

## **LUDLOW TOWN COUNCIL**

### **A G E N D A**

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**

**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**

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**Despatch date: 20<sup>th</sup> August 2026**

### **COUNCIL**

You are summoned to attend the meeting of Ludlow Town Council to be held at  
The Guildhall, Mill Street, Ludlow, SY8 1AZ on

**WEDNESDAY 26<sup>TH</sup> AUGUST 2026 at 7.00pm**

*Gina Wilding*

Gina Wilding  
Town Clerk

### **Key Agenda Items:**

- CO-OPTION
- COMMITTEE MEMBERSHIP
- INSURANCE
- CHURCHYARD WALLS

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. **WELCOME FROM THE MAYOR AND HEALTH & SAFETY INFORMATION**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS** – Under the Openness of Local Government Regulations 2014, recording and broadcasting including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

**Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.**

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**

To receive Councillor's apologies.

5. **DECLARATIONS OF INTEREST**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of Conflicts of Interest
- c) Declarations of Personal Interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the*

*room prior to the commencement of the debate.* (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

- 6. PUBLIC OPEN SESSION (15 MINUTES)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.
- 7. LUDLOW'S UNITARY COUNCILLORS SESSION**  
 Ludlow's Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.

| Item No.   | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Attachment                 |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <b>8.</b>  | <b>CO-OPTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                            |
| <b>8a)</b> | To note the co-option procedure and the following candidates for each Ward (in alphabetical order):<br><b>Clee View Ward:</b> J. Argent, W. Bowen, N. Gallon.<br><b>Gallows Bank Ward:</b> J. Argent, W. Bowen, S. Eastaff, N. Gallon, S. Levisieur.                                                                                                                                                                                                                                                                                                                                                                    | <a href="#"><u>8a</u></a>  |
| <b>8b)</b> | To receive the applications and verbal presentations from candidates for co-option from the five candidates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>No papers</b>           |
| <b>8c)</b> | To follow the co-option procedure to co-opt a member for Clee View Ward from the three candidates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>No papers</b>           |
| <b>8d)</b> | To follow the co-option procedure to co-opt a member for Gallows Bank Ward from the four remaining candidates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>No papers</b>           |
| <b>9.</b>  | <b>COMMITTEE AND TASK AND FINISH GROUP MEMBERSHIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <a href="#"><u>9</u></a>   |
|            | To approve membership of committees and task and finish groups for co-opted Councillors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                            |
| <b>10.</b> | <b>DISPLAY LIGHTING TASK &amp; FINISH GROUP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                            |
| <b>a)</b>  | To note the T&F minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <a href="#"><u>10a</u></a> |
| <b>b)</b>  | To approve the T&F recommendations:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>No papers</b>           |
|            | That the new colour theme for Ludlow's lights should be warm white with colour accents of red and green for motifs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |
|            | That the transformation should be in phases; current lights should remain in place until they are due for replacement in the new colour scheme.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                            |
|            | Upgrading Christmas Lights Phase 1: <ul style="list-style-type: none"> <li>To approve the purchase of warm white braid lights for top section of Corve Street, King Street, and High Street - £6,646.00 + VAT (and £300 catenary wire) from the 2026/ 27 contingencies budget.</li> <li>To approve changing the lower section of Corve Street from cool white to warm white lights - £2,138.00 + VAT from the 2026/ 27 contingencies budget. (probably in 2027).</li> <li>To approve replacing the existing motifs in Corve St, Old St, and Bull Ring with warm white / red and green motifs (for 2027) from</li> </ul> |                            |

|            |                                                                                                                                                                                                                                                                                                                                         |                  |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
|            | the 2027 / 28 budget.                                                                                                                                                                                                                                                                                                                   |                  |
| <b>11.</b> | <b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>                                                                                                                                                                                                                                                    |                  |
|            | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | <b>No papers</b> |
| <b>12.</b> | <b>CHURCHYARD WALLS</b>                                                                                                                                                                                                                                                                                                                 |                  |
| <b>a)</b>  | To note the minutes from the JWG on 28 <sup>th</sup> July 2026                                                                                                                                                                                                                                                                          | <b>12a</b>       |
| <b>b)</b>  | To note the update.                                                                                                                                                                                                                                                                                                                     | <b>No papers</b> |
| <b>13</b>  | <b>INSURANCE</b>                                                                                                                                                                                                                                                                                                                        |                  |
|            | To consider and approve insurance quotations:                                                                                                                                                                                                                                                                                           |                  |
| <b>a)</b>  | Ecclesiastical Insurance including listed buildings and cyber insurance                                                                                                                                                                                                                                                                 | <b>13a</b>       |
| <b>b)</b>  | Hiscox insurance including public and employers' liability, council activities and other buildings.                                                                                                                                                                                                                                     | <b>13b</b>       |
| <b>c)</b>  | ERS Motor insurance including machinery and vehicles -                                                                                                                                                                                                                                                                                  | <b>13c</b>       |

### **M e m b e r s h i p**

Councillors Lyle (Town Mayor), Addis (Deputy Mayor), Childs, Cowell, Gill, Ginger, Harris, Hepworth, Maxwell-Muller, Owen, Parry and Taylor.

**The date of the next Council meeting is 14<sup>th</sup> September 2026**

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