

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding

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Despatch date: 9th September 2026

COUNCIL

You are summoned to attend the meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, SY8 1AZ on

MONDAY 14TH SEPTEMBER 2026 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- CO-OPTION
- CORE GRANTS
- INSURANCE

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. **WELCOME FROM THE MAYOR AND HEALTH & SAFETY INFORMATION**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS** – Under the Openness of Local Government Regulations 2014, recording and broadcasting including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **APOLOGIES**

To receive Councillor's apologies.

5. **DECLARATIONS OF INTEREST**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of Conflicts of Interest
- c) Declarations of Personal Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the

room prior to the commencement of the debate. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

6. **PUBLIC OPEN SESSION (15 MINUTES)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.
7. **LUDLOW POLICE UPDATE**
 - a) To receive an update from the Safer Neighbourhood Team.
 - b) To approve submission of the Police & Crime Commissioner (PCC) Annual Survey. [7b](#)
8. **LUDLOW'S UNITARY COUNCILLORS SESSION**
 Ludlow's Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.
9. **MINUTES**
 To approve the open and closed session minutes of Council on 27th July 2026 and 26th August 2026 as a correct record of the meetings (LGA 1972 Sch 12 para 41(1)). [9](#)
10. **ITEMS TO ACTION**
 To note the items to action from Council on 27th July 2026 and 26th August 2026. [10](#)

Item No.	ITEM	Attachment
11.	CORE GRANTS 2027 / 28	
	To note that applications are currently open and to note the criteria and application form.	11
12.	COMMITTEE TERMS OF REFERENCE	
	To adopt the revised Terms of Reference for Services Committee.	12
13.	TASK & FINISH GROUP MEMBERSHIP	
	To review membership of the Insurance Task & Finish Group, and to set a date for the first meeting.	No papers
14.	CO-OPTION – BRINGEWOOD WARD	
a)	To note that the vacancy has been advertised, and to receive the co-option timetable.	14a
b)	To note the co-option procedure, application form and advert.	14b
15.	COMMITTEE MINUTES	
	To receive the minutes of:	
a)	Policy & Finance Committee on 8 th June 2026 and 20 th July 2026.	15a
b)	Services Committee on 22 nd July 2026.	15b
c)	Representational Committee on 11 th August 2026.	15c

16.	NEXT MEETING	
	To invite Members to propose reports that comply with the relevant requirements of Standing Orders, which they will be responsible for preparing and submitting for consideration at the next meeting.	No papers
17.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
18.	CHURCHYARD WALLS	
	To receive a verbal update.	No papers
19.	INSURANCE	
	To note the renewal of the council's cyber insurance with Coalition, and that a meeting has been arranged with the council's insurance broker and the Insurance Task & Finish Group.	19

M e m b e r s h i p

Councillors Lyle (Town Mayor), Addis (Deputy Mayor), Argent, Childs, Cowell, Eastaff, Gill, Ginger, Harris, Hepworth, Maxwell-Muller, Owen, Parry and Taylor.

The date of the next Council meeting is 26th October 2026

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