

Declaration of Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Interest</u>
Parry	<u>10</u>	Chair of Ludlow in Bloom.

Declarations of Personal Interest

None declared.

PF/174 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/175 UNITARY COUNCILLORS' SESSION

Councillor Parry was present but did not have any updates.

PF/176 MINUTES**RESOLVED SW/TG (4:0:1)**

That the minutes of the Policy and Finance Committee meeting held on 26th February 2024, be approved as a correct record, and signed by the Chair.

PF/177 ITEMS TO ACTION**RESOLVED SW/BW (Unanimous)**

That the items to action from the Policy and Finance Committee meeting held on 26th February 2024, be noted.

PF/178 FINANCE INFORMATION**a) Cash Book – Payments & Income****RESOLVED SW/EG (Unanimous)**

That the Cash Book Payments and Income for February 2024; be received.

PF/179 b) Cash Book – Reconciliation**RESOLVED SW/EG (Unanimous)**

That the Cash Book Reconciliation for February 2024; be received.

PF/180 c) Barclaycard

RESOLVED SW/EG (Unanimous)

That the Barclaycard Payments, Income and Reconciliation for February 2024; be received.

PF/181 d) PayPal

RESOLVED SW/BW (Unanimous)

That the PayPal Payments, Income and Reconciliation for February 2024; be received.

PF/182 e) Petty Cash

RESOLVED SW/EG (Unanimous)

That the Petty Cash Payments, Income and Reconciliation for February 2024; be received.

PF/183 f) Public Sector Deposit Fund

RESOLVED SW/TG (Unanimous)

That the Public Sector Deposit Fund Payments, Income and Reconciliation for January and February 2024; be received.

PF/184 g) Income

RESOLVED SW/VP (Unanimous)

That the Income Payments, Income and Reconciliation for February 2024; be received.

PF/185 h) Electric Vehicle Charging

RESOLVED SW/EG (Unanimous)

That the Electric Vehicle Charging Payments, Income and Reconciliation for February 2024; be received.

PF/186 AGED DEBTORS

RESOLVED SW/TG (Unanimous)

That the Current and Aged Debtors list and report be received.

PF/187 POLICY REVIEW

a) Employee Handbook

RECOMMENDED TG/EG (4:0:1)

That the 'Welcome' page be deleted from the Employee Handbook.

PF/188 RECOMMENDED SW/BW (4:0:1)

That the amended Employee Handbook, subject to the replacement of the word 'Company' with 'Council', be adopted.

PF/189 b) Flexible Working Policy

RECOMMENDED SW/BW (4:0:1)

That the amended Flexible Working Policy be adopted.

PF/190 c) Appraisal Policy

RESOLVED EG/TG (Unanimous)

That the amended Appraisal Policy be brought back to Policy and Finance Committee with the template appraisal form included.

PF/191 d) Staff Induction Policy

RESOLVED EG/BW (Unanimous)

That the Staff Induction Policy be brought back to Policy and Finance Committee with a template induction checklist.

PF/192 e) Councillor Induction Policy

RESOLVED EG/BW (Unanimous)

That the Councillor Induction Policy be brought back to Policy and Finance Committee with a template induction checklist.

PF/193 ELECTRIC VEHICLE CHARGING

RESOLVED VP/EG (Unanimous)

To request that a report be brought to Council to scope out the project, timeframe and costs for installing an electric vehicle charging compound.

PF/194 RESOLVED SW/TG (Unanimous)

That the Electric Vehicle Charging report be noted.

PF/195 HISTORIC STATUTE BOOKS

RECOMMENDED SW/EG (Unanimous)

That the nine historic Statute Books dating from 1688 to 1809 be donated to Shropshire Archives.

PF/196 PROCUREMENT ACT

RESOLVED SW/EG (Unanimous)

That the changes to the Procurement Act legislation be noted.

PF/197 CLIMATE ACTION SUB-COMMITTEE

RESOLVED SW/VP (Unanimous)

That it be noted that meeting of the Climate Action Sub-Committee held on the 28th March 2024 was inquorate.

PF/198 WEST MERCIA ENERGY

RESOLVED SW/BW (Unanimous)

That the West Mercia Energy update be noted.

The meeting closed at 7:52pm

Chair

Date

N.B. Closed Session Minutes will NOT be issued for this meeting.