJECTION
26/03078/TCA	<u>Roscrowden, 6 Julian Road, Ludlow, SY8 1HA</u> Fell 2no Juniper within Ludlow (Gravel Hill) Conservation Area	NO OBJECTION
26/03093/VAR	<u>The Green Cafe, Mill On The Green, Linney, Ludlow, SY8 1EG</u>	GRANTED

	Variation of Condition No.5 (opening hours) attached to Planning Application reference 22/01125/FUL.	
26/02471/LBC	<u>Dinham Hall, Dinham, Ludlow, SY8 1EJ</u> Installation of video intercom to entrance	GRANTED
26/02710/LBC	<u>35 Bull Ring, Ludlow, SY8 1AA</u> Decoration and new signage to the existing shopfront, internal shopfitting of ground and first floor.	GRANTED
26/03200/COU	<u>Baker And Co, Arran House, 42 Gravel Hill, Ludlow, Shropshire, SY8 1QR</u> Change of use of existing building from accountants office (Class E3) to single residential dwelling (Class C3).	GRANTED

12. NATIONAL SCHEME OF DELEGATION

To consider the how to respond to planning applications under the new National Scheme of Delegation.

13. PLANNING APPLICATIONS

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council [Shropshire Council Planning applications](#)

26/03661/FUL	<u>Highlands , Livesey Road, Ludlow, Shropshire, SY8 1EZ</u> Erection of rear extension and outbuildings.
26/03695/TPO	<u>12 Parys Road, Ludlow, Shropshire, SY8 1XX</u> Crown raise by approx. 5m and remove dead wood and epicormic growth of 1no Oak protected by the Shropshire Council (Land off Parys Road, Ludlow) TPO 2022 (Ref: SC/00488/22)
26/03700/LBC	<u>47 - 48 Bull Ring, Ludlow, Shropshire, SY8 1AB</u> Remedial works to roof structure and coverings, replacement of a first-floor timber window, internal ceiling repairs and associated works
26/03802/BHE	<u>Oakdale , Temeside, Ludlow, Shropshire, SY8 1JN</u> Application for prior approval under Schedule 2 Part 1, Class AA of the Town & Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the enlargement of an existing single-storey dwellinghouse by the construction of one additional storey, including associated roof works.

26/03838/FUL	<u>The Georgian House , 14 Castle Street, Ludlow, Shropshire, SY8 1AT</u> Erection of summer house.
26/03740/COU	<u>Hen And Chicken, 103 Old Street, Ludlow, Shropshire, SY8 1NU.</u> Change of use from C1 (B and B) to C3 residential (retrospective)
26/03540/TCA	<u>Friars Tilt , Linney, Ludlow, Shropshire, SY8 1EE.</u> Crown lift by 15-20% and thin (See Photo) 1no Douglas Fir within Ludlow Conservation Area.
26/03749/ADV	<u>TaxAssist Direct, 114B Corve Street, Ludlow, Shropshire, SY8 1DJ</u> Display of one non-illuminated projecting sign and three wall mounted non-illuminated panel signs
26/03912/FUL	<u>Meadow House , 4A Starstile Meadow, Ludlow, Shropshire, SY8 1QA</u> Installation of a domestic ground mounted photovoltaic (PV) array.
26/03917/FUL	<u>Hillcrest, Old Brickyard, New Road, Ludlow, Shropshire.</u> Erection of 2No dwellings and formation of access
26/03933/FUL	<u>Granville Garage , Bromfield Road, Ludlow, Shropshire, SY8 1DW.</u> Change of use of existing B2 units to self-storage and use of the open yard for 60no. container storage and the erection of a security fence

14. **ROAD CLOSURE/TRAFFIC MANAGEMENT**

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
28 Oct 2026 - 6 Jan 2027	CORVE STREET, TOWER STREET, UPPER OLD STREET, PARKWAY, BULLRING, RICKARDS PASSAGE, KING STREET, UPPER BROAD	Traffic management No carriageway incursion	Ludlow Town Council	Christmas/ Festoon Lights

	STREET, MARKET SQUARE, CHURCH STREET, QUALITY SQUARE, CASTLE GARDENS			
5 Nov	Glencoe Terrace	Traffic control (multi-way signals)	Shropshire Council	reduction of Cherry and Silver Maple trees over road and footpath Location verge next to houses of terrace
SUNDAY 8-NOV-25 Between 10:30 and 12:30. Date	Bull Ring, King Street, High Street, Castle Street, Mill Street. Diversion in place.	Roads closed at various times for a short period, opened when safe to do so.	Ludlow Town Council	Ludlow Remembrance Parade (2026)
11-NOV between 10:30 and 12:30.	Castle Square Car Park access closed.	Castle Square Car Park access closed.	Ludlow Town Council	Armistice Service (2026)
28th NOV 8-6.30pm	High Street, Castle Street, Castle Square. Restricted access to and from Broad Street and Dinham. Castle	Road Closure All the time	Ludlow Christmas Lights Switch-on	Ludlow Christmas Lights Switch-on 2026

	Street Car Park is also closed. One-Way order suspension on Bell Lane (two-way traffic allowed).			
26-DEC	Castle Street, Castle Square, High Street. Access maintained with marshals.	Roads will be closed at different points for short periods between 10:30 and 11:45.	Shropshire	Boxing Day meet in Ludlow on Castle Square. For safety traffic will be held and roads will be closed at different points for short periods between 10:30 and 11:45.

15. **BUILDINGS, BUILDING LAND AND TREES**

To consider updates and provide information for further investigation.

16. **CHANGES TO THE SPEED LIMIT ON SANDPITS RD, LUDLOW**

To note the [order](#) and the [notice](#)

Membership

Councillors Addis, Cowell (Chair), Gill, Ginger, Harris (Vice), Lyle and Parry.

The next meeting of members of the Representational Committee
will be held on Tuesday 1st December 2026.

Our [Accessibility Statement](#) is available via the Ludlow Town Council website, however please be aware that there may be some supporting documents in this agenda that were provided by external organisations and may not meet accessibility standards. Ludlow Town Council is not able to modify third-party documents. If you need an accessible version, please contact the originating organisation or email customer.services@ludlow.gov.uk and we will assist you.