

MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 11th SEPTEMBER 2023** at **7.00PM**

PF/55	PRESENT	
	Chair:	Councillor S. Waite
	Councillors:	Garner; Ginger; B. Waite
	Officers:	Gina Wilding, Town Clerk Lucy Jones, Senior Finance Officer

PF/56 <u>WELCOME</u>

The Chair of the Committee, Councillor S Waite, welcomed everyone to the Policy and Finance Committee meeting and advised on essential housekeeping information.

PF/57 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

PF/58 APOLOGIES

Apologies for absence were received from Councillors Childs; Gill; Lyle; O'Neill and Pote.

PF/59 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests None declared.

Declaration of Conflicts of Interest

None declared.

Declarations of Personal Interest

<u>Councillor</u>	Item
Ginger	9

Interest Ludlow Bathing Water Status – Part of discussions with MP

PF/60 PUBLIC OPEN SESSION (15 minutes)

There were four members of the public or press present.

PF/61 UNITARY COUNCILLORS' SESSION

There were no Unitary Councillors present.

PF/62 MINUTES

RESOLVED (3:0:1) SW/BW

That the minutes of the Policy and Finance Committee meeting held on 10th July 2023, be approved as a correct record, and signed by the Chairman.

PF/63 ITEMS TO ACTION

RESOLVED (Unanimous) SW/GG

That the items to action from the Policy and Finance Committee meeting held on 10th July 2023, be noted.

PF/64 LUDLOW BATHING WATER STATUS

Representatives from Shropshire Bluetits, and Ludlow Bathing Water Status Group explained that:

The DEFRA application for Bathing Water Status needs to be submitted by late October, this application requires Ludlow Town Council support as the local authority and landowner of the Linney, they have already secured the support of surrounding landowners, including the Millennium Green Trust, Shropshire Wildlife Trust and Shropshire Hills.

Achieving Bathing Water Status would mean monitoring the water quality of the river would take place on a more regular basis.

During the summer the group organised two census days to demonstrate the need for Bathing Status, on these days there were recorded 177 and 215 river bathers.

RECOMMENDED (Unanimous) SW/BW

That Ludlow Town Council support the Ludlow Bathing Water Status application.

PF/65 FINANCE INFORMATION

RESOLVED (3:0:1) SW/EG

That the Cash Book Payments and Income; Reconciliation; Barclaycard Payments, Income and Reconciliation; PayPal Payments, Income and Reconciliation; Public Sector Deposit Fund Payments, Income and Reconciliation; Income Cashbook Payments, Income and Reconciliation; Mayor's Charity Cashbook Payments, Income and Reconciliation; and Mayor's Charity Cashbook Payments, Income and Reconciliation; June and July 2023, be received.

PF/66 AGED DEBTORS

a) Current and Aged Debtors

RESOLVED (3:0:1) SW/BW

That the Current and Aged Debtors report be received.

PF/67 <u>RESOLVED</u> (Unanimous) SW/GG

That the Glascote Funeral Directors outstanding invoice number 798, in the sum of £370.40 be written off.

PF/68 <u>1st QUARTER INCOME AND EXPENDITURE</u>

a) Income and Expenditure Report

RESOLVED (Unanimous) SW/GG

That the 1st Quarter 2023/24 Income and Expenditure Report, be noted.

PF/69 b) Exceptions Report

RESOLVED (Unanimous) GG/BW

That the 1st Quarter 2023/24 Exceptions report, be approved.

PF/70 BARCLAYCARD

RESOLVED (Unanimous) SW/EG

That:-

- a) a credit limit of £7,200.00 on the Council's Barclaycard be approved.
- b) the addition to financial procedure described in the report be approved.

PF/71 <u>RESOLVED</u> (Unanimous) SW/EG

That the Town Clerk report back to Policy and Finance Committee on how the new Barclaycard financial procedure fit in with the Financial Regulations.

PF/72 POLICY REVIEW

RECOMMENDED (Unanimous) SW/EG

That the Investment Policy, Investment Strategy, Protocol on Member/Officer Relations and Social Media Policy, be adopted.

PF/73 CLIMATE ACTION SUB-COMMITTEE

RESOLVED (3:0:1) EG/SW

That the minutes of the Climate Action Sub-Committee meeting held on the 24th August 2023, be received.

PF/74 MAYOR'S CIVIC EVENTS

The Mayor thanked the Deputy Mayor for attending events in his stead.

RESOLVED (Unanimous) SW/EG

That the list of Civic Events attended by the Mayor, Deputy Mayor or Councillors on behalf of the Mayor from May to July 2023, be received.

The meeting closed at 8.20pm.

Chair

Date

N.B. No Closed Session Minutes will be issued for this meeting.