01.12.2026

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors, Press

Contact: Kate Adams, Deputy Town Clerk
Ludlow Town Council, The Guildhall
Mill Street, Ludlow, SY8 1AZ
01584 871970
kate.adams@ludlow.gov.uk

Dispatch date: Thursday 26th November 2026

You are summoned to attend a meeting of
Representational Committee Tuesday 1st December, 7pm at
The Guildhall, Mill Street, Ludlow SY8 1RZ

K. Adams

Kate Adams
Deputy Town Clerk

Key Agenda Items

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES

Public Open Session (15 minutes in total) – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

1. HEALTH AND SAFETY

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcasting, including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

3. MEETING PROTOCOL

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol. Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. APOLOGIES

To receive apologies from committee members.

5. DECLARATIONS OF INTERESTS

To receive members' declarations of interests for:

a) Disclosable Pecuniary Interest

b) Declaration of conflicts of Interest

c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. PUBLIC OPEN SESSION (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

7. LUDLOW UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow

8. MINUTES

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 3rd November 2026.

9. ITEMS TO ACTION

To note the items to action of the Representational Committee on 3rd November 2026.

10. SHROPSHIRE COUNCIL DECISIONS PENDING

To note the following pending decisions

26/03661/FUL	**Highlands , Livesey Road, Ludlow, SY8 1EZ** Erection of rear extension and outbuildings.
26/03695/TPO	**12 Parys Road, Ludlow, SY8 1XX** Crown raise by approx. 5m and remove dead wood and epicormic growth of 1no Oak protected by the Shropshire Council (Land off Parys Road, Ludlow) TPO 2022 (Ref: SC/00488/22)
26/03802/BHE	**Oakdale , Temeside, Ludlow, SY8 1JN** Application for prior approval under Schedule 2 Part 1, Class AA of the Town & Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the enlargement of an existing single-storey dwellinghouse by the construction of one additional storey, including associated roof works.

26/03838/FUL	**The Georgian House , 14 Castle Street, Ludlow, SY8 1AT** Erection of summer house.
26/03740/COU	**Hen And Chicken, 103 Old Street, Ludlow, SY8 1NU.** Change of use from C1 (B and B) to C3 residential (retrospective)
26/03540/TCA	**Friars Tilt , Linney, Ludlow, SY8 1EE.** Crown lift by 15-20% and thin (See Photo) 1no Douglas Fir within Ludlow Conservation Area.
26/03749/ADV	**TaxAssist Direct, 114B Corve Street, Ludlow, SY8 1DJ** Display of one non-illuminated projecting sign and three wall mounted non-illuminated panel signs
26/03912/FUL	**Meadow House , 4A Starstile Meadow, Ludlow, SY8 1QA** Installation of a domestic ground mounted photovoltaic (PV) array.
26/03917/FUL	**Hillcrest, Old Brickyard, New Road, Ludlow** Erection of 2No dwellings and formation of access
26/03933/FUL	**Granville Garage , Bromfield Road, Ludlow, SY8 1DW.** Change of use of existing B2 units to self-storage and use of the open yard for 60no. container storage and the erection of a security fence
26/03974/LBC	**TaxAssist Direct, 114B Corve Street, Ludlow, SY8 1DJ** Works to facilitate the display of projecting sign and 3No wall mounted signs
26/04039/TCA	**26 Broad Street, Ludlow, SY8 1NJ** Fell 1no Rowan within Ludlow Conservation Area
26/04068/TCA	**Underwood , Linney, Ludlow, SY8 1EE.** Reduce crowns by 20 percent of 2no. Sycamores (T1&T2) and pollard to 25ft 1no. Ash (T3) within Ludlow Conservation Area
26/03405/TCA	**Kirkholm, Lower Broad Street, Ludlow, SY8 1PH** Fell 1no. Rowan within Ludlow Conservation Area
26/03171/TCA	**Sandown , 18 Gravel Hill, Ludlow, SY8 1QL** Reduce height by 1m and reduce branches overhanging lane by 1m and opposite side of crown by 0.5m of 1no Yew within Ludlow (Gravel Hill) Conservation Area
26/03551/TCA	**Sandown , 18 Gravel Hill, Ludlow, SY8 1QL** Remove damaged wood, clear the base of suckers and new roots, clear the centre and thin canopy by 40% of 1no. Fig within Ludlow (Gravel Hill) Conservation Area

26/03633/TCA	**Bredon, Linney, Ludlow, SY8 1EE** Re-pollard to approx. 12ft 1no. Goat Willow within Ludlow Conservation Area
26/03010/FUL	**Chang Thai, 3 - 4 Market Street, Ludlow, SY8 1BP** Conversion and two storey extension to create 10 No. apartments.
26/03011/LBC	**Chang Thai, 3 - 4 Market Street, Ludlow , SY8 1BP** Works to facilitate the conversion and two storey extension to create 10No. apartments.
26/02861/FUL	**Feathers Hotel, Bull Ring, Ludlow, SY8 1AA** Change of use of the ground floor of 26 Bullring from office to restaurant, alterations to 25 Bullring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs.

