LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press
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Despatch date: 11th November 2026

EXTRA ORDINARY COUNCIL

You are summoned to attend the meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, SY8 1AZ on

MONDAY 16TH NOVEMBER 2026 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

K e y A g e n d a I t e m s:

- ***Shropshire Council Parking Charges Increase***
- ***Memorandum of Understanding***
- ***Devolved Services from Shropshire Council***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

Ludlow Town Council

1. **WELCOME FROM THE MAYOR AND HEALTH & SAFETY INFORMATION**
Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS –** Under the Openness of Local Government Regulations 2014, recording and broadcasting including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **MEETING PROTOCOL**
Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**
To receive Councillor's apologies.

5. **DECLARATIONS OF INTEREST**
To receive declarations of interests for:

a) Disclosable Pecuniary Interest
b) Declaration of Conflicts of Interest
c) Declarations of Personal Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the

room prior to the commencement of the debate. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

6. **PUBLIC OPEN SESSION (15 MINUTES)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

7. **LUDLOW'S UNITARY COUNCILLORS SESSION**
Ludlow's Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.

8. **MINUTES**
To approve the open and closed session minutes of **Council** on 26th October 2026 as a correct record of the meetings (LGA 1972 Sch 12 para 41(1)).

Item No.	ITEM	Attachment
9.	**SHROPSHIRE COUNCIL MEMORANDUM OF UNDERSTANDING (MOU)**	
a)	To note a copy of the MOU, and to note that Shropshire Council has been asked for a copy of their countersigned document.	**9a**
b)	To consider a report from Cllr Childs.	**9b**
10.	**SHROPSHIRE COUNCIL PARKING CONSULTATION**	
	To consider a report and respond to the consultation.	**10**
11.	**DEVOLUTION OF SERVICES FROM SHROPSHIRE COUNCIL**	
a)	To consider a report providing background information and a new communication from Shropshire Council.	**11a**
b)	To consider taking the first proactive steps to start negotiations with Shropshire Council to take on services.	**No papers**
c)	To consider the ownership of the area surrounding the market at the Quality Square end.	**No papers**
12.	**EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	**No papers**
13.	**RATIFICATION OF EXPENDITURE AND ACTIONS**	**13**
	To consider ratifying the expenditure and actions taken under minute item FC/197 of Full Council meeting on July 27th, 2026.	
14.	**STAFFING ISSUE**	**14**
	To consider a request to access a staff contract.	

Ludlow Town Council

M e m b e r s h i p

Councillors Lyle (Town Mayor), Addis (Deputy Mayor), Argent, Childs, Cowell, Eastaff, Evans, Gill, Ginger, Harris, Hepworth, Owen, Parry and Taylor.

The date of the next Council meeting is 7th December 2026

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