FC 26.10.26

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 21st October 2026

COUNCIL

You are summoned to attend the meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, SY8 1AZ on

MONDAY 26TH OCTOBER 2026 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

K e y A g e n d a I t e m s:

- CO-OPTION
- CORE GRANTS
- SHROPSHIRE COUNCIL PROPOSED PARKING CHARGES
- EFFICIENCY REVIEW

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

Ludlow Town Council

1. **WELCOME FROM THE MAYOR AND HEALTH & SAFETY INFORMATION**
Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS –** Under the Openness of Local Government Regulations 2014, recording and broadcasting including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **MEETING PROTOCOL**
Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**
To receive Councillor's apologies.

5. **DECLARATIONS OF INTEREST**
To receive declarations of interests for:

a) Disclosable Pecuniary Interest
b) Declaration of Conflicts of Interest
c) Declarations of Personal Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the

Ludlow Town Council

room prior to the commencement of the debate. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

6. **PUBLIC OPEN SESSION (15 MINUTES)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

7. **LUDLOW POLICE UPDATE**
To receive an update from the Safer Neighbourhood Team.

8. **LUDLOW'S UNITARY COUNCILLORS SESSION**
Ludlow's Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.

9. **MINUTES**
To approve the 14th September 2026 open and closed session minutes of Council on and 8th October 2026 open and closed session minutes as a correct record of the meetings (LGA 1972 Sch 12 para 41(1)).

10. **ITEMS TO ACTION**
To consider the items to action from Council on 14th September 2026.

Item No.	ITEM	Attachment
11.	**CO-OPTION – BRINGEWOOD WARD**	
a)	To note the co-option procedure and the following candidates for Bringewood Ward (in alphabetical order): W. Bowen, N. Bryan-Harris and J. Evans.	**11a**
b)	To receive the applications and verbal presentations from candidates for co-option from the three candidates.	**No papers**
c)	To follow the co-option procedure to co-opt a member for Bringewood Ward from the three candidates.	**No papers**
12.	**COMMITTEE AND TASK AND FINISH GROUP MEMBERSHIP**	
a)	To approve membership of committees and Task and Finish groups for the co-opted Councillor.	**12a**
b)	To approve Councillor Childs as a member of the Staffing Committee, Councillor Argent as a member of Policy & Finance Committee, and Councillor Eastaff as a member of the Efficiency Review Task & Finish Group.	**No papers**
13.	**CORE GRANTS 2027 / 28**	
a)	To consider core grant applications.	**No papers**
b)	To consider recommendations from the Budget Task and Finish group.	**13b**
14.	**PROJECT SUPPORT GRANT**	
	To consider the application from Ludlow Assembly Rooms.	**14**

Ludlow Town Council

15.	**SHROPSHIRE COUNCIL PARKING CHARGE PROPOSALS**	
	To consider and respond to the proposals.	15
16.	**SHROPSHIRE LOCAL TRANSPORT PLAN CONSULTATION**	
	To consider / respond to Shropshire Council's Consultation Shropshire Local Transport Plan | Get Involved - Shropshire Council Consultation Portal	16
17.	**SHROPSHIRE EXTERNAL ASSURANCE REVIEW 2026**	
	To consider the report.	17
18.	**SAFER NEIGHBOURHOOD TEAM POLICING PRIORITIES**	
	To consider the council's three main priorities.	18
19.	**LUDLOW ASSEMBLY ROOMS TOILETS**	
	To consider the proposal.	19
20.	**COUNCILLOR MENTORSHIP**	
	To consider a report.	20
21.	**PROJECTS**	
	To receive an update on the council's priority projects Market Parking, CCTV, Churchyard Walls, plus an update on the Condition Surveys of the Guildhall and Buttercross buildings.	21
22.	**COMMITTEE TERMS OF REFERENCE**	
	To adopt the revised Terms of Reference for Staffing Committee.	22
23.	**COUNCIL CALENDAR**	
	To consider a councillor's request to change the date of the Staffing Committee meeting scheduled for Thursday 18th March 2027, to avoid 11th – 24th March 2027.	23
24.	**COMMITTEE RECOMMENDATIONS**	
	To approve recommendations from Policy & Finance Committee on 19th October 2026.	24
25.	**COMMITTEE MINUTES**	
	To receive the:	
a)	Open and Closed Services Committee Minutes from 2nd September 2026.	
b)	Policy & Finance Committee Minutes from 7th September 2026.	
c)	Representational Committee Minutes from 8th September 2026.	
26.	**EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the	**No papers**

Ludlow Town Council

	grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
27.	**INSURANCE**	
	To note the Cyber Insurance schedule.	**To follow**
28.	**EFFICIENCY REVIEW**	
	To appoint a reviewer.	**28**
29.	**HR & H&S PROFESSIONAL SUPPORT**	
	To appoint a supplier of HR, H&S, and E-Learning support.	**29**
30.	**CHURCHYARD WALLS**	
	To receive an update.	**30**
31.	**FUNDING FOR INDEPENDENT REVIEWER**	
	To approve a reviewer.	**No papers**

M e m b e r s h i p

Councillors Lyle (Town Mayor), Addis (Deputy Mayor), Argent, Childs, Cowell, Eastaff, Gill, Ginger, Harris, Hepworth, Owen, Parry and Taylor.

The date of the next Council meeting is 7th December 2026

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