11. SHROPSHIRE COUNCIL DECISIONS

To note the following decisions.

26/03499/FUL	**42 Broad Street, Ludlow, SY8 1NL** Alterations and refurbishment, rear dormer extension, and partial ground-floor change of use from Class E to Class C3 26/03500/LBC	**GRANTED**
26/03500/LBC	**42 Broad Street, Ludlow, SY8 1NL** Alterations and refurbishment, rear dormer extension, and partial ground-floor change of use from Class E to Class C3	**GRANTED**
26/03428/FUL	**Dala House , 55 Charlton Rise, Ludlow, SY8 1ND** Replacement of 1no. existing front dormer with a wider flat-roof dormer	**GRANTED**
26/03462/LBC	**40 Mill Street, Ludlow, SY8 1BG** Internal fire safety remediation works	**GRANTED**
26/02665/ADV	**The Wheatsheaf Inn , Lower Broad Street, Ludlow, SY8 1PQ**	**GRANTED**

	Display of signage, painted signwriting, lighting units and re-decoration.	
26/02941/LBC	**The Wheatsheaf Inn , Lower Broad Street, Ludlow, SY8 1PQ** Display of signage, painted signwriting, lighting units and re-decoration.	**GRANTED**
26/03700/LBC	**47 - 48 Bull Ring, Ludlow, SY8 1AB** Remedial works to roof structure and coverings, replacement of a first-floor timber window, internal ceiling repairs and associated works	**GRANTED**

12. PLANNING APPLICATIONS

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council Shropshire Council Planning applications

26/04068/TCA	**Underwood , Linney, Ludlow, Shropshire, SY8 1EE** Reduce crowns by 20 percent of 2no. Sycamores (T1&T2) and pollard to 25ft 1no. Ash (T3) within Ludlow Conservation Area
26/04071/TCA	**29 Mill Street, Ludlow, Shropshire, SY8 1BG** Reduce to approx. 12ft (as per photo) 1no. Yew (T1) and reduce by 30% 1no. Holly (T2) within Ludlow Conservation Area
26/04072/TCA	**Whitegates , 19 Gravel Hill, Ludlow, Shropshire, SY8 1QR** Reduce by 50 percent 2no. Damson trees (T1&T2) within Ludlow (Gravel Hill) Conservation Area
26/04178/TCA	**Usher House , 30 Mill Street, Ludlow, Shropshire, SY8 1BG.** Crown reduce by max. 30% 1no Silver Birch & by max. 20% 1no Amalancia within Ludlow Conservation Area.
26/04242/FUL	**12 Sycamore Close, Ludlow, Shropshire, SY8 2PE** Replacement rear balcony, balustade and stair, carport, shed, wall mounted pv panel, wall mounted air-con unit and washing line post (part retrospective).
26/03977/FUL	**TESCO, Corve Street, Ludlow, Shropshire, SY8 2PG** Proposed 2x DRS unit, within the proposed pod

26/04184/LBC	**OXFAM, 3 Bull Ring, Ludlow, Shropshire, SY8 1AD.** Installation of a solar powered combined defibrillator and bleed kit cabinet
26/04438/TCA	**Sunnyside, 21 Julian Road, Ludlow, Shropshire, SY8 1HA** Fell (and replace with alternative species) 1no. Atlas Cedar, reduce by 30% 1no. Paulownia, and fell 1no. Juniper within Ludlow (Gravel Hill) Conservation Area.

13. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: https://roadworks.org/ or https://one.network/

Date	Location	Traffic Management	Company	Work Description
11 Jan 2027 08:00 - 17:00	St Margaret Road	Road closure	Severn Trent Water	Utility Repair and Maintenance Works
11 Jan 2027 08:00 - 17:00	St Margaret Road	Diversion in Force. All the time	Severn Trent Water	Renew Frame & Cover in C/W

14. BUILDINGS, BUILDING LAND AND TREES

To consider updates and provide information for further investigation.

Membership

Councillors Addis, Cowell (Chair), Gill, Ginger, Harris (Vice), Lyle and Parry.

The next meeting of members of the Representational Committee will be held on Tuesday 26 January 2027.

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