

MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 7th APRIL 2025** at **7.00PM**

PF/197 PRESENT

Chair: Councillor S. Waite
Councillors: Garner; Ginger; B Waite.
Officers: Gina Wilding, Town Clerk
Lucy Jones, Senior Finance Assistant

PF/198 ABSENT

Councillors Gill, Miller, and Parry were absent.

PF/199 WELCOME

The Chair, Councillor S Waite, welcomed everyone to the Policy and Finance Committee meeting and advised on essential housekeeping information.

PF/200 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

PF/201 APOLOGIES

Apologies for absence were received from Councillor Gill (family ill-health).

PF/202 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared.

Declaration of Conflicts of Interest

None declared.

Declarations of Personal Interest

None declared.

PF/203 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present at the meeting.

PF/204 UNITARY COUNCILLORS' SESSION

There were no Unitary Councillors present.

PF/205 MINUTES

RESOLVED SW/GG (Unanimous)

That the minutes of the Policy and Finance Committee meeting held on the 24th February 2025, be approved as a correct record, and signed by the Chair.

PF/206 ITEMS TO ACTION

RESOLVED SW/EG (Unanimous)

That the items to action from the Policy and Finance Committee meeting held on the 24th February 2025, be noted.

PF/207 FINANCE INFORMATION

a) Payments & Income

RESOLVED SW/EG (Unanimous)

That the Cash Book Payments and Income for January and February 2025 be received.

PF/208 b) Payments & Income Reconciliation

RESOLVED SW/EG (Unanimous)

That the Cash Book Reconciliation for January and February 2025 be received.

PF/209 c) Barclaycard

RESOLVED SW/EG (Unanimous)

That the Barclaycard Reconciliation for January and February 2025 be received.

PF/210 d) PayPal

RESOLVED SW/EG (Unanimous)

That the PayPal Reconciliation for January and February 2025 be received.

PF/211 e) Petty Cash

RESOLVED SW/EG (Unanimous)

That the Petty Cash Reconciliation for January and February 2025 be received.

PF/212 f) Pubic Sector Deposit Fund

RESOLVED SW/BW (Unanimous)

That the Public Sector Deposit Fund Reconciliation for January and February 2025 be received.

PF/213 g) Income

RESOLVED SW/EG (Unanimous)

That the Income Cash Book Reconciliation for January and February 2025 be received.

PF/214 h) Electric Vehicle Charging

RESOLVED SW/GG (Unanimous)

That the Electric Vehicle Charging Reconciliation for January and February 2025 be received.

PF/215 i) Mayor's Charity Account & Income

RESOLVED SW/EG (Unanimous)

That the Mayor's Charity Account and Income Cash Book Reconciliation for October, November, December 2024, January and February 2025 be received.

PF/216 AGED DEBTORS

RESOLVED GG/EG (2:0:2)

That chasing the Ludlow Pride debt be placed on hold until the group is reestablished.

PF/217 RESOLVED SW/EG (Unanimous)

That the Current and Aged Debtors report be received.

PF/218 POLICY REVIEW

RECOMMENDED SW/EG (Unanimous)

That the Neonatal Care Leave Policy amendment to the Staff handbook and new Contract of Employment, be adopted.

PF/219 CLIMATE ACTION TASK AND FINISH GROUP

a) Minutes

RESOLVED SW/EG (Unanimous)

That the minutes of the Climate Action Task and Finish Group meeting held on the 27th March 2025 be received.

PF/220 b) Task and Finish Group Recommendations

RESOLVED SW/GG (Unanimous)

That the recommendations from the Climate Action Task and Finish Group meeting held on the 27th March 2025, be deferred to the next Policy and Finance Committee meeting so that a member of the group could present the recommendations with more detailed information and explain why donations had not been sought for the seemingly disproportionate proposed expenditure.

PF/221 NON-DOMESTIC RATES

RESOLVED SW/EG (Unanimous)

That a virement of £549.00 be made from budget 501/4800 Contingency Fund to 411/4011 Linney Riverside Park Rates for the Linney Boat Shed Non-Domestic Rates charge in 2025/26.

PF/222 CIL NEIGHBOURHOOD

RESOLVED GG/EG (Unanimous)

That it be noted that Shropshire Council hopes to notify the CIL Neighbourhood figures around the start of April. The figures have been collated but are currently being checked by finance for their accuracy, and once that process is complete details will be sent out to all Councils.

PF/223 CCLA PUBLIC SECTOR DEPOSIT FUND INVESTMENT

RESOLVED SW/BW (Unanimous)

That the CCLA Public Sector Deposit Fund Investment contract subscription, and statements for January and February 2025 be noted.

PF/224 WEST MERCIA ENERGY

RESOLVED SW/EG (Unanimous)

That the annual pricing update from West Mercia Energy, be noted.

The meeting closed at 7.40 pm

Chair

Date

N.B. Closed Session Minutes will NOT be issued for this meeting.