

MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **TUESDAY 11TH AUGUST 2026 at 7PM.**

R/094 PRESENT

Chair: Councillor Cowell

Councillors: Councillors Addis, Gill and Parry

Officers: Gina Wilding, Town Clerk
 Kate Adams, Deputy Town Clerk

R/095 ABSENT

Councillors Ginger, Harris and Lyle were absent from the meeting.

R/096 HEALTH AND SAFETY

The Chairman informed Councillors, and everyone present, of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/097 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

R/098 MEETING PROTOCOL

The Chair reminded Members of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair. Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

R/099 APOLOGIES

Apologies were received from Councillor Lyle and Harris.

R/100 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests: none

Conflicts of Interest: none

Personal Interest:

Cllr Cowell	26/02734/FUL	Knows resident
	26/02735/LBC	Knows resident
Cllr Addis	26/02665/ADV	Knows tenant
	26/02941/LBC	Knows tenant

R/101 PUBLIC OPEN SESSION (15 minutes)

There was a member of the public present who did not wish to speak.

R/102 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

Councillor Parry addressed the meeting.

She mentioned that she has new bus timetables for the service beginning on 1st September. The Town Clerk confirmed that we would be publicising the new service by linking to Diamond Buses website.

Councillor Parry mentioned that Shropshire Council Highways are investigating that part of Ludford bridge is sinking on one side. Any works will be in consultation with the Charlton Arms and residents.

R/103 MINUTES**RESOLVED PA/KC (unanimous)**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 14th July 2026.

R/104 ITEMS TO ACTION**RESOLVED KC/PA (unanimous)**

To note the items to action of 14th July 2026.

R/105 SHROPSHIRE COUNCIL DECISIONS PENDING**RESOLVED KC/PA (unanimous)**

That the pending decisions by Shropshire Council be noted.

R/106 SHROPSHIRE COUNCIL DECISIONS**RESOLVED KC/PA (unanimous)**

That the decisions by Shropshire Council be noted.

R/107 PLANNING APPLICATIONS

26/02719/TPO 2 Starstile Meadow, Ludlow, SY8 1QA

RESOLVED KC/PA (unanimous)

To support the application to fell, grind out stump and replace with alternative species 1no. Oak (T1) protected by The Council of the South Shropshire District Council (Land at the rear of 14 Gravel Hill, Ludlow) TPO 2002 (SS/00064/02).

R/108 26/02616/FUL Garden Cottage, Rock Lane, Ludlow, SY8 1SF

RESOLVED KC/PA (unanimous)

To support the application for a single storey rear extension to replace fire damaged conservatory

7:19pm Cllr Gill joined the meeting.

R/109 26/02665/ADV & 26/02941/LBC The Wheatsheaf Inn, Lower Broad Street, Ludlow, SY8 1PQ

RESOLVED PA/KC (3:1:0)

That subject to the approval of the Shropshire Council Conservation Officer for the wheatsheaf illustration by Broad Gate, to support the application for new external signage and decoration.

R/110 26/02710/LBC 35 Bull Ring, Ludlow, SY8 1AA

RESOLVED KC/PA (unanimous)

To object to the decoration and new signage to the existing shop front, internal shopfitting off ground and first floor for the following reason:

- No location is shown for the venting for an external condensing unit which will be required by the remote fridge on the ground floor.

R/111 26/02734/FUL & 26/02735/LBC Laurence House, 4 Mill Street, Ludlow, SY8 1AZ

RESOLVED PA/TG (3:0:1)

To support the application for external works to rear to create a new private garden space and garage.

R/112 26/02782/TCA 5 Upper Linney, Ludlow, SY8 1EE

Fell 1no. Ash (T1), fell (and replace with alternative species) 8no. overgrown hedge Leylandii (T2) and crown reduce by 20 percent 1no. Copper Beech (T3) within Ludlow Conservation Area.

Application has been granted by Shropshire Council, so not considered by the committee.

R/113 26/02861/FUL & 26/02835/LBC Feathers Hotel, Bull Ring, Ludlow SY8 1AA

RESOLVED PA/KC (unanimous)

To object to the change of use of the ground floor of 26 Bull Ring from office to restaurant, alterations to 25 Bull Ring including openings between Nos. 25 and 26, external decoration, and installation of rear plant and stairs for the following reason:

- The location of the three external condensing units seems to obstruct window/ doorway and there is no obvious accessibility for maintenance, or indication that they are situated at least 1m from the edge of the flat roof.

R/114 26/02864/LBC 4 Bell Lane, Ludlow, SY8 1BN

RESOLVED KC/TG (unanimous)

To support the Installation of 2No ground floor inside window shutters.

R/115 26/02896/CPE Mirabeau, 5 Upper Linney, Ludlow, SY8 1EF

RESOLVED KC/TG (3:0:1)

To support the application for a Lawful Development Certificate for the existing use as a private single dwelling house.

R/116 ROAD CLOSURE/TRAFFIC MANAGEMENT

RESOLVED KC/PA (unanimous)

To undertake the following:

- To inform Shropshire Council that the work on Bell Lane clashes with the first set up day of Ludlow Food Festival (4th September)
- To report to Shropshire Council that the frequency of work being undertaken along Temeside is causing significant inconvenience and there was unnecessary disruption this week because no work took place on the first day of the permitted closure.
- With reference to the closure of Bromfield Road for bridge works, to request the re-instatement of the speed bump at the bottom of Lower Corve Street prior to works taking place to reduce the speed of the traffic; and to ensure clear signage is provided to highlight that town is still open and accessible, and businesses in Lower Corve Street are open as usual.

R/117 BUILDINGS, BUILDING LAND AND TREES

RESOLVED PA/TG (unanimous)

To note the following updates:

- That Poyners building in Broad Street will be removed from the spreadsheet.
- That Corve Street shops opposite the NatWest bank will be added to the spreadsheet for the following reasons:
Properties opposite Natwest and below The Feathers have poor

woodwork and the bottom of the buildings is disintegrating. Owners of properties are unknown and should be identified.

- That the tree on Sidney Road is removed from the spreadsheet as it is being dealt with by Services Committee.
- Add the update that work is beginning on the Forest Dog Rescue building. The shrubs growing from the building have been removed/tidied up and repairs to the building are planned to the spreadsheet.
- Add to the spreadsheet the update that the retaining wall on Sandpits Road adjacent to properties in Orchard Gardens is owned by Shropshire Council the fallen coping stones have been followed up with them.

R/118 HALTON LANE JUNCTION / DINHAM BRIDGE SPEED LIMIT SIGNAGE

RESOLVED KC/VP (unanimous)

To request that Shropshire Council improve the visibility of the speed limit signage and road markings and that the speed limit is set to be consistent and enforceable.

R/119 CONCERNS RAISED - BELL LANE, LUDLOW

RESOLVED PA/KC (unanimous)

To request that Shropshire Council consider full road-width speed bumps as an improved traffic calming measure rather than the installation of pavement bollards, which would be impractical in a narrow street that is a bus route.

R/120 CONSULTATION OF BUS SHELTER OUTSIDE ST LEONARDS PRESS

RESOLVED KC/VP (unanimous)

To approve adding the bus stop location outside St Leonard's Press to the bottom of the list of future bus shelter locations.

That if a shelter becomes redundant due to timetable changes, to check the feasibility with Euroshel of removing and relocating the shelter.

R/121 NEW NEIGHBOURHOOD PLANNING TOOLKITS ADDITIONAL ITEM

RESOLVED KC/PA (unanimous)

That the toolkit information is referred to the Neighbourhood Planning Task & Finish Group.

Meeting closed at 8:08pm

Chair

Date